

# Tidenham Parish Council

Amenities Committee 2018/2019

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**Minutes of an Amenities Committee Meeting held on 9<sup>th</sup> January 2019 at 7.00pm at Tidenham War Memorial Hall.**

**Present:** Councillors: J. Koning (Chair), S. Gregory, S. Bollen, H. Molyneux.  
Minutes: K. Duffin (Administrative Assistant).

## **1. APOLOGIES**

- a. **To receive** apologies for absence from those councillors unable to attend.  
Apologies received from Cllrs Powell and Duff.  
Note: an apology sent by Cllr Evans was received after the meeting.
- b. **To consider** for acceptance those apologies received with reasons for absence.  
**Resolved** to accept the apology from Cllrs Powell and Duff.

## **2. DECLARATIONS OF INTEREST**

- a. **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.  
*Interests may be declared at any time during the meeting should they become apparent.*  
**None received.**

## **3. MINUTES OF PREVIOUS MEETING**

- a. **To consider** for approval as a correct record the minutes of the meeting held on 14<sup>th</sup> Nov 2018.  
Cllr Gregory asked that any reference to "Administrator" be changed to "Administrative Assistant".  
Cllr Koning asked that para 5b be made clearer.  
**Resolved** to accept the minutes as a true record with the above amendments made.
- b. **To consider** matters arising from those minutes.  
Cllr Koning reported that he has made contact with the Police liaison officer for the Neighbourhood Watch scheme. There was a question about the lists of NW-coordinators they provided not being GDPR compliant. The Clerk has written to the Police Liaison officer to suggest her intervention in organising a meeting with the coordinators. Committee's Chairman is not aware of any progress.  
Cllr Gregory asked:
  - i. The status of the new bus shelter. Now installed; the "Bus Stop" sign is to be added.
  - ii. The status of play area signage. Provision of standard signage is pending agreement about dog access to play sites.
  - iii. Ownership of land at the junction of Beachley Rd and Ormerod Rd. Ongoing
  - iv. The status of the two benches for Buttington Play Area. Now Installed.
  - v. The protocol for defibrillator access. Access is always by dialling 999. The suggestion is to highlight the process of using the Defib on social media and/or our newsletter.

## **4. PUBLIC CONSULTATION**

- a. **To receive** and consider any questions from the Public, which may be answered but not debated.  
**None present.**

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## 5. ADMINISTRATIVE ASSISTANTS REPORT

- a. **To present** the Amenities budget sheet.  
Presented and accepted.
- b. **To report** on replacement litter bin at SBVH. Installation complete.
- c. **To report** on grit bin for Wyebank Way. Installation complete.
- d. **To report** on need for replacement handrail at St Mary's and St Peter's Tidenham.  
Quotes being obtained.
- e. **To report** on defibrillator installation at Beachley.  
The unit is currently unavailable for two reasons:
  - i. The solar installation is not coping with the demand to heat the cabinet. The Administrative Assistant is investigating the issue with the Solar provider and the manufacturer of the cabinets and power supplies. The Committee's current position is that if any additional equipment would be required a reduced price tag would be expected.
  - ii. The defibrillator is faulty and is being returned to Cardiac Science for repair. A loan unit will be provided in the interim.

## 6. TO CONSIDER CHURCHYARD WORKS AND ISSUES

- a. **To note** that quotes are being obtained for the works recommended in last year's Church Walls Survey.

## 7. TO CONSIDER OPEN SPACE ISSUES

- a. **To consider** the quote for year 2 & 3 tree works **£1780 + Vat = £2136**  
**Resolved** to accept the quote.
- b. **To consider** replacement of the Parish Notice Board in Woodcroft.  
**Resolved** to obtain quotes for an appropriate notice board to be installed in the bus shelter.
- c. **To consider** provision of a litter bin in the viewing area at Wintour's Leap.  
**Resolved** that the Administrative Assistant will initially contact FoDDC to request a bin.
- d. **To consider** the next actions to identify the old phone box at Woodcroft as a defib station.  
**Resolved** to paint existing black and red/pink areas of the kiosk a suitable green (as near as possible to the "ambulance green") and to place a sign saying "DEFIBRILLATOR" at the top of the solid rear grey panel.

## 8. TO CONSIDER PLAY AREA ISSUES

- a. **To consider** the quote to make repairs in various play areas including:

Option1 to remove vandalised beam bar at SBVH and make safe	<b>£1041 + Vat = £1249.20</b>
Option2 to install new beam bar at SBVH	<b>£1282 + Vat = £1538.40</b>
<b>Resolved</b> to accept option 2 but minus item B on the quote	<b>@ £1161 + Vat = £1393.20</b>

**Note** that the remainder of S106 monies should be used against this quote.

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**9. TO CONSIDER CORRESPONDENCE RECEIVED**

- a. None

**10. TO RECEIVE COUNCELLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA**

- a. Cllr Koning presented information about a mapping tool which could be useful to parishes. The Administrative Assistant will find out more information about the toolkit and make a comparison with the toolkit already in use in Tidenham Parish.

**11. TO CONFIRM THE DATE OF THE NEXT MEETING**

- a. Next meeting 13<sup>th</sup> March 2019

The being no further business the meeting ended at 8.27pm

DRAFT