

Tidenham Parish Council

To: Members of the Public & Press

15th November 2018

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 21st November 2018 at 19.00hrs** in the War Memorial Hall, Coleford Road, Tutshill, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council

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Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 17th October 2018.
- b) **To consider any questions** arising from those minutes.

4. PUBLIC CONSULTATION ***

To receive and consider any questions from the Public, which may be answered but not debated.

5. COMMITTEES

To receive reports, minutes and recommendations from committees already circulated, enclosed herewith or to be circulated and to consider any questions arising from them.

- i) Planning, Development Control and Highways Committee meeting held on 24th October 2018
Questions to Councillor Powell, Chair of the Committee
- ii) Amenities Committee Meeting held on 14th November 2018 (draft minutes to be circulated at the meeting)
Questions to Councillor Koning, Chair of the Committee

6. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

7. POLICING IN THE PARISH

- a) **To note** report downloaded by the Clerk.
- b) **To note** incident report to Police of vandalism of the Sedbury Silent Soldier silhouette.

8. PARISH CLERK'S REPORT

To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.

9. FINANCE

- a) **To approve payments** according to the Financial Statement for October 2018
- b) **To receive and approve the Financial Statement** for October 2018

10. ENGAGEMENT AND COMMUNICATION WORKING GROUP

- a) **To consider** the establishment of an Engagement and Communication Working Group
- b) **To consider** adoption of Terms of Reference of the Working Group
- c) **To consider** appointment of three Councillors to the Working Group
- d) **To consider** expenditure of up to £100 for costs associated with setting up and linking Facebook with the Council website.

11. SOCIAL MEDIA POLICY

To consider adoption of Social Media Policy

12. EMAIL COMMUNICATION POLICY

To consider adoption of Email Communication Policy

13. RECORDING OF PROPOSERS AND SECONDEES OF MOTIONS

To consider recording of proposers and seconders for each motion on the agendas of the Parish Council and Committee meetings.

14. INTERNAL AUDITOR 2018/2019

To consider appointment of Internal Auditor from GAPTC Internal Audit Service for the year 2018/2019 at a cost of £255 plus mileage charge of 45p per mile.

15. COUNCILLOR VACANCY

To note advertisement for Co-option of Councillor – candidates to be considered at the December full council meeting.

16. NEW HOUSING PURCHASE GUIDE

To consider publication of a Guide for potential purchasers of new housing from experience gained through Parish planning involvement.

17. ARMISTICE CENTENARY COMMEMORATION

To consider provision of a lasting commemoration of the Armistice Centenary

18. CORRESPONDENCE

To receive and consider any other correspondence as detailed in the Clerk's Report

19. COUNCILLORS' REPORTS

To receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

20. FUTURE MEETINGS

To note the dates of future council and committee meetings:

Wednesday 28th November 2018 - Planning, Development Control and Highways Committee

Wednesday 5th December 2018 – Finance and Probity Committee

Wednesday 5th December 2018 – Mopla Cottages Committee

Wednesday 12th December 2018 – Full TPC Council Meeting

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council**

This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda

- i) **Each person will be required to state his or her name and address**
- ii) **Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council**
- iii) **Questions may be answered but not debated by the Council**
- iv) **Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**