

Minutes of a meeting of the Parish Council held on Wednesday 18th July 2018 at 7.00pm in the War Memorial Hall, Tutshill.

Present: Councillors: Birch, Bollen, Drew, Evans, Gregory, Koning, Molyneux, O'Toole, Powell and Tullett
Officers: Clerk (Carol Hinton) Admin Assistant: Kevin Duffin

1. ATTENDANCE

- a) Apologies for absence from those councillors unable to attend were received from Councillor Duff
- b) **Resolved to accept** those apologies received with reasons for absence from Councillor Duff.

2. DECLARATIONS OF INTEREST

- a) **Resolved to receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
- c) **Resolved to consider any Dispensation Requests** received by the Parish Clerk and not previously considered.
None Received

3. MINUTES OF PREVIOUS MEETING

- a) **Resolved to approve** as a correct record the minutes of the meeting held on 20th June 2018 subject to item 6 ii) should have stated District Council 'Chairman' not 'Leader'.
- b) **To consider any questions** arising from those minutes – there were none.
Councillor Molyneux reported that the District Council knew of no reason why the plastic containers should not have been collected and that when placed in her own recycling they had been taken. Also that waste collection lorries are fitted with cameras (as will the green recycling lorries in October 2018) if people have concerns about how the collections are carried out.

4. PUBLIC CONSULTATION

To receive and consider any questions from the Public, which may be answered but not debated.
There were no members of the public present.

5. COMMITTEES

Resolved to receive reports, minutes and recommendations from committees

- i). Planning, Development Control and Highways Committee meeting held on 27th June 2018

Questions to Councillor Powell, Chair of the Committee –

Cllr Evans - noted item 3b should read Village Inn (not Rising Sun)

- asked for meaning of PIP and TDC – item 5a – Kevin Duffin explained.

- item 6a expressed further disappointment that the Committee had declined to make a comment.

- item 7c felt Licensing issues were not within the remit of Planning and Highways Committee – Kevin Duffin confirmed they were dealt with under the District Council Planning Portal.

Cllr Koning – item 11a -asked for confirmation of the location of the new B4228 parking restrictions

- item 12d – asked for details on where new crossing will be. Kevin Duffin reported that Brian Watkins, Glos. CC Highways had not yet been informed of the type of crossing nor had considered its location.

Cllr Gregory – items 13a and b – reported that the actions requested had now been done.

- ii) Amenities Committee meeting held on 11th July 2018

There were no questions to Councillor Koning, Chair of the Committee

6. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

The Chairman informed councillors that he had requested that the £1000 annual grant payable to the Tutshill War Memorial Hall and Recreation Ground Trust be withheld due to concerns about the operation of the Trust. The Trust had been notified of the appointment of Cllr Koning as the second Parish Council representative to its Management Committee in May 2018. To date neither the Clerk, nor Cllr Koning, despite reminders, have received an acknowledgement, invitation to a meeting or any other information, such as the Charity's Governing Document.

Furthermore although Cllr Lewis has attended a meeting of the Trust he is still not registered as a Trustee with the Charity Commission. Councillors asked the Clerk to write to the Trust and those Trustees currently registered with the Charity Commission expressing concerns and asking for confirmation that these issues will be urgently addressed (within 14 days) prior to referring the matter to the Charity Commission.

7. **POLICING IN THE PARISH**

Resolved to note the report downloaded by the Clerk.

8. **PARISH CLERK'S REPORT**

Resolved to receive and note the Parish Clerk's Report.

9. **FINANCE**

a) **Resolved to approve payments** according to the Financial Statement for June 2018

b) **Resolved to receive and approve the** Financial Statement for June 2018

10. **TIDENHAM PARISH COUNCIL CODE OF CONDUCT**

Resolved to review and adopt the revised Code of Conduct

11. **TIDENHAM PARISH COUNCIL GRANTS POLICY**

Resolved to adopt the new Grants Policy and Guidance Notes subject to amendments discussed.

12. **NEWSLETTER**

a) **Resolved to approve** quotation from Storm Marketing for printing of Newsletter of £470 (no VAT)

b) **Resolved to approve** quotation from Storm Marketing for the design of Newsletter of £125 plus VAT (total cost £150)

c) **Resolved to approve** quotation from Storm Marketing for the distribution of Newsletter of £266.67 plus VAT (total cost £320)

d) **Resolved to approve** payment of above amounts by Clerk as and when they are required

e) **Resolved to accept** payment of £320 as sponsorship of the cost of the distribution of the Newsletter from Mr Bobby Nakum, Lifestyle Express, Beachley Road and for the Clerk to write to Mr Nakum expressing thanks from the Council.

13. **FoDDC PEST CONTROL SERVICE**

Resolved to note letter of response from the District Council to TPC letter of concern. Cllr Molyneux has suggested to the FoDDC that organisations such as care services should be tasked with monitoring those most vulnerable to infestations – she is awaiting a reply. Cllr Molyneux will acknowledge receipt of the letter and re-iterate the Parish Council's concerns. She will keep councillors informed.

14. **FUTURE BURIAL PROVISION**

Resolved to note response to Clerk's initial approach to Revd Treharne and discuss the way forward. After much discussion, Clerk to write to Revd Treharne asking for information on how this situation has been dealt with in other parishes.

15. **TIDENHAM HISTORICAL GROUP REMEMBRANCE DAY EVENT**

Resolved to approve payment of a contribution towards the Remembrance Day event on the Tutshill Recreational Ground on 11th November 2018 up to the amount of the total costs of £420

16. **NEW PLAY AREA EQUIPMENT**

a) **Resolved to approve** purchase of Greenfields Kompan Inclusive roundabout for the Buttington Road play area cost £6890 + VAT (Total cost £8268) as recommended by the Amenities Committee.

b) **Resolved to approve** purchase of Greenfields Kompan Carousel with Bars roundabout for the Woodcroft play area cost £2998 + VAT (Total cost £3598) as recommended by the Amenities Committee

c) **Resolved to approve** virement of funds from general reserves to the Capital budget of £11866.

17. CORRESPONDENCE

Resolved to receive and note any other correspondence as follows

3 emails had been received complaining of noise from the Chepstow Racecourse – Clerk had pointed them in the direction of the appropriate authorities.

A card made by the Rainbows was passed around to councillors thanking them for the grant to buy their new flag. An email from a previous Clerk had been received requesting a copy of archived minutes and details of Contract of Employment

A letter of thanks from the Historical Society thanking for the grant towards the printing of the book 'Tidenham Remembers'

18. COUNCILLORS' REPORTS

To receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

There were none

19. FUTURE MEETINGS

Resolved to note the dates of future council and committee meetings:

Wednesday 25th July 2018 - Planning, Development Control and Highways Committee

Wednesday 22nd August 2018 – Planning, Development Control and Highways Committee

Wednesday 5th September 2018 – Finance and Probity Committee

Wednesday 5th September 2018 – Mopla Cottages Committee

Wednesday 12th September 2018 – Amenities Committee

Wednesday 19th September 2018 – Full TPC Council Meeting

The meeting closed at 21.12hrs