

Minutes of a meeting of the Parish Council held on Wednesday 20th February 2019 at 7.00pm in the War Memorial Hall, Tutshill.

Present: Councillors: Drew, Evans, Gregory, Koning, Molyneux, Powell, and Wall
Officers: Clerk (Carol Hinton)

1. **ATTENDANCE**

- a) Apologies for absence from those councillors unable to attend were received from Councillors Bollen and Tullett.
- b) **Resolved to accept** those apologies received with reasons for absence from Councillors Bollen and Tullett.

2. **DECLARATIONS OF INTEREST**

- a) **Resolved to receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
- b) **Resolved to consider any Dispensation Requests** received by the Parish Clerk and not previously considered.
None Received

3. **MINUTES OF PREVIOUS MEETING**

- a) **Resolved to approve** as a correct record the minutes of the meeting held on 16th January 2019.
- b) **To consider** any questions arising from those minutes:
Page 21 - Item 17, the vacancy was agreed to be placed for a Clerk's Assistant at the extraordinary meeting held on 30th January 2019, not Deputy Clerk.
Page 21 – Item 18, Councillor Koning advised that the resident referred to by Councillor Powell was now at home, but that there are still issues with cross border Social Services assessments with the reluctance of Gloucestershire Services to carry out assessments in The Gwent hospital.
- c) **Resolved to approve** as a correct record the minutes of the extraordinary meeting held on 30th January 2019.
- d) **To consider** any questions arising from those minutes.
There were none

4. **PUBLIC CONSULTATION**

To receive and consider any questions from the Public, which may be answered but not debated.
There were no members of the public present.

5. **COMMITTEES**

Resolved to receive reports, minutes and recommendations from committees and to consider any questions arising from them.

- i) Planning, Development Control and Highways Committee meeting held on 23rd January 2019
There were no questions to Councillor Powell, Chair of the Committee.

6. **CHAIRMAN'S ANNOUNCEMENTS**

To receive and note any announcements from the Chairman of the meeting.
The Chairman reported that repairs to the pavements in Wyebank Road have been carried out.

7. **POLICING IN THE PARISH**

Resolved to note report downloaded by Clerk.
Clerk confirmed that PC Henry Davis is hoping to attend the March meeting.

8. **PARISH CLERK'S REPORT**

Resolved to receive and note the Parish Clerk's Report.

9. **FINANCE**
a) **Resolved to approve payments** according to the Financial Statement for January 2019
b) **Resolved to receive and approve** the Financial Statement for January 2019
10. **SOCIAL MEDIA POLICY**
Resolved to adopt revised Social Media Policy as agreed at the January meeting.
11. **COMMUNITY FACILITIES POLICY**
Resolved not to adopt Community Facilities Policy. Councillors could see no relevancy or value to the Policy, the contents of which are covered by other Policies.
12. **NEWSLETTER**
a) **To consider** draft newsletter
Draft not available – Clerk to circulate via email once received.
b) **Resolved to approve** contribution of £320 from Bobby Nakum, Lifestyle Express, towards the cost of distribution of the newsletter.
13. **PARISH COUNCIL EMAIL ADDRESSES**
Resolved to approve payment of annual subscription charge for the Parish Council email addresses at a cost of £90 plus VAT (total cost £108.00)
14. **CLERK'S ASSISTANT VACANCY**
a) **Resolved to note** payment of £192.00 inc VAT to The Forest Review as agreed by extraordinary meeting 30th January 2019 (this being less than original amount quoted of £230.40)
b) **Resolved to note** payment of £168 inc VAT to The Monmouthshire Beacon as agreed by extraordinary meeting 30th January 2019
c) **Resolved to appoint** interview panel of Councillors Powell and Koning and the Clerk.
d) **Resolved to approve** purchase of printer for Clerk's Assistant's use, if necessary, up to a cost of £100
15. **BEACHLEY DEFIBRILLATOR**
Resolved to note report on the current situation from Kevin Duffin and await expert's assessment of a solution to the problem.
16. **WYEBANK ROAD – BARRATTS EASEMENT**
Resolved to note current situation with regard to the offer from Barratt's for the Grant of Easement and temporary compound over Parish Council land and that the documents may be signed once approved by the solicitor.
17. **RESIGNATION OF COUNCILLOR DUFF**
Resolved to note resignation of Robin Duff on 23 January 2019 – Clerk to send letter of thanks for his contribution to the Council.
18. **CORRESPONDENCE**
Resolved to receive and note any other correspondence as detailed in the Clerk's Report
19. **COUNCILLORS' REPORTS**
Resolved to receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees:
Councillor Wall – reported nasty accident on Castleford Hill during the previous weekend – Clerk to speak to Police to ascertain if the poor state of the road was a contributory factor.
Councillor Koning – reported he and Councillors Evans had met with David Trevellyan, spokesperson for a local group keen to develop a Neighbourhood Development Plan, and discussed the possibility of a working with the Parish Council on this. Councillor Koning requested that Kate Baugh of GRCC be invited to attend the TPC March meeting to discuss the NDP process.

Councillor Drew – will send on information from Sedbury Space regarding the potential involvement of the Parish Council in youth work at the Centre.

Councillor Evans – reported fly tipping at the old SARA car park in Beachley and requested the temporary repositioning of the King Alfred's Road CCTV camera as a deterrent. Clerk to add to March agenda.

20. FUTURE MEETINGS

Resolved to note the dates of future council and committee meetings:

Wednesday 27th February 2019 - Planning, Development Control and Highways Committee

Wednesday 6th March 2019 – Finance and Probity Committee

Wednesday 6th March 2019 Mopla Cottages Committee

Wednesday 13th March 2019 – Amenities Committee

Wednesday 20th March 2019 – Full TPC Council meeting.

The Meeting closed at 20.53hrs