

# Tidenham Parish Council

To: Members of the Public & Press

6<sup>th</sup> December 2018

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 12<sup>th</sup> December 2018 at 19.00hrs** in the War Memorial Hall, Coleford Road, Tutshill, for the transaction of business according to the enclosed agenda.

Yours faithfully

*CA Hinton*

**Mrs Carol Hinton**

Clerk to the Parish Council

Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

[www.tidenhamparishcouncil.co.uk](http://www.tidenhamparishcouncil.co.uk)

[clerk@tidenhamparishcouncil.co.uk](mailto:clerk@tidenhamparishcouncil.co.uk)

*Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.*

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## AGENDA

### 1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

### 2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.  
*Interests may be declared at any time during the meeting should they become apparent.*
- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

### 3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 21<sup>st</sup> November 2018.
- b) **To consider any questions** arising from those minutes.

### 4. PUBLIC CONSULTATION \*\*\*

**To receive and consider any questions from the Public**, which may be answered but not debated.

### 5. COMMITTEES

**To receive reports, minutes and recommendations from committees** already circulated, enclosed herewith or to be circulated and to consider any questions arising from them.

- i) Planning, Development Control and Highways Committee meeting held on 28<sup>th</sup> November 2018  
Questions to Councillor Powell, Chair of the Committee
- ii) Finance and Probity Committee Meeting held on 5<sup>th</sup> December 2018 (draft minutes to be circulated at the meeting)  
Questions to Councillor Bollen, Chair of the Committee
- iii) Mopla Cottages Committee Meeting held on 5<sup>th</sup> December 2018 (draft minutes to be circulated at the meeting)  
Questions to Councillor Bollen, Chair of the Committee

### 6. CO-OPTION OF COUNCILLOR

**To consider** co-option of Christopher Wall to the Council – letter of introduction attached.

### 7. CHAIRMAN'S ANNOUNCEMENTS

**To receive and note any announcements from the Chairman** of the meeting.

### 8. POLICING IN THE PARISH

**To note** at the time of preparing the agenda figures for October onwards were not available (Sept figures given last month). To be brought to the meeting if subsequently available.

**9. PARISH CLERK'S REPORT**

**To receive and consider the Parish Clerk's Report** (copy attached). All items requiring the council to make a decision are specified separately on this agenda.

**10. FINANCE**

- a) **To approve payments** according to the Financial Statement for November 2018
- b) **To receive and approve the Financial Statement** for November 2018
- c) **To receive and note** the Receipts and Payments spreadsheet as presented to the Finance and Probity Committee on 5<sup>th</sup> December 2018
- d) **To receive and note** the Budget Monitoring spreadsheet as presented to the Finance and Probity Committee on 5<sup>th</sup> December 2018

**11. REPLACEMENT LITTER BIN SEDBURY PLAYING FIELD**

**To note** replacement bin has been ordered under emergency expenditure for the bin damaged by vandalism in Sedbury playing field at a cost of £575.93 (including VAT and the cost of removal of the damaged one).

**12. WEBSITE / FACEBOOK**

**To consider** payment of £50 to Distinct Graphics for setting up and linking of website / Facebook costs including meetings with Clerk and Admin Assistant. (£100 already authorised November 2018)

**13. CLERK SALARY**

**To consider** incremental increase in Clerk's salary to scale point 32 from 1<sup>st</sup> January 2019 as per Contract of Employment. Annual Salary rate £29,055 @37 hours per week – pro-rata rate for 17 hours per week £13,350

**14. BUDGET 2019/2020**

**To approve** proposed budget and precept of £94,768 as recommended by the Finance and Probity Committee

**15. CORRESPONDENCE**

**To receive and consider** any other correspondence as detailed in the Clerk's Report

**16. COUNCILLORS' REPORTS**

**To receive and note** any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

**17. FUTURE MEETINGS**

**To note** the dates of future council and committee meetings:

Wednesday 19<sup>th</sup> December 2018 - Planning, Development Control and Highways Committee

Wednesday 9<sup>th</sup> January 2019 – Amenities Committee

Wednesday 16<sup>th</sup> January 2019 – Full TPC Council Meeting

**\*\*\* Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council**

**This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda**

- i) **Each person will be required to state his or her name and address**
- ii) **Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council**
- iii) **Questions may be answered but not debated by the Council**
- iv) **Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**