

Minutes of the Amenities Committee Meeting held on 11th March 2020 at 7.00pm at Tidenham War Memorial Hall.

Present: Councillors: Wall (Chairman), Koning and Tullett.
Officers: David Stevens (Clerk's Assistant).

1. CHAIRMAN

Meeting chaired by Councillor Wall as agreed at the previous meeting.

2. APOLOGIES

- a. **Resolved to receive** apologies for absence from those councillors unable to attend from Councillors Bollen, Edwards and Molyneux.
- b. **Resolved to accept** those apologies received with reasons for absence from Councillors Bollen, Edwards and Molyneux.

3. DECLARATIONS OF INTEREST

- a. **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
None received.

4. MINUTES OF PREVIOUS MEETING

- a. **Resolved to approve** as a correct record the minutes of the meeting held on 8th January 2020.
- b. **To consider** any questions arising from those minutes.
Item 11.b – Councillor Wall requested that future building condition surveys be made available to the Clerk's Office and be added to agenda of future meetings.

5. PUBLIC CONSULTATION

- a. **To receive and consider** any questions from the Public, which may be answered but not debated.
There were no members of the public.

6. CLERK'S ASSISTANT REPORT

- a. **Resolved to note and accept** the Amenities budget sheet.
Councillor Wall reported the grass in Tutshill War Memorial recreation ground requires cutting. The Clerk's Assistant to request grass cutting to be starting.
- b. **Resolved to note** that a return visit to Shirley's Grove to thin trees/brush clearing was undertaken on Saturday 25th January. Nine hours of work and fifteen volunteers turned out throughout the day to support.
- c. **Resolved to note** the relocation of the Loop Road, Beachley defibrillator and connection to mains electricity was completed on 13th February.
- d. **Resolved to note** SWAST prefer defibrillator cabinets to be unlocked due to getting the defibrillator to the patient as quickly as possible, but do not object to locked cabinets due to the investment in defibrillators. The Clerk's Assistant to request a risk assessment from the police with regards unlocking Parish Council defibrillator cabinets.
- e. **Resolved to note** the supplier of the new noticeboard in Woodcroft will visit site on 17th March to investigate condensation issues.
- f. **Resolved to note** the chain on the agility trail equipment in the War Memorial Recreation Ground, Tutshill has been broken following repair in February. Councillors requested the cost to repair be added to the agenda for the next meeting.

7. TO CONSIDER CHURCHYARD WORKS AND ISSUES

- a. **To consider** request from Tutshill Primary School for the four gates of St Luke's churchyard to be repaired and secured. Three companies were asked to quote and two responses received. Councillors agreed the Church warden is to confirm final approval of gates before installation.
- Resolved not to accept** Greenfields (Replace two gates, replace one with fence, modify one gate).
£1,923.00 + Vat = £2,307.60.
 - Resolved not to accept** Greenfields (Repair one gate, replace two with fence, modify one gate). £1,307.00 + Vat = £1,568.40.
 - Resolved not to accept** Evolution (Replace two gates, replace one with fence, modify one gate). £1,448.55 + Vat = £1,738.26.
 - Resolved not to accept** Evolution (Replace one gate, replace two with fence, modify one gate). £1,509.90 + Vat = £1,811.88.
 - Resolved not to accept** Evolution (Repair two gates, replace one with fence, modify one gate). £1,228.05 + Vat = £1,473.66.
 - Resolved not to accept** WM Garden Services (Replace one gate in softwood, replace two with Vmex green mesh panel, modify one gate). £620.00 + Vat = £744.00.
 - Resolved to accept** WM Garden Services (Replace one gate in hardwood, replace two with Vmex green mesh panel, modify one gate). £860.00 + Vat = £1,032.00.

8. TO CONSIDER OPEN SPACE ISSUES

- a. **Resolved to postpone consideration** for the supply and installation of a new Gladiator type dog bin on a post near the shops in Sedbury. The Clerk's Assistant to further investigate the need for a dog waste bin in Sedbury and report back at the next meeting.
- b. **To consider** replacing the damaged fencing along Wyebank Road between the open grass area and the cliff top. There are currently three fences two of which are in a bad state of repair and the third is a low level fence. The fence is required to prevent access to the cliff top and also fly tipping. Councillors confirmed the cost of replacement fencing to be taken from the 2020/21 budget.
- Resolved not to accept** Greenfields (1.92m high strained deer netting and timber stakes). £6,367.00 + Vat = £7,640.40.
 - Resolved not to accept** Greenfields (2m high Vmex green mesh panel fencing). £6,533.00 + Vat = £7,839.60.
 - Resolved not to accept** Greenfields (option to remove stock fencing). £1,663.00 + Vat = £1,995.60.
 - Resolved not to accept** Greenfields (option to remove chainlink/post and rail fence). £2,985.00 + Vat = £3,582.00.
 - Resolved not to accept** Evolution (1.8m high strained deer wire fencing and round timber posts – includes removal of rear high fencing). £4,397.00 + Vat = £5,276.40.
 - Resolved not to accept** Evolution (2m high Duex green mesh panel fencing – includes removal of rear high fencing). £6,165.00 + Vat = £7,398.00.
 - Resolved not to accept** Evolution (option to remove chainlink fence). £895.00 + Vat = £1,074.00.
 - Resolved not to accept** WM Garden Services (1.9m high strained deer netting and timber stakes). £2,200.00 + Vat = £2,640.00.
 - Resolved to accept** WM Garden Services (1.8m high Vmex green mesh panel fencing). £4,010.00 + Vat = £4,812.00.
 - Resolved not to accept** WM Garden Services (2m high Vmex green mesh panel fencing). £4,390.00 + Vat = £5,268.00.
 - Resolved to accept** WM Garden Services (option to remove rear high fencing). £300.00 + Vat = £360.00.
- c. **Resolved to accept** the cutting back of brambles, remove fallen tree and trimming of overhanging branches in Shirley's Grove instead of the first March grass cutting.

9. TO CONSIDER PLAY AREA ISSUES

- a. **Resolved to accept** the cost to repairs to the Junior Multi Play equipment in Tutshill War Memorial Recreation ground and Sedbury and Beachley Village Hall play area.
- Greenfields (£98 Tutshill and £300 Sedbury). £398.00 + Vat = £477.60.

10. TO CONSIDER CORRESPONDENCE RECEIVED

Correspondence received regarding the reinstatement of the daffodils when work complete on the Beachley Road roundabout. The Clerk's Assistant to write to Barrett's to request daffodil bulb planting later this year.

11. TO RECEIVE COUNCILLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA

- a. Councillor Tullett – suggested there was a lack of benches in the Parish and Councillors agreed. It was proposed a working group should consider locations for new benches and report back at the next meeting.
- b. Councillor Wall – reported that the Memorial Hall Trust was concerned with the condition of the fencing between Shirley's Grove and the recreation ground and also between Shirley's Grove and Castleford Hill. Councillor Koning to review the agreement with the Memorial Hall Trust to identify fence responsibility.

12. CHAIRMAN FOR NEXT MEETING

Next meeting to be chaired by Councillor Tullett.

13. TO CONFIRM THE DATE OF THE NEXT MEETING

Next meeting 13th May 2020.

There being no further business the meeting ended at 8:16pm.

THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020.

These minutes were approved by all Councillors at a virtual meeting of the Parish Council held under the above regulations during the Covid 19 lockdown period on 13th May 2020 and deemed to have been signed as of that date.