

## Minutes of the Amenities Committee Meeting held on 14<sup>th</sup> July 2021 at 7.00pm at Sedbury & Beachley Village Hall, King Alfred's Road, Sedbury.

**Present:** Councillors: Bollen, Koning, Swambo (chairman) and Tullett.  
Officers: David Stevens (Clerk's Assistant).

### 1. CHAIRMAN

**To elect** a Chairman and Vice-chairman for 2021/2022.

Councillor Swambo was proposed and elected Chairman unanimously. Councillor Tullett was proposed and elected Vice-chairman unanimously.

### 2. APOLOGIES

a. **Resolved to receive** apologies for absence from those councillors unable to attend from Councillors Molyneux and Wall.

b. **Resolved to accept** those apologies received with reasons for absence from Councillors Molyneux and Wall.

### 3. DECLARATIONS OF INTEREST

**To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members. None received.

### 4. MINUTES OF PREVIOUS MEETING

a. **Resolved to approve** as a correct record the minutes of the meeting held on 10<sup>th</sup> March 2021.

b. **To consider** any questions arising from those minutes. There were no questions.

### 5. PUBLIC CONSULTATION

There were no members of the public present.

### 6. CLERK'S ASSISTANT REPORT

a. **Resolved to note and accept** the Amenities budget sheet.

b. **Resolved to note** the fallen tree limb on the boundary of Castleford Hill verge and Shirley's Grove was cut up and stacked.

c. **Resolved to note** one of the defibrillators had been taken out of its cabinet and replaced. The defibrillator was not used and the pads unopened.

d. **Resolved to note** repairs at Sedbury and Beachley Village Hall and Tutshill War Memorial Recreation Ground play areas have been completed.

e. **Resolved to note** the CCTV camera in King Alfred's Road was showing cloudy images, the camera has been replaced. Councillors discussed the locations off CCTV and the downloading of images.

f. **Resolved to note** the repaired fence between Shirley's Grove and Recreation Ground has been damaged again. Councillors discussed and agreed not to repair for the time being.

g. **Resolved to note** status on replacement fencing on Wyebank Road. The Clerk's Assistant to request a plan to show how the fence posts will be dug and submit to FODDC Planning for planning approval and to obtain a new quote for the fence to be considered at a future meeting.

h. **Resolved to note** litter bin on steps between Gloucester Road and A48 that was thrown on the A48 was reported to the street warden and has since been removed.

i. **Resolved to note** return visit to Shirley's Grove to continue the tree management is being planned for the Autumn.

j. **Resolved to note** Haydn Bynon advised he will be retiring in October. The Clerk's Assistant and Councillors to identify someone to take over when Haydn retires.

### 7. TO CONSIDER CHURCHYARD WORKS AND ISSUES

- a. **Resolved to defer the consideration** of quoted costs for churchyard wall repairs as identified in the churchyard wall survey. Councillors agreed to defer until an investigation of other funding options and alternative repair options can be undertaken.
- i. Mark Bearcroft.
1. Condition Rating 1 high priority – To rebuild St Luke Church, Tutshill, South Boundary Wall and to remove vegetation and further appraise St Mary and St Peter’s Church, Tidenham, front wall. **£10,050.00 no Vat.**
2. Condition Rating 2 or 3 – To repair walls identified in survey. **£10,260.00 no Vat.**
- ii. Prince of Wales Dry Stone Waller.
1. Condition Rating 1 high priority – To repair St Luke Church, Tutshill, South Boundary Wall and repair St Mary and St Peter Church, Tidenham, front wall and North west wall. **£15,032.56 no Vat.**
2. Condition Rating 2 or 3 – to repair walls identified in survey. **£23,057.83 no Vat.**
- b. **Resolved to defer the consideration** which gates at St Luke’s Church are to be repaired or replaced until the investigation of other funding options and alternative repair options has been undertaken, see item 7a above.
- c. **Resolved not to accept** the installation of temporary ‘keep dogs on a lead’ signs at St Mary and St Peter’s Church, Tidenham. The Clerk’s Assistant to request the Dog Warden visit the churchyard to try and identify the owner of dogs running off leads.

## 8. TO CONSIDER OPEN SPACE ISSUES

- a. **Resolved to accept** the replacement and relocation of the corroded dog bin on Wyebank Road located near to the bus stop.
- i. Forest Equipment Services. **£274.56 + Vat = £329.47.**
- b. **Resolved to accept** the replacement of the broken dog bin on Mopla Road located near to the pedestrian gate to Shirley’s Grove.
- i. Forest Equipment Services. **£274.56 + Vat = £329.47.**
- c. **Resolved** for the Clerk’s Assistant to make enquiries with regards the cost of a Lawful Development Certificate for the installation of benches on pavements in the Parish. The Lawful Development Certificate costs and sponsorship suggestions to considered at a future meeting.
- d. **Resolved** not to participate in the Queen’s Green Canopy jubilee initiative. Councillors agreed there is no Council owned land that could be used for this initiative.
- e. **Resolved** for the Clerk’s Assistant to complete and submit the FoDDC litter and litter picking questionnaire as discussed and agreed at the meeting.

## 9. TO CONSIDER PLAY AREA ISSUES

- a. **Resolved to accept** the annual playground inspection which is due in September, seven playgrounds in all.
- i. **Resolved to accept.** Play Inspection Company – £56.50 + VAT per playground. **£395.50 + Vat = £476.60.**
- ii. **Resolved not to accept.** ROSPA Play Safety – £68.50 + VAT per playground. **£479.50 + Vat = £575.40.**
- iii. **Resolved not to accept.** Gordon Playground Inspection Ltd – £85.00 per playground. **£595.00 + Vat = £714.00.**

## 10. TO CONSIDER CORRESPONDENCE RECEIVED

- a. **Resolved to note** email received with ideas for improvements at Tutshill recreation ground. Councillors discussed ideas and thought the shelter / bandstand was a good idea and Councillors also suggested barbeques. Ideas for improvements to be discussed with the War Memorial Trust and then considered at a future meeting.
- b. **Resolved to note** no further action with regards email received and response sent with regards hedge trimming along Offa’s Close. This hedge is on land registered to Two Rivers Housing.

- c. **Resolved to note** email received with regards tree branches fouling telephone line crossing Shirley's Grove and wait for the tree management planned for the Autumn, see item 6i above.
- d. **Resolved to note** no further action with regards email received requesting a Defibrillator in Tidenham village. Councillors debated the remote nature of the area, the 200m distance guidance from South West Ambulance Service, and the cost of installation including electricity connection. Councillors suggested residents have a first responder identified.
- e. **Resolved to note** email received about broken play equipment and path overgrown with brambles. The Clerk's Assistant stated that Two Rivers Housing has been contacted for the overgrown brambles and repair quotes for the play equipment to be obtained.

**11. TO RECEIVE COUNCILLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA**

There were no Councillor reports.

**12. TO CONFIRM THE DATE OF THE NEXT MEETING**

**Next meeting 8<sup>th</sup> September 2021.**

**There being no further business the meeting ended at 8:55pm.**