

Tidenham Parish Council

Amenities Committee 2018/2019

Page 4

Minutes of an Amenities Committee Meeting held on 12th September 2018 at 7.00pm at Tidenham War Memorial Hall.

Present: Councillors: J. Koning (Chair), J. Powell, S. Gregory, S. Bollen, R. Duff, J. Lewis.
Minutes: K. Duffin (Administrative Assistant).

1. APOLOGIES

- a. **To receive** apologies for absence from those councillors unable to attend.
Apologies received from Cllrs Evans and Molyneux.
- b. **To consider** for acceptance those apologies received with reasons for absence.
Resolved to accept the apologies from Cllrs Evans and Molyneux.

2. DECLARATIONS OF INTEREST

- a. **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
None received.

3. MINUTES OF PREVIOUS MEETING

- a. **To consider** for approval as a correct record the minutes of the meeting held on 11th July 2018.
Resolved to accept as an accurate record.
- b. **To consider** matters arising from those minutes.
Cllr Koning raised the matter of placing signage at strategic entry points to advise visitors that the parish is part of the Neighbourhood Watch Scheme.
Resolved that the Admin Assistant will liaise with GCC Highways and the police Neighbourhood Watch officer and report at the next meeting.

4. PUBLIC CONSULTATION

- a. **To receive and consider any questions from the Public**, which may be answered but not debated.
None present.

5. ADMINISTRATIVE ASSISTANTS REPORT

- a. **To present** the Amenities budget sheet.
The report was presented without question.
- b. **To report** on the status of the phone box in Woodcroft.
The defibrillator is registered and active. Further training sessions are being arranged.
- c. **To report** on the provision of new litter and dog bins.
Dog bins have been installed at Woodcroft and Grahamstown Rd and a litter bin by the SBVH play area. Other dog bins are planned.
- d. **To report** on churchyard maintenance.
Ground clearance and spraying is ongoing.
- e. **To report** on open ground maintenance.
Hedge cutting has been carried out at Offa's Close and Mopla Rd.

Tidenham Parish Council

Amenities Committee 2018/2019

Page 5

- f. **To report** on play area maintenance.
Two new mini roundabouts are being installed this week.
- g. **To report** on the Silent Soldier installations.
Both soldiers are installed.

6. TO CONSIDER CHURCHYARD WORKS AND ISSUES

- a. **None**

7. TO CONSIDER OPEN SPACE ISSUES

- a. **To consider** the email regarding dog litter in Sedbury Lane.
Resolved to install a dog bin approx. 100m from the junction by the alleyway to Park View.
- b. **To consider** the email regarding the damaged bus shelter in Netherhope Lane.
Resolved to replace the shelter.
- c. **To consider** quotations for dog bins:
 - i. New bin on footpath by SARA @ £269.25 + Vat = **£323.11**
 - ii. New bin at the junction of Sedbury Lane & Beachley Rd @ £269.25 + Vat = **£323.11**
 - iii. Replacement bin in Castleford Hill @ £269.25 + Vat = **£323.11****Resolved** to accept all three quotes. Quote i. & ii. to be raised at Full Council.
- d. **To consider** quotations for a new bus shelter by Netherhope Lane:
 - i. Quote from Shelter Store @ £3,400 + Vat = **£4,080**
 - ii. Quote from Shelter Solutions @ £2,740 + Vat = **£3,288**
 - iii. Quote from Shelters 4 Less @£902.60 + Vat = **£1,083.12**
- Note: Does not include installation. Allow **£200**
 - iv. Quote from Queensbury @ £2636 + Vat = **£3,163.20****Resolved** to accept quote iv. From Queensbury.
- e. **To consider** the quotation for replacing the glass in the Woodcroft Defibrillator Kiosk.
 - i. Quote from Aacme Glass @ £350 + Vat = **£420****Resolved** to accept the quote.
- f. **To consider** the quote for decals for the Woodcroft Defibrillator Kiosk.
 - i. Quote from Hannan-Split @ £524.23 + Vat = **£629.08****Resolved** to reject the quote and investigate other forms of signage.

8. TO CONSIDER PLAY AREA ISSUES

- a. **To consider** signage restricting dog access to play areas.
Resolved that the Admin Assistant liaise with Clerk regarding legality of dogs in play areas and propose appropriate signage.
- b. **To consider** quotations for two park benches in Buttington Play Area.
 - i. Quote from Broxap @ £860 + Vat = **£1032**
 - ii. Quote from Glasdon @ £833 + Vat = **£999.60****Resolved** to accept quote ii. From Glasdon.

Tidenham Parish Council

Amenities Committee 2018/2019

Page 6

9. TO CONSIDER CORRESPONDENCE RECEIVED

- a. **To consider** the email from a resident regarding the maintenance of trees in Severn Avenue. **Resolved** that the Admin Assistant will write to the resident reaffirming the content of the committee's previous email.

10. TO RECEIVE COUNCELLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA

- a. Cllr Powell suggested approaching the developer of land at the rear of Wyedean School to ask about installing a bus stop and shelter close to the entrance to the development. The Admin Assistant will check the content of the transport plan associated with the development and report back.
- b. Cllr Duff asked about improvements to the roundabout in Ormerod Rd. The cost would be £1000-£1500 but GCC Highways has no budget at present. The Admin Assistant is making contact with FoDDC Planning and the new owner of the old laundry to see if the upgrade could be incorporated into the application to develop the laundry site.

11. TO CONFIRM THE DATE OF THE NEXT MEETING

- a. **Next meeting 14th November 2018**

There being no further business the meeting closed at 8.20pm.