

# Tidenham Parish Council

Amenities Committee 2018/2019

Page 7

**Minutes of an Amenities Committee Meeting held on 14<sup>th</sup> November 2018 at 7.00pm at Tidenham War Memorial Hall.**

**Present:** Councillors: J. Koning (Chair), J. Powell, S. Gregory, S. Bollen, R. Duff, N. Evans.  
Minutes: K. Duffin (Administrative Assistant).

## **1. APOLOGIES**

- a. **To receive** apologies for absence from those councillors unable to attend.  
Apology received from Cllr Molyneux.
- b. **To consider** for acceptance those apologies received with reasons for absence.  
**Resolved** to accept the apology from Cllr Molyneux.

## **2. DECLARATIONS OF INTEREST**

- a. **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.  
*Interests may be declared at any time during the meeting should they become apparent.*  
**None received.**

## **3. MINUTES OF PREVIOUS MEETING**

- a. **To consider** for approval as a correct record the minutes of the meeting held on 12<sup>th</sup> Sep 2018.  
**Resolved** to accept as an accurate record.
- b. **To consider** matters arising from those minutes.
  - 5b - The Administrative Assistant gave an update on the status of the Defibrillator kiosk at Woodcroft.
  - 7d.iv - The shelter approved is no longer available. Alternatives are being considered.
  - 8a - The Administrative Assistant is working with the Clerk to define signage for all play areas.
  - 10a - Administrative Assistant is trying to identify the purchaser of the land to progress.

## **4. PUBLIC CONSULTATION**

- a. **To receive and consider** any questions from the Public, which may be answered but not debated.  
**None present.**

## **5. ADMINISTRATIVE ASSISTANTS REPORT**

- a. **To present** the Amenities budget sheet.  
The report was presented and questions answered.
- b. **To report** on Neighbourhood Watch signs.  
The Police liaison can supply standard signs at approx. £10 each. There is no standard parish "gateway" sign. There are 33 neighbourhood watch schemes in Tidenham. All receive the same information from the police. A few are proactive but there is little interaction between schemes. The Amenities chairman will make contact with co-ordinators to better understand how they work together and to see if communication could be improved.

# Tidenham Parish Council

## Amenities Committee 2018/2019

Page 8

- c. **To report** on the request for a grit bin in Wyebank Close.  
The request is for Wyebank Way (not Close) and has been forwarded to Highways. We are awaiting a response.

### 6. BUDGET

- a. **To consider** the Amenities Committee budget recommendation for year 2019-2020.
- b. **Resolved** to accept the recommendation and pass it to Full Council.

### 7. TO CONSIDER CHURCHYARD WORKS AND ISSUES

- a. The Administrator reported that three companies have been asked to quote for work identified in the Church Wall Survey.

### 8. TO CONSIDER OPEN SPACE ISSUES

- a. **To consider** the quote to paint the defibrillator (phone) box in Woodcroft@ **£78.00 no Vat**  
**Resolved** to accept the quote.

- b. **To consider** the quote for a replacement bus shelter:

i. Shelter Solutions @£2,740 + Vat	= <b>£3,288.00</b>
ii. BC Shelters @ £2,862 + Vat	= <b>£3,434.40</b>
iii. Ace Shelters @ £3,620 + Vat	= <b>£4,344.00</b>
iv. Shelters 4 Less @ £5,162.33 + Vat	= <b>£6,194.80</b>

**Resolved** to accept quote 8b.i.

### 9. TO CONSIDER PLAY AREA ISSUES

- a. **To consider** the quote to install the two new benches at Buttington Rd play area @ **£50 no Vat**  
**Resolved** to accept the quote.

### 10. TO CONSIDER CORRESPONDENCE RECEIVED

- a. None

### 11. TO RECEIVE COUNCELLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA

- a. Cllr Powell noted that work had not yet started on the Barratt site.
- b. Cllr Duff reported a bollard damaged outside the Spar shop on Sedbury.
- c. Cllr Duff reported a large pot hole in the car park outside the Spar shop
- d. Cllr Duff reported a leaning tree on the A48 near the Dive Centre.
- e. Cllr Evans reported on the potential use of the defibrillator at the Memorial Hall and some problems encountered. The Administrative Assistant will speak with the Ambulance Service to clarify the protocol.

### 12. TO CONFIRM THE DATE OF THE NEXT MEETING

- a. Next meeting 9<sup>th</sup> January 2019

There being no further business the meeting closed at 8.11pm.