

Minutes of a meeting of the Finance and Probity Committee of the Parish Council held on Wednesday 7th June 2023 at 7.00pm at Sedbury and Beachley Village Hall.

Present: Councillors Bollen, Koning, Russell and Tullett.

1. **CHAIRMAN**

To elect a Chairman for 2023/2024.

Councillor Bollen was proposed and elected unanimously.

2. **ATTENDANCE**

a) **Resolved to receive** apologies for absence from those councillors unable to attend from Councillor Wall.

b) **Resolved to accept** those apologies received with reasons for absence from Councillor Wall.

3. **DECLARATIONS OF INTEREST**

To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

*Interests may be declared at any time during the meeting should they become apparent. **None declared.***

4. **MINUTES OF PREVIOUS MEETING**

a) **Resolved to approve** as a correct record the minutes of the meeting held on 1st March 2023.

b) **To consider any questions** arising from those minutes. **There were none.**

5. **PUBLIC CONSULTATION**

To receive and consider any questions from the Public, which may be answered but not debated. **None present.**

6. **PARISH CLERK'S REPORT**

Resolved to note no Clerk's Report required.

7. **ACCOUNTS**

a) **Resolved to approve** the Accuracy of the Receipts and Payments entries to 31st May 2023.

b) **Resolved to receive and note** Budget Monitoring Sheet 2023/2024

c) **Resolved to approve** the accuracy of the YETI Project Accounts to 31st May 2023.

d) **Resolved to note** entries in Receipts and Payments spreadsheet have been checked by Councillor Bollen prior to the meeting.

e) **Resolved to note** annual interest of £863.79 has been applied to the Monmouthshire Building Society account.

f) **Resolved to approve** transfer of £983.03 (current balance £85,983.03) from Monmouthshire Building Society into Lloyds Bank to bring account within the protection limit of the Financial Services Compensation Scheme of £85,000.

g) **Resolved to note** a client account capture form has been completed and returned to Monmouthshire Building Society confirming account signatories.

8. **QUARTERLY FINANCIAL CHECKS**

To Undertake Quarterly Financial Checks.

Five invoices and supporting paperwork were checked and found to be correct.

9. **TRANSITION CHEPTOW GRANT**

Resolved to note email from Transition Chepstow regarding £300 grant awarded towards their Wye Tackle Climate Change project in September 2021 and to request repayment of the grant which was not used. Clerk to advise that, whilst this grant under strict governance rules has to be repaid, the Committee would be willing to consider grant requests for future projects involving the Tidenham community.

10. **GRANT APPLICATIONS**

- a) **Resolved to approve** grant application from The Happy Go Lucky Theatrical Group for £1000 for timber, lighting technician and room hire costs for their next production. Group to be asked to acknowledge grant support in their literature.
- b) **To note** email update from Tidenham Residents Group and **consider** purchase of defibrillator from funds earmarked from 2022/23 of £700.
Resolved – original concerns raised by the Committee have not yet been fully addressed and to suggest the Group approach the Church to consider locating the Defibrillator at the new community centre.

11. **FUTURE MEETINGS**

Resolved to note the date of the next meeting – 6th September 2023.

The meeting concluded at 1931hrs.