

## Minutes of a meeting of the Parish Council held on Wednesday 12<sup>th</sup> December 2018 at 7.00pm in the War Memorial Hall, Tutshill.

**Present:** Councillors: Bollen, Duff, Evans, Gregory, Molyneux, O'Toole, Powell  
Officers: Clerk (Carol Hinton) Admin Assistant: Kevin Duffin  
Mr Christopher Wall

A short presentation of a commemorative plate and Tidenham Remembers book took place for Councillor Roy Birch who resigned from the Parish Council in November 2018. Councillor Birch was thanked by the Chairman for his dedicated service to the Parish over many years.

### 1. **ATTENDANCE**

- a) Apologies for absence from those councillors unable to attend were received from Councillors Drew, Koning and Tullett.
- b) **Resolved to accept** those apologies received with reasons for absence from Councillors Drew, Koning and Tullett.

### 2. **DECLARATIONS OF INTEREST**

- a) **Resolved to receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
- c) **Resolved to consider any Dispensation Requests** received by the Parish Clerk and not previously considered.  
None Received

### 3. **MINUTES OF PREVIOUS MEETING**

- a) **Resolved to approve** as a correct record the minutes of the meeting held on 21<sup>st</sup> November 2018.
- b) **To consider any questions** arising from those minutes. **There were none**

### 4. **PUBLIC CONSULTATION**

**There were no members of the public present who wished to speak.**

### 5. **COMMITTEES**

**Resolved to receive reports, minutes and recommendations from committees.**

- i) Planning, Development Control and Highways Committee meeting held on 28<sup>th</sup> November 2018  
There were no questions to Councillor Powell, Chair of the Committee
- ii) Finance and Probity Committee Meeting held on 5<sup>th</sup> December 2018  
There were no questions to Councillor Bollen, Chair of the Committee
- iii) Mopla Cottages Committee Meeting held on 5<sup>th</sup> December 2018  
There were no questions to Councillor Bollen, Chair of the Committee

### 6. **CO-OPTION OF COUNCILLOR**

**Resolved to co-opt** Christopher Wall to the Council who duly signed the Declaration of Acceptance of Office and joined Councillors at the table.

### 7. **CHAIRMAN'S ANNOUNCEMENTS**

**To receive and note any announcements from the Chairman** of the meeting.  
**There were none**

### 8. **POLICING IN THE PARISH**

**Resolved to note** updated figures to be downloaded for the January meeting.

### 9. **PARISH CLERK'S REPORT**

**Resolved to receive and note** the Parish Clerk's Report.

10. **FINANCE**

- a) **Resolved to approve payments** according to the Financial Statement for November 2018
- b) **Resolved to receive and approve the Financial Statement** for November 2018
- c) **Resolved to receive and note** the Receipts and Payments spreadsheet as presented to the Finance and Probity Committee on 5<sup>th</sup> December 2018
- d) **Resolved to receive and note** the Budget Monitoring spreadsheet as presented to the Finance and Probity Committee on 5<sup>th</sup> December 2018

11. **REPLACEMENT LITTER BIN SEDBURY PLAYING FIELD**

**Resolved to note** replacement bin has been ordered under emergency expenditure for the bin damaged by vandalism in Sedbury playing field at a cost of £575.93 (including VAT and the cost of removal of the damaged one).

12. **WEBSITE / FACEBOOK**

**Resolved to approve** payment of £50 to Distinct Graphics for setting up and linking of website / Facebook costs including meetings with Clerk and Admin Assistant. (£100 already authorised November 2018)

13. **CLERK SALARY**

**Resolved to approve** incremental increase in Clerk's salary to scale point 32 from 1<sup>st</sup> January 2019 as per Contract of Employment. Annual Salary rate £29,055 @37 hours per week – pro-rata rate for 17 hours per week £13,350

14. **BUDGET 2019/2020**

**Resolved to approve** proposed budget and precept of £94,768 as recommended by the Finance and Probity Committee – Clerk to note budget sheet that the ring-fenced budget reserve of £5000 only to be used in case of contested election in May 2019.

15. **CORRESPONDENCE**

**Resolved to note** no further correspondence.

16. **COUNCILLORS' REPORTS**

**Resolved to receive and note** any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees:

Councillor Wall – the hedges in the Memorial Hall car park have overgrown some of the parking spaces – Clerk to contact the Hall Trust. The pavements around the Tutshill roundabouts and bus shelter have looked untidy with many weeds – Kevin to look into.

Councillor Gregory – recommended that an article on the cost of repairing vandalism to Council property be included in a future newsletter.

Councillor O'Toole – there appears to be no footpaths on the Gloucester Road to the two new estates – Kevin to investigate plans and contact Highways. Monmouthshire CAB now merged with Gloucester? Clerk to check.

Councillor Evans – there is a considerable amount of mud on the road outside of the new development – wheel washing not being used? – Kevin already dealing with the enforcement team. There is a considerable ridge developing on the A48 slip road – Kevin to look into.

Councillor Bollen – noted that the Action4Ourcare have been successful in their campaign for cross border health care – Clerk to write letter of thanks to Pam Plummer.

Councillor Powell – work has been started by Barratts on the old Fairfield Mabey site in Chepstow.

17. **FUTURE MEETINGS**

**Resolved to note** the dates of future council and committee meetings:

Wednesday 19<sup>th</sup> December 2018 - Planning, Development Control and Highways Committee

Wednesday 9<sup>th</sup> January 2019 – Amenities Committee

Wednesday 16<sup>th</sup> January 2019 – Full TPC Council Meeting

**The meeting closed at 20.35hrs**