

Minutes of the Amenities Committee Meeting held on 13<sup>th</sup> May 2020 at 7.00pm using the ZOOM video conferencing platform.

**Present:** Councillors: Edwards, Koning, Molyneux, Tullett (Chairman) and Wall.  
Officers: David Stevens (Clerk's Assistant).  
Public: Councillors Powell and Swambo.

## 1. CHAIRMAN

Meeting chaired by Councillor Tullett as agreed at the previous meeting.

## 2. APOLOGIES

- a. **Resolved to receive** apologies for absence from those councillors unable to attend from Councillor Bollen.
- b. **Resolved to accept** those apologies received with reasons for absence from Councillor Bollen.

## 3. DECLARATIONS OF INTEREST

- a. **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

*Interests may be declared at any time during the meeting should they become apparent.*

**None received.**

## 4. MINUTES OF PREVIOUS MEETING

- a. **Resolved to approve** as a correct record the minutes of the meeting held on 11<sup>th</sup> March 2020.
- b. **To consider** any questions arising from those minutes.
  - Item 4.b - Councillor Wall requested that the building condition survey for Sedbury and Beachley Village Hall be made available to the Clerk's Office and Councillors.
  - Item 6.d – The Clerk's Assistant advised that he has requested but not yet received a risk assessment from the Police for the unlocking of Parish Council Defibrillator cabinets.
  - Item 8.a – The Clerk's Assistant advised that after talking to the dog bin contractor there was no current requirement for an additional dog bin near the shops in Sedbury.
  - Item 11.a – The proposed working group to consider locations for new benches is to be agreed and set up.
  - Item 11.b – Council Wall asked if there was any update with regards the fencing between Tutshill recreation ground and Shirley's Grove to help avoid dog fouling on the playing fields. Councillors discussed the Parish Council responsibility to maintain the fence. Councillors resolved to repair the fence where required.

## 5. PUBLIC CONSULTATION

- a. **To receive and consider** any questions from the Public, which may be answered but not debated.
  - Councillor Swambo attended the meeting to observe.
  - Councillor Powell attended and asked the reason for item 8.a and to state his objection to this spend consideration.
  - Resolved to accept** that item 8a be taken out of order by decision of the Chairman and be discussed after item 5.

## 6. CLERK'S ASSISTANT REPORT

- a. **Resolved to note and accept** the Amenities budget sheet.
- b. **Resolved to note** that notices and barrier tape has been fixed to close all Tidenham Parish Play equipment in line with government advice. Some notices and tape have been lost or removed but the majority is still in place.
- c. **Resolved to note** the police have been contacted to give advice on risk assessment related to leaving defibrillator cabinets unlocked or making lock codes visible but have not yet responded.

- d. **Resolved to note** supplier of the new noticeboard in Woodcroft has drilled additional drainage holes to help resolve condensation. The supplier has been contacted again with regards the fixing of the Perspex window to the frame. The Clerk's Assistant will report back about any improvement at the next meeting.

## 7. TO CONSIDER CHURCHYARD WORKS AND ISSUES

- a. **Resolved to note** the resolution to accept WM Services to replace/repair gates at St Luke's churchyard is awaiting confirmation of work by the Church Warden. Council Koning agreed to discuss further with the Church Warden and the Clerk's Assistant to resend the email requesting church confirmation.
- b. **Resolved to accept** request from the Church Warden for a local parishioner to repaint the gate between Beachley Church gate and military cemetery. Councillor Koning suggested, and to be considered by the committee, to contribute towards the cost of the paint.

## 8. TO CONSIDER OPEN SPACE ISSUES

- a. **Resolved to accept** cost of permitted development certificate. Councillors discussed various aspects of the advice from the Forest of Dean District Council and if to apply for formal permitted development for the Wyebank Road replacement fencing. Four committee councillors (Councillors Edwards, Koning, Molyneux, Tullett) voted in favour of a formal permitted development certificate and one committee councillor voted against (Councillor Wall).

- i. **FoDDC** – permitted development certificate. **£97.50 no Vat.**

## 9. TO CONSIDER PLAY AREA ISSUES

- a. **Resolved to accept** the repair of the chain on the agility trail equipment in the War Memorial Recreation Ground.

- i. Greenfields – replace cross chain with new play grade chains. **£141.00 + Vat = £169.20.**

## 10. TO CONSIDER CORRESPONDENCE RECEIVED

None.

## 11. TO RECEIVE COUNCILLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA

- a. Councillor Edwards – reported damage to the following road signs; Stroath sign when entering Stroath on A48, Riding School sign on the A48 and Chevron sign past the dive centre. The Clerk's Assistant to report issues to GCC Highways.

## 12. CHAIRMAN FOR NEXT MEETING

Next meeting to be chaired by Councillor Koning.

## 13. TO CONFIRM THE DATE OF THE NEXT MEETING

Next meeting 8<sup>th</sup> July 2020.

**There being no further business the meeting ended at 7:40pm.**

## **THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020.**

These minutes were approved by all Councillors at a virtual meeting of the Parish Council Amenities Committee held under the above regulations during the Covid 19 lockdown period on 8<sup>th</sup> July 2020 and deemed to have been signed as of that date. **Minute 2020/21 page 1 item 4.**