

# Tidenham Parish Council

## To Members of the Public & Press

2<sup>nd</sup> July 2020

You are invited to attend a meeting of Tidenham Parish Council's Amenities Committee that has been arranged for **Wednesday 8<sup>th</sup> July 2020 at 7.00pm** using the ZOOM video conferencing platform, for the transaction of business according to the enclosed agenda.

Yours faithfully

**Mrs Carol Hinton**

Clerk to the Council.

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*Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 5 but the council cannot make a decision on any matter which is not specified on the agenda.*

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## **AGENDA**

### 1. **CHAIRMAN**

Meeting to be chaired by Councillor Koning as agreed at the previous meeting.

### 2. **APOLOGIES**

- a. **To receive** apologies for absence from those councillors unable to attend.
- b. **To consider for acceptance** those apologies received with reasons for absence.

### 3. **DECLARATIONS OF INTEREST**

- a. **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

*Interests may be declared at any time during the meeting should they become apparent.*

### 4. **MINUTES OF PREVIOUS MEETING**

- a. **To consider for approval** as a correct record the minutes of the meeting held on 13<sup>th</sup> May 2020.
- b. **To consider** matters arising from those minutes.

### 5. **PUBLIC CONSULTATION \*\*\***

- a. **To receive and consider any questions from the Public**, which may be answered but not debated.

### 6. **CLERK'S ASSISTANT REPORT**

- a. **To present** the Amenities budget sheet.
- b. **To report** graffiti reported by local resident in Tutshill play area has been cleaned up at a cost of £10.
- c. **To report** on the feedback received from the police on the risk assessment on leaving defibrillator cabinets unlocked or making lock codes visible.
- d. **To consider** feedback from supplier of the new noticeboard in Woodcroft following a further quality complaint.
  - i. Signs of Cheshire - replace with a new noticeboard including installation. **£430.00 + Vat = £516.00.**
  - ii. Signs of Cheshire – replacement new noticeboard supply only. **£330.00 + Vat = £396.00.**
  - iii. Signs of Cheshire – Replace polycarbonate window and pinboard. **£395.00 + Vat = £474.00.**

### 7. **TO CONSIDER CHURCHYARD WORKS AND ISSUES**

- a. **To consider** the decision from the Diocese and restrictions to the replacement/repair of gates at St Luke's churchyard. Cost below are adjustments to the previously accepted cost of £860 + Vat = £1,032.
  - i. Amend requirement to replace one gate in hardwood and modify one gate – reduced cost. **-£360.00 + Vat = -£432.00.**

- ii. Replace double gate with new hardwood gates – additional cost. **£560.00 + Vat = £672.00.**
- iii. Replace plastic mesh fence with steel bow top fence panel and posts, painted black – additional cost. **£80.00 + Vat = £96.00.**

#### 8. TO CONSIDER OPEN SPACE ISSUES

- a. **To consider** the supply and installation of a new Gladiator type dog bin on a post in Elm Road, Tutshill.
  - i. Forest Equipment Services. **£269.25 + Vat = £323.10.**
- b. **To consider** the repair of the fence between Tutshill Recreation Ground and Shirley's Grove.
  - i. Haydon Bynon – materials and labour. **£242.00 no Vat.**
- c. **To consider** the management of trees and hedges between the Football Field (Skate Park), Buttington Road and Kind Alfred's Road and also Offa's Close.
- d. **To consider** hedge cutting along Offa's Close in September
  - i. Dawn Cracknell. **£95.00 + Vat = £114.00.**
- e. **To consider** quotations received for the three-yearly inspection of trees that are the responsibility of the Parish.
  - i. Bartlett Consulting – 8 sites. **£2,100.00 + Vat = £2,520.00.**
  - ii. Bartlett Consulting – 8 sites + football field. **£2,450.00 + Vat = £2,940.00.**
  - iii. Arbtech – Full condition and hazard survey for 8 sites. **£2,228.00 + Vat = £2,673.60.**
  - iv. Arbtech – Full condition and hazard survey for 8 sites + Football Field. **£2,807.00 + Vat = £3,368.40.**
  - v. Treework – 8 sites. **£1,810.00 + Vat = £2,172.00.**
  - vi. Treework – 8 sites + football field. **£2,085.00 + Vat = £2,502.00.**
- f. **To consider** strim and remove the weeds around the base of the Ormerod Road roundabout.
  - i. Haydn Bynon – strim and weed kill area. **£20.00 no Vat.**
- g. **To consider** appointing a working group of 3 Committee members + Committee Clerk to suggest proposals on locations for additional benches in the Parish.

#### 9. TO CONSIDER PLAY AREA ISSUES

- a. **To consider** the quotes for the annual playground inspections which are due in September, seven playgrounds in all.
  - i. Play Inspection Company – £55 + VAT per play ground. **£385.00 + Vat = £462.00.**
  - ii. ROSPA Play Safety – £68.50 + VAT per playground. **£479.50 + Vat = £575.50.**
  - iii. Gordon Playground Inspection Ltd – £85 per playground. **£595.00 + Vat. = £714.00.**
- b. **To consider** the quote received for the replacement and fitting of two junior swing seats at Tutshill play area and one seat at Danes Hill play area.
  - i. Greenfields – replace and fitting of two swings seats – Tutshill. **£175.00 + Vat = £210.00.**
  - ii. Greenfields – replace and fitting of one swing seat – Danes Hill. **£87.50 + Vat = £105.00.**
  - iii. WM Garden Services – replace and fitting of two swings seats – Tutshill. **£220.00 + Vat = £264.00.**
  - iv. WM Garden Services – replace and fitting of one swing seat – Danes Hill. **£110.00 + Vat = £132.00.**
- c. **To consider** the quote received for the replacement of the fireman's pole on the agility play equipment in Sedbury and Beachley Village Hall junior play area.
  - i. Greenfields – cost of replacement and fitting. **£190.00 + Vat = £228.00.**
- d. **To consider** the re-opening of the play areas and adult exercise areas as per government guidelines and new social distancing signs.
  - i. Haydn Bynon – Replace closed signs and tape at all play and exercise areas. **£20.00 no Vat = £20.00.**
  - ii. Screwfix – Replacement red/white barrier tape. **£21.65 + Vat = £25.98.**
  - iii. Haydn Bynon – Remove closed sign and replace with social distancing signs. **£50.00 no Vat.**

#### 10. TO CONSIDER CORRESPONDENCE RECEIVED

#### 11. TO RECEIVE COUNCILLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA

**To receive and note** any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

#### 12. TO CONSIDER CHAIRMAN FOR THE MEETING IN SEPTEMBER

13. **TO CONFIRM THE DATE OF THE NEXT MEETING**

**Next meeting 9<sup>th</sup> September 2020.**

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**Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Committee.**

**This item does not preclude Suspension of Standing Orders by the Committee to allow participation on Items on the Agenda.**

**Members of the public wishing to speak at the meeting should contact the Clerk by email or telephone by 12 noon on the day of the meeting. The Clerk will allocate a time to the member of the public after which he/she will be invited to join the Zoom meeting.**