

Tidenham Parish Council

Amenities Committee 2018/2019

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Minutes of an Amenities Committee Meeting held on 13th March 2019 at 7.00pm at Tidenham War Memorial Hall.

Present: Councillors: J. Koning (Chair), S. Gregory, S. Bollen, H. Molyneux, J. Powell.
Minutes: D. Stevens (Clerk's Assistant), K. Duffin (Administrative Assistant).

1. APOLOGIES

- a. **To receive** apologies for absence from those councillors unable to attend.
Apologies received from Cllrs Evans.
- b. **To consider** for acceptance those apologies received with reasons for absence.
Resolved to accept the apology from Cllr Evans.

2. DECLARATIONS OF INTEREST

- a. **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
None received.

3. MINUTES OF PREVIOUS MEETING

- a. **To consider** for approval as a correct record the minutes of the meeting held on 9th January 2019.
Resolved to accept the minutes as a true record with the above amendments made.
- b. **To consider** matters arising from those minutes.
Cllr Powell requested an update with regards the defibrillator installation at Beachley. It was discussed that this defibrillator will go back into service when the heater is working or the ambient temperature is above zero degree Celsius. The direction of solar panel, size and power output from solar panels and power consumption of the heater, light and step-up transformer (12V to 240V) is to be further investigated. Cllr Powell stated the situation is not very satisfactory. Next steps are to review the specifications and engage a qualified electrician to assess the site and installation.

4. PUBLIC CONSULTATION

- a. **To receive** and consider any questions from the Public, which may be answered but not debated.
None present.

5. ADMINISTRATIVE ASSISTANTS REPORT

- a. **To present** the Amenities budget sheet.
Presented and accepted.
- b. **To report** on St Luke's church being closed for refurbishment until June. No further update.
- c. **To report** on FoDDC have agreed to place and service a litter bin at Wintour's Leap.
Installation complete.

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- d. **To report** progress on replacing the notice board in Woodcroft. Site was visited on 15th March and Haydn to be contacted for possible replacement either in or to the side of the bus shelter.

6. TO CONSIDER CHURCHYARD WORKS AND ISSUES

- a. **To consider** the quote to repair the churchyard walls. **£16,830 no VAT.**
To report three quotes requested and one quote received, one declined to quote and one didn't respond. Priority work on church walls has been addressed.
Resolved to accept the following repairs to churchyard walls as detailed in the quote received:
- i. St John The Evangelist Church – Beachley. **£2,010.00 no VAT.**
 - ii. St Luke's Church – Tutshill (work to start no earlier than June). **£2,000.00 no VAT.**
 - iii. St Mary and St. Peter – Tidenham to be reviewed at next Amenities Committee meeting.
- b. **To consider** the quotes to replace the handrail at Tidenham Church:
- i. Greenfields tubular handrail. **£998.00 + Vat = £1197.60.**
 - ii. Greenfields Oak handrail. **£1495.00 + Vat = £1794.00.**
 - iii. Evolution option1 Oak handrail. **£2257.00 + Vat = £2708.40.**
 - iv. Evolution option 2 Tubular handrail. **£3873.84 + Vat = £4648.61.**
- Resolved** to accept the Evolution option1 Oak handrail quote.

7. TO CONSIDER OPEN SPACE ISSUES

- a. **To consider** the email complaining about the clear up after tree work was carried out in Shirley's Grove.
Resolved to accept the clerk's response to complaint.
- b. **To consider** the emails to and from Two River's Housing regarding the patch of unkempt grass in Buttington Rd.
Resolved to write to district council, street warden and FoDDC to take action.
- c. **To consider** the quote to clear weeds from the bus shelter in Castleford Hill. **£15 no Vat.**
Resolved to accept the quote.
- d. **To consider** the quote to replace the bus flag and timetable to the new bus shelter at the junction of Coleford Rd & Netherhope Lane. **£15 no Vat.**
Resolved to accept the quote.
- e. **To consider** the quote replacement of the internal light tubes in the Woodcroft defibrillator (phone box) @ £20 + allowance for 2x tubes. **£40 no Vat.**
Resolved to accept the quote.
- f. **To consider** the quote for painting the Defibrillator phone box as specified @£20 + allowance for paint. **£40 no Vat.**
Resolved to accept the quote.

8. TO CONSIDER PLAY AREA ISSUES

- a. None.

9. TO CONSIDER CORRESPONDENCE RECEIVED

- a. None.

10. TO RECEIVE COUNCELLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA

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- a. It was suggested placing a points of interest sign for the SBVH at the junction of Beachley Road and King Alfred Road. The Clerk's Assistant will find out more about points of interest signs.
- b. It was reported that the bench at the top of the steps between the A48 and Beachley Road are in disrepair. The Clerk's Assistant will investigate and report back.
- c. It was reported that the bench near the Beachley Road and Sedbury Lane mini roundabout is in disrepair. The Clerk's Assistant will investigate and report back.

11. TO CONFIRM THE DATE OF THE NEXT MEETING

- a. Next meeting 1st May 2019.

There being no further business the meeting ended at 8.05pm.