

Minutes of a meeting of the Parish Council held on Wednesday 18th April 2018 at 7.00pm in the War Memorial Hall, Tutshill.

Present: Councillors: Birch, Bollen, Drew, Duff, Gregory, Lewis, O'Toole, Powell and Tullett.
Officers: Clerk (Carol Hinton), Admin Assistant (Kevin Duffin)

1. **ATTENDANCE**
 - a) Apologies for absence from those councillors unable to attend were received from Councillors Evans, Koning and Molyneux
 - b) **Resolved to accept** those apologies received with reasons for absence from Councillors Evans, Koning and Molyneux.
2. **DECLARATIONS OF INTEREST**
 - a) **Resolved to receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
 - b). **Resolved to consider any Dispensation Requests** received by the Parish Clerk and not previously considered.
3. **MINUTES OF PREVIOUS MEETING**
 - a) **Resolved to approve** as a correct record the minutes of the meeting held on 21st March 2018.
 - b) **The Council considered** matters arising from those minutes – There were none
4. **CHEPSTOW RACECOURSE**

To receive presentation by Steve White, Site Operations Manager, Chepstow Racecourse – apologies had been received from Steve White who will attend in June.
5. **HOLD (Hands Off Lydney and Dilke Hospitals)**

To receive presentation by Zac Arnold on behalf of the HOLD Campaign – Mr Arnold did not turn up to the meeting.
6. **PUBLIC CONSULTATION**

To receive and consider any questions from the Public, which may be answered but not debated.
There were no members of the public present.
7. **COMMITTEES**

To receive reports, minutes and recommendations from committees already circulated, enclosed herewith or to be circulated and to consider any questions arising from them.

 - i) Planning, Development Control and Highways Committee meeting held on 28th March 2018
There were no questions to Councillor Powell, Chair of the Committee
8. **CHAIRMAN'S ANNOUNCEMENTS**

To receive and note any announcements from the Chairman of the meeting.
The Chairman asked councillors to let the Clerk know if they arrive late to a meeting.
9. **POLICING IN THE PARISH**

Resolved to receive and note report downloaded by Clerk
10. **PARISH CLERK'S REPORT**

Resolved to receive and note the Parish Clerk's Report.
11. **FINANCE**
 - a) **Resolved to approve payments** according to the Financial Statement for March 2018
 - b) **Resolved to receive and approve the Financial Statement** for March 2018
 - c) **Resolved to note** Bank Reconciliation at end of 2017/2018
 - d) **Resolved to note** Notes To Accounts for end of 2017/2018

12. ANNUAL GOVERNANCE STATEMENT

a) **Resolved to give 'Yes'** responses for each section of the Annual Governance Statement 2017/2018 which was duly signed

13. HEALTH AND SAFETY POLICY

a) **Resolved to approve** review of Parish Council Health and Safety Policy
b) **Resolved to re-adopt** Health and Safety Policy

14. INVESTMENT STRATEGY AND FINANCIAL RISK ASSESSMENT

a) **Resolved to approve** review of Parish Council Investment Strategy and Financial Risk Assessment subject to minor amendment under Financial Risk Assessment
b) **Resolved to re-adopt** Investment Strategy and Financial Risk Assessment subject to above amendment.

15. SEDBURY AND DISTRICT LEISURE GARDENERS ASSOCIATION

Resolved to defer a decision on the Annual Management Fee increase – Clerk to request information from the Allotment Committee regarding allotment holders, waiting list and expenditure over the last 3 years.

16. NEIGHBOURHOOD POLICING

Resolved to respond to request for information from Inspector Andrew Hodgetts, Coleford Police Station – Clerk to forward comments.

17. NATIONAL DIVE CENTRE ACCIDENTS

Resolved to send a letter to The National Dive Centre asking that in light of the recent sad deaths at the Centre has a possible common cause been established and are there any further safety measures that could be introduced or are being considered? Letter to be agreed by Chairman prior to sending and it to be copied to Forest of Dean District Council, Glos CC, Health and Safety Executive and the Coroners Office.

18. CORRESPONDENCE

Resolved to note any other correspondence as detailed in the Clerk's Report – also received Bacs advice from FoDDC for the first half of the Precept amount.

19. COUNCILLORS' REPORTS

To receive and note any matters which Councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of Committees.

Councillor Powell asked for a vote of thanks for the Clerk and Admin Assistant for the agendas, minutes and reports they produce.

Councillors Gregory asked if an evening outing could be arranged – Clerk to email councillors.

Councillor O'Toole reported that the Gloucester Road and Beachley Road signs are falling apart – Kevin Duffin to look into.

Councillor Birch had noticed that local children have been undertaking cycling training in the area which he and other members of the public thought was encouraging and pleasing to see.

Councillors Lewis, Tullett and Bollen all commented on the re-launched Sedbury Space. Over 100 people had attended the opening which they felt was an excellent, remarkable and vibrant facility.

20. FUTURE MEETINGS

Resolved to note the dates of future Council and Committee meetings:

Wednesday 25th April 2018 - Planning, Development Control and Highways Committee

Wednesday 9th May 2018 – Amenities Committee Meeting

Wednesday 16th May 2018 – **Annual Council Meeting**

The meeting closed at 20.07hrs