

Minutes of a meeting of the Parish Council held on Wednesday 21st November 2018 at 7.00pm in the War Memorial Hall, Tutshill.

Present: Councillors: Duff, Evans, Gregory, Koning, Molyneux, O'Toole, Powell
Officers: Clerk (Carol Hinton) Admin Assistant: Kevin Duffin

1. **ATTENDANCE**

- a) Apologies for absence from those councillors unable to attend were received from Councillors Birch, Bollen, Drew and Tullett.
- b) **Resolved to accept** those apologies received with reasons for absence from Councillors Birch, Bollen, Drew and Tullett.

2. **DECLARATIONS OF INTEREST**

- a) **Resolved to receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
- c) **Resolved to consider any Dispensation Requests** received by the Parish Clerk and not previously considered.
None Received

3. **MINUTES OF PREVIOUS MEETING**

- a) **Resolved to approve** as a correct record the minutes of the meeting held on 19th September 2018
- b) **To consider any questions** arising from those minutes – it was confirmed that the damaged signs on the B4228 had been reported and that the agreed dog bins had been ordered.

4. **PUBLIC CONSULTATION**

To receive and consider any questions from the Public, which may be answered but not debated.
One member of the public present as an observer.

5. **COMMITTEES**

Resolved to receive reports, minutes and recommendations from committees:

- i) Planning, Development Control and Highways Committee meeting held on 24th October 2018
There were no questions to Councillor Powell, Chair of the Committee
- ii) Amenities Committee Meeting held on 14th November 2018
There were no questions to Councillor Koning, Chair of the Committee

6. **CHAIRMAN'S ANNOUNCEMENTS**

Resolved to receive and note any announcements from the Chairman of the meeting.

The Chairman announced that Councillor Roy Birch had telephoned to inform him of his resignation from the Council with immediate effect. 'Tidenham Remembers' book and plate with logo and message to be presented to Councillor Birch. Councillors asked that a vote of thanks be recorded in recognition of Councillor Birch's many years of service to the Parish Council.

Also announced – a light in Edmond Road, previously maintained by the County Council was now being disputed as to ownership and responsibility – Kevin Duffin is to meet Glos Highways and Skanska on site to discuss.

Also – contractors had dug a trench and then filled it in on the Barratt development. Unsure if this satisfies commencement of work under planning regulations. The Chairman has written to the developer asking for the name of the site to be changed to Crane Pool Court.

7. **POLICING IN THE PARISH**

- a) **Resolved to note** report downloaded by the Clerk.
- b) **Resolved to note** incident report to Police of vandalism of the Sedbury Silent Soldier silhouette.

8. **PARISH CLERK'S REPORT**

Resolved to receive and note the Parish Clerk's Report.

9. **FINANCE**
a) **Resolved to approve payments** according to the Financial Statement for October 2018
b) **Resolved to receive and approve the Financial Statement** for October 2018
10. **ENGAGEMENT AND COMMUNICATION WORKING GROUP**
a) **Resolved to approve** the establishment of an Engagement and Communication Working Group
b) **Resolved to approve** adoption of Terms of Reference of the Working Group
c) **Resolved to approve** appointment of Councillors Evans and Koning to the Working Group
d) **Resolved to approve** expenditure of up to £100 for costs associated with setting up and linking Facebook with the Council website.
11. **SOCIAL MEDIA POLICY**
Resolved to defer adoption of Social Media Policy. Councillor Evans to re-draft.
12. **EMAIL COMMUNICATION POLICY**
Resolved to defer adoption of Email Communication Policy. Councillor Evans to re-draft.
13. **RECORDING OF PROPOSERS AND SECONDEES OF MOTIONS**
To consider recording of proposers and seconders for each motion on the agendas of the Parish Council and Committee meetings.
This motion was withdrawn.
14. **INTERNAL AUDITOR 2018/2019**
Resolved to approve appointment of Internal Auditor from GAPTC Internal Audit Service for the year 2018/2019 at a cost of £255 plus mileage charge of 45p per mile.
15. **COUNCILLOR VACANCY**
Resolved to note advertisement for Co-option of Councillor – candidates to be considered at the December full council meeting.
16. **NEW HOUSING PURCHASE GUIDE**
Resolved to approve publication of a Guide for potential purchasers of new housing from experience gained through Parish planning involvement. Working Group to develop Chairman's initial draft Guide.
17. **ARMISTICE CENTENARY COMMEMORATION**
Resolved to approve in principle the provision of a lasting commemoration of the Armistice Centenary. Clerk to commence research on permanent memorial and inclusion of names of those missing on the Roll in the Memorial Hall.
18. **CORRESPONDENCE**
Resolved to receive and consider any other correspondence as detailed in the Clerk's Report. Also: Reply to letter about speeding from Commanding Officer, Beachley Barracks; invitations to Monmouthshire CAB AGM and 'Our Shared Forest event; change of S&DLGA new Chairman.
19. **COUNCILLORS' REPORTS**
Resolved to receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees:
Councillor Gregory – the advertising notice in Inner Loop Rd has been removed.
Councillor Molyneux – plea for volunteer drivers for Age UK meal delivery service in the Forest. Clerk to put on website.
Councillor O'Toole – the road between the Bellway estate and the A48 has been very muddy – Kevin Duffin has reported this.

Councillor Duff – reported that the landlord had filled the pothole outside of the Spar shop in Sedbury but that Tyler’s Way road and footpath is a poor state – Kevin Duffin has reported this. Also the ‘Give Way’ markings on the junction with the A48 have faded and the junction is poorly lit.

Councillor Koning – some residents had not received the Newsletter, including the Lifestyle Express who had sponsored delivery. Clerk to look into. Also reported concerns about the lack of meetings of the War Memorial Hall Trust and decisions made by email.

Councillor Evans – reported on recent Forest Economic Partnership meeting in Cinderford – he has the presentation slides if Councillors wish to see them.

20. FUTURE MEETINGS

Resolved to note the dates of future council and committee meetings:

Wednesday 28th November 2018 - Planning, Development Control and Highways Committee

Wednesday 5th December 2018 – Finance and Probity Committee

Wednesday 5th December 2018 – Mopla Cottages Committee

Wednesday 12th December 2018 – Full TPC Council Meeting

The meeting closed at 21.18hrs