

Tidenham Parish Council

To: Members of the Public & Press

14th March 2019

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 20th March 2019 at 19.00hrs** in the War Memorial Hall, Coleford Road, Tutshill, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council

Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

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Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the extraordinary meeting held on 20th February 2019.
- b) **To consider** any questions arising from those minutes.
- c) **To consider for approval** as a correct record the minutes of the meeting held on 20th February 2019.
- d) **To consider** any questions arising from those minutes.

4. PUBLIC CONSULTATION

To receive and consider any questions from the Public, which may be answered but not debated.

5. COMMITTEES

To receive reports, minutes and recommendations from committees already circulated, enclosed herewith or to be circulated and to consider any questions arising from them.

- i) Planning, Development Control and Highways Committee meeting held on 27th February 2019
Questions to Councillor Powell, Chair of the Committee.
- ii) Finance and Probity Committee meeting held on 6th March 2019
Questions to Councillor Bollen, Chair of the Committee
- iii) Mopla Cottages Committee meeting held on 6th March 2019
Questions to Councillor Bollen, Chair of the Committee
- iv) Amenities Committee meeting held on 13th March 2019 (minutes to be circulated at the meeting)
Questions to Councillor Koning, Chair of the Committee

6. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

7. POLICING IN THE PARISH

To note no further crime statistics available for download at time of preparing agenda. PC Henry Davies is unable to attend the meeting but will be present at the APM on 10th April 2019.

8. **PARISH CLERK'S REPORT** *(please contact the Clerk if copy required)*
To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.
9. **FINANCE**
- a) To approve payments according to the Financial Statement for February 2019
 - b) To receive and approve the Financial Statement for February 2019
 - c) To note Receipts / Payments spreadsheet as presented to the Finance and Probity Committee on 6th March 2019.
 - d) To note Budget Monitoring Spreadsheet as presented to the Finance and Probity Committee on 6th March 2019.
10. **STAFFING**
- a) To note Staffing Committee Terms of Reference as adopted by the Finance and Probity Committee.
 - b) To note Staff Appraisal Policy as adopted by the Finance and Probity Committee (note: Appraisal Form still to be agreed).
 - c) To note due to the resignation of Kevin Duffin and the newly established Staffing Committee, as per the Standing Orders adopted January 2019, the Clerk's Appraisal has been delayed and will be carried out by the Staffing Committee in April 2019.
11. **CLERK'S ASSISTANT** *(due to its confidential nature, members of the public and press will be excluded during this item)*
12. **CLERK AND CLERK'S ASSISTANT SALARIES** *(due to its confidential nature, members of the public and press will be excluded during this item)*
13. **BARRATTS EASEMENT AND COMPOUND LICENCE**
- a) To note response from Wellers Hedleys solicitors regarding all documentation.
 - b) To consider £20,000 as appropriate level of compensation for the Deed of Easement.
 - c) To note a notice giving intention to award the Grant of Easement has been placed in The Forester and The Forest Review newspapers for 2 weeks (13th and 20th March 2019) at a cost of £70 plus VAT per week total cost £168 inc VAT.
 - d) To consider comments / objections received from members of the public.
 - e) To consider Deed of Agreement with BDW Trading Ltd.
 - f) To consider Deed of Grant of Easement with BDW Trading and DWR CYMRU CYFYNGEDIG
 - g) To consider Compound Licence for BDW Trading Ltd.
 - h) To consider signing of documentation.
14. **RE-SITING OF KING ALFRED ROAD CCTV CAMERA**
To consider the temporary re-siting of the King Alfred's Road CCTV camera to the SARA car park in Beachley by Oakey and Son. Cost £120 plus VAT subject to suitable lamppost.
15. **RINGFENCING OF FUNDS IN RESERVES**
- a) To consider continuation of ringfencing of £32,428 for Funds for Future Significant Projects.
 - b) To consider ringfencing of £10,000 from Tump Farm Community Benefit
 - c) To consider continuation of ringfencing of £2500 for potential future professional fees
 - d) To consider continuation of ringfencing of £3500 for toilet repairs at Sedbury and Beachley Village Hall
16. **EARMARKING OF FUNDS ALLOCATED BUT NOT SPENT DURING 2018/2019**
- a) To consider earmarking of £622.80 to Greenfields Garden Services for play area repairs not completed and invoiced by end 2018/2019 year (good weather required to complete).
 - b) To consider earmarking of £2136 for tree works not yet completed and invoiced by end 2018/2019 year.
 - c) To consider earmarking of £4010 for repairs to church walls at Beachley and Tutshill
 - d) To consider earmarking of £2708.40 for replacement handrail at Tidenham Church
 - e) To consider earmarking of £110 plus materials for various small maintenance jobs throughout the Parish by Haydn Bynon
- Items 16 c), d) and e) agreed at Amenities Committee meeting 13th March 2019**

17. CORRESPONDENCE

To receive and consider any other correspondence as detailed in the Clerk's Report

18. COUNCILLORS' REPORTS

To receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

19. FUTURE MEETINGS

To note the dates of future council and committee meetings:

Wednesday 27th March 2019 - Planning, Development Control and Highways Committee

Wednesday 10th April 2019 – **ANNUAL PARISH MEETING**

Wednesday 17th April 2019 – Full TPC Council meeting.

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council**

This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda

- i) Each person will be required to state his or her name and address**
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council**
- iii) Questions may be answered but not debated by the Council**
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**