

# Tidenham Parish Council

## To Members of the Public and Press

2<sup>nd</sup> November, 2023

You are invited to attend a meeting of Tidenham Parish Council's Amenities Committee that has been arranged for Wednesday 8<sup>th</sup> November at 7.00pm in Sedbury and Beachley Village Hall, King Alfred's Road, Sedbury, for the transaction of business according to the enclosed agenda.

Yours faithfully,

**Mrs Carol Hinton**

Clerk to the Council

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*Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 5 but the council cannot make a decision on any matter which is not specified on the agenda.*

## AGENDA

### 1. APOLOGIES

- a. **To receive** apologies for absence from those councillors unable to attend.
- b. **To consider** for acceptance those apologies received with reasons for absence.

### 2. DECLARATIONS OF INTEREST

**To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

*Interests may be declared at any time during the meeting should they become apparent.*

### 3. MINUTES OF PREVIOUS MEETING

- a. **To consider** for approval as a correct record the minutes of the meeting held on 13<sup>th</sup> September, 2023.
- b. **To consider** matters arising from those minutes.

### 4. PUBLIC CONSULTATION \*\*\*

- a. **To receive and consider** any questions from the Public, which may be answered but not debated.

### 5. ASSISTANT CLERK'S REPORT

- a. **To present** the Amenities budget sheet.
- b. **To report** Ash dieback identified on trees on Wyebank Road, some additional tree maintenance required while contractors were on site.
- c. **To report** another hinge on the Sedbury and Beachley Village Hall gates has broken.
- d. **To report** that quotes are to be obtained for the cutting back of overgrown trees/bushes on the boundaries of the Sedbury and Beachley Village Hall playing field.

### 6. TO CONSIDER CHURCHYARD WORKS AND ISSUES

- a. **To consider** quotes to trim hedges/brambles and generally tidy the overgrown hedges and bushes at St John's Church, Beachley. Two contractors were invited to quote but only one provided a quote.
  - i. Dave Kirkham – Hedge trimming. £ 280.00 no Vat.

### 7. TO CONSIDER OPEN SPACE ISSUES

- a. **To consider** allocating £500 in the Amenities budget for the treatment of Japanese Knotweed should this be detected on Council land.
- b. **To consider** the three-year quote for grass-cutting for the 2024-2026 seasons. Three contractors were invited to quote but only two sent pricing. Price per cut and annual cost:

	<u>Price Per Cut</u>	<u>Annual Cost</u>
i. Glebe Contractors – grass cutting as per current contract, 16 cuts per season:		
Year 1 and 2 – 2024 and 2025.	£742.00 + Vat = £890.40	£11,872 + Vat = £14,246.
Year 3 – 2026 subject to 3% increase.	£764.26 + Vat = £917.11	£12,228 + Vat = £14,674.
Option 1 – No Mow May – Year 1 and 2.		£12,315 + Vat = £14,778.
Option 2 – Reduced cutting to once every three weeks – Year 1 and 2		£14,535 + Vat = £17,442.

Option 3 – Reduce area to cut at Wyebank Road – Year 1 and 2. Reduction of: £320 + Vat = £384.  
Option 4 – War Memorial Recreation Ground only – for information only. £465 + Vat = £558 per cut.

- ii. Monmouthshire County Council – grass cutting as per current contract, 16 cuts per season:
- Year 1 – 2024. £635.39 + Vat = £762.47 £10,166 + Vat = £12,199.  
Year 2 and 3 – 2025 and 2026 subject to RPI percentage increases.
- Option 1 – No Mow May – Year 1. £9,207 + Vat = £11,048.  
Option 2 – Reduced cutting to once every three weeks – Year 1. £8,247 + Vat = £9,897.  
Option 3 – Reduce area to cut at Wyebank Road – Year 1 and 2. Reduction of: £297 + Vat = £356.  
Option 4 – War Memorial Recreation Ground only – for information only. £164 + Vat = £196 per cut.

## **8. TO CONSIDER PLAY AREA ISSUES**

- a. **To consider** the annual playground inspection report and recommendations for repairs and refurbishments.
- b. **To consider** the repair of the agility trail equipment at Tutshill Recreation Ground play area. Three contractors were invited to quote but only two sent pricing.
- i. Greenfields Garden Services Ltd. £385.10 + Vat = £462.12.  
ii. Playdale Playgrounds Ltd. £1,236.99 + Vat = £1,484.39.
- c. **To consider** quote for monthly playground inspections.
- i. Anthony Roch – 7 playground inspections once a month. £80.00 no Vat.
- d. **To consider** the repair of the gate latch and reset the loose edging brick surrounding the swing area At Woodcroft playground.
- i. Anthony Roch £43.99 no Vat.

## **9. TO CONSIDER CORRESPONDENCE RECEIVED**

- a. **To consider** correspondence from resident with regards maintenance of closed churchyards.
- b. **To consider** correspondence with regards trees overhanging Wyebank Rise.
- c. **To consider** correspondence received from residents following feedback to initial complaints with regards location of Chat Benches, and additional feedback suggesting alternative location.
- d. **To receive** and consider any other correspondence.

## **10. TO CONSIDER THE AMENITIES BUDGET FOR YEAR 2024/25**

## **11. TO RECEIVE COUNCILLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA**

## **12. TO CONFIRM THE DATE OF THE NEXT MEETING**

Next meeting 10<sup>th</sup> January, 2024.

\*\*\* Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Committee. This item does not preclude Suspension of Standing Orders by the Committee to allow participation on items on the Agenda.

- i) Each person will be required to state their name and address.
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Committee.
- iii) Questions may be answered but not debated by the Committee.
- iv) Any issues that the Committee considers require consideration should be referred to the next meeting of the Committee or deferred to the next Full Council Meeting.