

# Tidenham Parish Council

To: Members of the Public & Press

9<sup>th</sup> January 2020

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 15<sup>th</sup> January 2020 at 19.00hrs** in the War Memorial Hall, Coleford Road, Tutshill, for the transaction of business according to the enclosed agenda.

Yours faithfully

*CA Hinton*

**Mrs Carol Hinton**

Clerk to the Parish Council

Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

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*Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 5 but the council cannot make a decision on any matter which is not specified on the agenda.*

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## AGENDA

### 1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

### 2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.  
*Interests may be declared at any time during the meeting should they become apparent.*
- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

### 3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 11<sup>th</sup> December 2019.
- b) **To consider** any questions arising from those minutes.

### 4. CO-OPTION OF COUNCILLORS

- a) **To consider** co-option of Glyn Bailey to the Parish Council
- b) **To consider** co-option of Gethyn Davies to the Parish Council
- c) **To consider** co-option of Maria Hartford-Beynon to the Parish Council
- d) **To consider** co-option of Michael Swambo to the Parish Council

### 5. PUBLIC CONSULTATION \*\*\*

**To receive and consider any questions from the Public**, which may be answered but not debated.

### 6. COMMITTEES

**To receive reports, minutes and recommendations from committees** already circulated, enclosed herewith or to be circulated and to consider any questions arising from them.

- 1) Planning, Development Control and Highways Committee extraordinary meeting held on 11<sup>th</sup> December 2019  
Questions to Councillor Tullett, Chair of the Meeting.
- 2) Planning, Development Control and Highways Committee meeting held on 18<sup>th</sup> December 2019  
Questions to Councillor Koning, Chair of the Committee.
- 3) Amenities Committee meeting held on 8<sup>th</sup> January 2020 (draft minutes to be circulated at the meeting)  
Questions to Councillor Tullett, Chair of the meeting.

### 7. CHAIRMAN'S ANNOUNCEMENTS

**To receive and note any announcements from the Chairman** of the meeting.

### 8. POLICING IN THE PARISH

- a) **To note** report for November 2019 downloaded by the Clerk.
- b) **To note** comparison of statistics from December 2018 to November 2019 report downloaded by the Clerk

9. **PARISH CLERK'S REPORT**  
To receive and consider the Parish Clerk's Report (copy attached). All items requiring the council to make a decision are specified separately on this agenda.
10. **FINANCE**  
a) To approve payments according to the Financial Statement for December 2019  
b) To receive and approve the Financial Statement for December 2019
11. **REVIEW AND RE-ADOPTION OF POLICIES**  
a) To review and consider re-adoption of Tidenham Parish Council Privacy Policy  
b) To review and consider re-adoption of Tidenham Parish Council General Privacy Notice  
c) To review and consider re-adoption of Tidenham Parish Council Privacy Notice for Staff, Councillors and Role Holders.  
d) To review and consider re-adoption of Tidenham Parish Council Subject Access Requests Policy  
e) To review and consider re-adoption of Tidenham Parish Council Inventory of Data – January 2020  
f) To review and consider re-adoption of Tidenham Parish Council Health and Safety Policy  
g) To review and consider re-adoption of Tidenham Parish Council Social Media Policy
12. **COMPLAINT PROCEDURE**  
To consider adoption of SLCC recommended Complaint Procedure
13. **PLANNING CONSULTATIONS**  
To consider arranging a meeting between Councillors (suggest three plus Clerk and Clerk's Assistant) and Head of Planning, Forest of Dean District Council, Clive Reynolds, to discuss the role of the Parish Council as consultee in the planning application process.
14. **BT TELEPHONE BOXES**  
To consider comments and / or objections to the proposed removal of three BT telephone boxes in Tidenham Parish.
15. **SEDBURY SPACE ONE STOP CAFE**  
To consider email from Janice Hamilton regarding use of remaining funds of £252 from the Parish Council Grant for a worker from Crossroads Care with Dementia expertise to attend the One Stop Cafe once a month.
16. **SHIRLEY'S GROVE**  
To consider payment of £175 to Gloucestershire Wildlife Trust for supervision by Kevin Caster of further thinning work at Shirley's Grove on 25<sup>th</sup> January 2020.
17. **BEACHLEY DEFIBRILLATOR SOLAR POWERED SYSTEM**  
To consider disposal of the redundant solar powered system once the new solution is in place.
18. **ANNUAL PARISH MEETING 2020**  
To consider dates and venues for the 2020 Annual Parish Meeting.
19. **NEIGHBOURHOOD DEVELOPMENT PLAN**  
To consider appointment of Dr Andrea Pellegram as NDP expert to facilitate an informal meeting for Parish Councillors to discuss the details, pros and cons of the production of an NDP. Cost £450 plus mileage @ 55p per mile.
20. **BUCKINGHAM PALACE GARDEN PARTY**  
To consider nomination of councillor to be entered into GAPTC draw for tickets to attend Buckingham Palace garden Party on 12<sup>th</sup> May 2020.
21. **CLERK'S SALARY AND ANNUAL LEAVE**  
Due to the confidential nature of this item members of the public and press will be excluded from the meeting.
22. **STAFF LAPTOP COMPUTERS**  
To consider purchase of 2 x HP ProBook Notebook laptops computers to replace those currently in use. Cost £1960 plus VAT - total cost £2352 including, Microsoft Office Business Edition, set up and installation by Tate Computer Technology Ltd
23. **NATIONAL DIVING AND ACTIVITY CENTRE**

**To note** email from the NDAC regarding closure and work to be carried out during January / February 2020.

**24. CORRESPONDENCE**

**To receive and consider** any other correspondence as detailed in the Clerk's Report

**25. COUNCILLORS' REPORTS**

**To receive and note** any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

**26. FUTURE MEETINGS**

**To note** the dates of future council and committee meetings:

Wednesday 22<sup>nd</sup> January 2020 - Planning, Development Control and Highways Committee

Wednesday 19<sup>th</sup> February 2020 - Full Council Meeting

**\*\*\* Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council**

**This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda**

- i) Each person will be required to state his or her name and address**
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council**
- iii) Questions may be answered but not debated by the Council**
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**