

Tidenham Parish Council

To Members of the Amenities Committee

27th June 2019

Dear Councillors,

You are invited to attend a meeting of Tidenham Parish Council's Amenities Committee that has been arranged for **Wednesday 3rd July 2019 at 7.00pm** in the War Memorial Hall, Coleford Road, Tutshill, for the transaction of business according to the enclosed agenda.

Yours faithfully

Carol Hinton

Mrs Carol Hinton

Clerk to the Council.

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AGENDA

1. **CHAIRMAN**
To elect a Chairman for 2019/2020.
2. **APOLOGIES**
 - a. To receive apologies for absence from those councillors unable to attend.
 - b. To consider for acceptance those apologies received with reasons for absence.
3. **DECLARATIONS OF INTEREST**
 - a. To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
4. **MINUTES OF PREVIOUS MEETING**
 - a. To consider for approval as a correct record the minutes of the meeting held on 1st May 2019.
 - b. To consider matters arising from those minutes.
 - c. To note correction to page 16, there is no VAT charged on churchyard wall repairs.
5. **PUBLIC CONSULTATION * * ***
 - a. To receive and consider any questions from the Public, which may be answered but not debated.
6. **CLERK'S ASSISTANT REPORT**
 - a. To present the Amenities budget sheet.
 - b. To note that St Luke's church reopening was on 23rd June 2019.
 - c. To report that quote for CCTV at SBVH was approved by full council.
 - d. To report Two River's Housing has cut back brambles on path between SBVH and shops in King Alfred's Road but have not cut the grass in Buttington Road.
 - e. To report upgrade of street light lantern outside Greywall's, Edmund Road agreed and confirmation of ongoing maintenance received so should be installed soon.
 - f. To report church wall repairs have commenced with urgent repairs at Tidenham church.
 - g. To report a gravestone was damaged in Tutshill church.
 - h. To report overgrown trees/hedges along Sedbury Lane reported to GCC Highways.
 - i. To consider the options and way forward for the defibrillator in Loop Road, Beachley.

7. **TO CONSIDER CHURCHYARD WORKS AND ISSUES**

- a. **To consider** clearing conifer branches ivy/vegetation covering Vick family gravestone at Tidenham church.
- i. Greenfields – if work done on its own. **£120.00 + Vat = £144.00.**
 - ii. Greenfields – if work done when in the area doing other work. **£50.00 + Vat = £60.00.**

8. **TO CONSIDER OPEN SPACE ISSUES**

- a. **To consider** the replacement of the Woodcroft noticeboard – Supply only.
- i. Parish Notice Board Company – AO standalone pin board. **£565 + Vat = £678.00.**
 - ii. Notice Board Company – AO standalone magnetic. **£649 + Vat = £778.80.**
 - iii. Earth Anchors – 18xA4 standalone pin board. **£922 + Vat = £1,1076.40.**
- b. **To consider** the replacement of the Woodcroft noticeboard – Installation Only.
- i. Haydn Bynon **£84.00 no Vat.**
- c. **To consider** cleaning of glass and new larger signage for the Woodcroft defibrillator phone box.
- i. Cleaning of Glass. **£20 no Vat.**
 - ii. 3x self-adhesive vinyl “AED” signs £3.15 each + carriage £3.95. **£13.40 + Vat = £16.08.**
- d. **To consider** trimming of overgrown hedges in Offa’s Close.
- i. Greenfields – trim back 1m along kerb edge. **£100 + Vat = £120.00.**
 - ii. Haydn Bynon – trim back bush that is near kerb edge. **£15 no Vat.**
- e. **To consider** the clean-up, removal and disposal of fly tipping rubbish in Wyebank Road.
- i. Haydn Bynon. **£45 no Vat.**
- f. **To consider** the trimming of brambles and general tidy up of Woodcroft bus shelter.
- i. Haydn Bynon. **£20 no Vat.**
- g. **To consider** the repair and refurbishment of the bench located next to roundabout at Beachley Road and Sedbury Lane.
- i. Haydn Bynon. **£97 no Vat.**
 - ii. McBride. **£75 no Vat.**
- h. **To consider** tree survey for the area in Wyebank Road not covered by previous tree survey.
- i. Bartlett’s. **£585.00 + VAT = £702.00.**
- i. **To consider** repair of perimeter fence at SBVH
- i. Haydn Bynon – Stainless steel cable ties plus labour. **£32.00 no Vat.**
- j. **To consider** the maximum cost to replace dead tree in the garden next to Sedbury chemist.
- i. Supplier to be advised – cost not to exceed. **£60.00 + Vat = £72.00.**

9. **TO CONSIDER PLAY AREA ISSUES**

- a. **To consider** the relocation of the 2-seater bench at the Woodcroft play area next to the new baby/toddler swing.
- i. Greenfields – Labour and materials. **£159.00 + Vat = £190.80.**
 - ii. Haydn Bynon – Labour and materials. **£138.00 no Vat.**
- b. **To consider** the replacement of the Woodcroft play area litter bin.
- i. FES – Freestanding bin with 20kg concrete weight in base. **£188.29 + Vat. = £225.95.**
- c. **To consider** the replacement of the top shackles on the swings in Tutshill play area.
- i. Greenfields – parts and labour. **£119.00 + Vat = £142.80.**
- d. **To consider** the replacement of infant cradle swing seat at Buttington Road play area.
- i. Greenfields – parts and labour. **£179.00 + Vat = £214.80.**
- e. **To consider** the trimming of brambles growing through the fence and to clear all leaves and debris in the Woodcroft play area.
- i. Greenfields. **£160.00 + Vat = £192.00.**
 - ii. Haydn Bynon. **£25.00 no Vat.**

10. **TO CONSIDER CORRESPONDENCE RECEIVED**

11. **TO RECEIVE COUNCILLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA**

12. **TO CONFIRM THE DATE OF THE NEXT MEETING**

a. Next meeting 11th September 2019.

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Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Committee. This item does not preclude Suspension of Standing Orders by the Committee to allow participation on Items on the Agenda.

i) Each person will be required to state his or her name and address.

ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Committee.

iii) Questions may be answered but not debated by the Committee.

iv) Any issues that the Committee considers require consideration should be referred to the next meeting of the Committee or deferred to the next Full Council Meeting.