

Minutes of the Amenities Committee Meeting held on 11<sup>th</sup> September, 2024 at 7.00pm at Sedbury and Beachley Village Hall, King Alfred's Road, Sedbury.

Present: Councillors: Koning, Swambo (chairman) and Tullett.  
Officers: D Stevens (Assistant Clerk).

### 1. ATTENDANCE

- a. **Resolved to receive** apologies for absence from those councillors unable to attend, from Councillors Russell and Stead.
- b. **Resolved to accept** those apologies received with reasons for absence, from Councillors Russell and Stead.

### 2. DECLARATIONS OF INTEREST

**To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members. None received.

### 3. MINUTES OF PREVIOUS MEETING

- a. **Resolved to approve** as a correct record the minutes of the meeting held on 10<sup>th</sup> July.
- b. **Resolved to consider** any matters arising from those minutes. There were none.

### 4. PUBLIC CONSULTATION

There were no members of the public present.

### 5. ASSISTANT CLERK'S REPORT

- a. **Resolved to accept** the Amenities budget sheet.
- b. **Resolved to note** GCC Highways have installed one pair of concrete pads for mounting each Chat Bench on, now awaiting the second pair of concrete pads and bench installation.
- c. **Resolved to note** awaiting quotes to trim the overgrown hedges along Offa's Dyke footpath adjacent to the Wyebank Road grass. Request for quotes to be resent.

### 6. TO CONSIDER CHURCHYARD WORKS AND ISSUES

- a. **Resolved to note** a meeting has been arranged with the Church Warden for Sunday, 15<sup>th</sup> September to walkaround the closed churchyards to review the findings of the 2024 Churchyard Wall Survey and actions that need to be taken.

### 7. TO CONSIDER OPEN SPACE ISSUES

- a. **Resolved to note** feedback from the Wyebank Road Wildflower Information Session. Councillors agreed to move the boundary of the existing wildflower area from the roadside two meters towards the river and let the wildflower area develop four to five metres down to the river side/Offa's Dyke path.
- b. **Resolved to accept** cut and collect grass cutting of the Wyebank Road Wildflower section in September.
  - i. Monmouthshire County Council – included in amortised invoice. £155.61 + Vat = £186.73.
- c. **Resolved to note** the grass cutting frequency for 2025 should be considered further at the next meeting. Councillors would also like to consider increasing the grass cutting height, as per feedback from the Wyebank Road Wildflower Information Session, and frequency, to encourage ground cover wildflower growth and attracting pollinators at Wyebank Road (not the wildflower area) and the Skate Park on Buttington Road.
- d. **Resolved to accept** hedge trimming between Shirley's Grove and the War Memorial Recreation Ground along Mopla Road boundary. The assistant Clerk is awaiting a quote, Councillors agreed spend not to exceed the budgeted amount.

## 8. TO CONSIDER PLAYGROUND ISSUES

- a. **Resolved to accept** trimming overgrown hedges surrounding the two waste bins in Tutshill Recreation Ground.
  - i. Anthony Roch £40 no Vat.
- b. **Resolved to note** the annual playground inspection report. Councillors agreed that the Council needs a plan, including pricing and timeline, for the repair or replacement of existing playground equipment identified as moderate risk, or higher, in the annual playground inspection report, and/or the creation of a new playground. The plan is to be prepared by the Play Equipment Working Group.
- c. **Resolved to note** that Councillor Stead and the Assistant Clerk met with representatives from The Landmark Practice (consultants for the new Dell Playground in Chepstow) to discuss playground design services and how the Parish Council can improve the playgrounds in the parish. Currently awaiting initial proposals from The Landmark Practice.

## 9. TO CONSIDER CORRESPONDENCE RECEIVED

**Resolved to note** correspondence from a resident following the Wyebank Road Wildflower Information Session. See item 7a.

## 10. TO RECEIVE COUNCILLORS' LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA

There were none.

## 11. RESOLVED TO NOTE THE DATE OF THE NEXT MEETING

Next meeting 13<sup>th</sup> November, 2024.

The meeting closed at 19:39 hours.