

Minutes of the Amenities Committee Meeting held on 11th November 2020 at 7.00pm using the ZOOM video conferencing platform.

Present: Councillors: Koning, Swambo and Tullett (Chairman).
Officers: David Stevens (Clerk's Assistant).

1. CHAIRMAN

Meeting chaired by Councillor Tullett.

2. APOLOGIES

- a. **Resolved to receive** apologies for absence from those councillors unable to attend from Councillor Bollen, Edwards, Molyneux and Wall.
- b. **Resolved to accept** those apologies received with reasons for absence from Councillor Bollen, Edwards, Molyneux and Wall.

3. DECLARATIONS OF INTEREST

- a. **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
None received.

4. MINUTES OF PREVIOUS MEETING

- a. **Resolved to approve** as a correct record the minutes of the meeting held on 9th September 2020.
- b. **To consider** any questions arising from those minutes.
Page 5 item 10, the no dogs signs in storage are playground specific. No further action has been taken on this action.

5. PUBLIC CONSULTATION

- a. **To receive and consider** any questions from the Public, which may be answered but not debated.
There were no members of the public.

6. CLERK'S ASSISTANT REPORT

- a. **Resolved to note and accept** the Amenities budget sheet.
- b. **Resolved to note** complaint from a resident and the removal of graffiti from skate park ramp.
- c. **Resolved to note** no feedback from St. Luke's Church, Tutshill with regards new gates. Councillors were concerned about the validity of the quote given the elapsed time and asked the Clerk's Assistant to contact the church with a timeline to respond.
- d. **Resolved to note** awaiting date from supplier for replacement noticeboard in Woodcroft. The Clerk's Assistant to formerly write to the supplier.

7. TO CONSIDER CHURCHYARD WORKS AND ISSUES

Resolved to note correspondence from a member of the public for a headstone or plaque for an unmarked grave. Councillors agreed no objection providing details are agreed with the Council before installation and all costs to be paid by the member of the public.

8. TO CONSIDER OPEN SPACE ISSUES

- a. **To consider** the three-year quote for grass-cutting for the 2021-2023 seasons, 16 cuts per season. Note – three contractors were invited to quote and two sent pricing. Price per cut and annual cost:

	<u>Price Per Cut</u>	<u>Annual Cost</u>
i. Resolved to Accept Glebe Contractors. Year 1 and 2 – 2021 and 2022.	£697.07 + Vat = £836.48.	£11,153 + Vat = 13,384.
Year 3 – 2023 subject to 2% increase.	£711.01 + Vat = £853.21.	£11,376 + Vat = 13,652.

ii. **Resolved not to accept** A M Services.

Year 1 – 2021.

£1,020.00 no Vat.

£16,320 no Vat.

Year 2 – 2022 subject to 3% increase.

£1,059.60 no Vat.

£16,954 no Vat.

Year 3 – 2023 subject to 3% increase.

£1,082.12 no Vat.

£17,314 no Vat.

b. To consider the quotes for the six month and one-year tree maintenance as suggested in the 2020 arborist report. Note – four contractors were invited to quote and three sent pricing.

i. Greenfields.

Resolved to consider at next meeting Quote excludes T266 at Tidenham Church.

£3,555 + Vat = £4,266.

ii. Celtic Roots Tree Services.

Resolved to consider at next meeting Quote excludes T266 at Tidenham Church.

£5,880 no Vat.

Resolved to accept T266, assumes access from Tidenham Manor granted.

£960 no Vat.

iii. Trunk Arb Ltd.

Resolved to consider at next meeting Quote excludes T266 at Tidenham Church.

£4,530 + Vat = £5,436.

Resolved not to accept T266, assumes access from Tidenham Manor granted.

£2,650 + Vat = £3,180.

9. TO CONSIDER PLAY AREA ISSUES

Resolved to accept the annual play area inspection report and the Clerk's Assistant to obtain quotes to replace play equipment with rotten timber parts and damaged or covered signage. Councillors asked if the gate widths be checked for wheelchair access and a play area access survey be conducted.

10. TO CONSIDER CORRESPONDENCE RECEIVED

No correspondence received.

11. TO CONSIDER THE AMENITIES BUDGET FOR YEAR 2021/22

The Clerk's Assistant presented the proposed amenities budget for 2021/22.

Resolved to approve all proposed budget items except for the replacement play equipment which should be updated following further review of items to be replaced.

12. TO RECEIVE COUNCILLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA

Councillor Swambo – advised that the dog bin next to Merican Way, Sedbury is on private land and the trust for the land has requested its removal. The Clerk's Assistant to obtain quote to relocate to the football field / skate park.

Councillor Swambo – gave an overview of the meeting with the War Memorial Trust which will be further discussed at the next Council meeting.

Councillor Swambo – gave an overview of the Youth Engagement Project and a summary of the funding options which will be further discussed at the next Council meeting.

Councillor Koning – gave an overview of a discussion with those riding bicycles off road on a track in an open area along Coleford Road. Councillors discussed this was creative and suggested further encouragement and support via the Youth Engagement Project.

13. CHAIRMAN FOR NEXT MEETING

Next meeting to be chaired by Councillor Wall.

14. TO CONFIRM THE DATE OF THE NEXT MEETING

Next meeting 13th January 2020.

There being no further business the meeting ended at 8:24pm.

THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020.

These minutes were approved by all Councillors at a virtual meeting of the Parish Council Amenities Committee held under the above regulations during the Covid 19 lockdown period on 13th January 2021 and deemed to have been signed as of that date. **Minute 2020/21 page 9 item 4.**