

# Tidenham Parish Council

## Amenities Committee 2017/2018

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**Minutes of an Amenities Committee Meeting held on 8<sup>th</sup> November 2017 at 7.00pm at Tidenham War Memorial Hall.**

**Present:** Councillors: J. Powell (opening Chair), J. Koning (elected Chair),  
S. Gregory, S. Bollen, J. Lewis.  
Administrative Assistant: K. Duffin (Minutes).

### **1. ELECTION OF CHAIRMAN**

- a. **To elect** the committee chairman for 2017/2018.

**Resolved** that after being nominated and seconded Cllr Koning was duly elected unopposed as Chair of the Amenities Committee.

### **2. APOLOGIES**

- a. **To receive** apologies for absence from those councillors unable to attend.  
Apologies received from Cllrs Evans & Duff.

- b. **To consider** for acceptance those apologies received with reasons for absence.

**Resolved** to accept apologies from Cllrs Evans & Duff.

**Note** that an apology from Cllr Molyneux sent before this meeting but received afterwards will be considered at the next meeting.

### **3. DECLARATIONS OF INTEREST**

- a. **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

*Interests may be declared at any time during the meeting should they become apparent.*

**Declaration of interest** received from Cllr Lewis with regards to agenda items 11a.

### **4. MINUTES OF PREVIOUS MEETING**

- a. **To consider** for approval as a correct record the minutes of the meeting held on 13<sup>th</sup> September 2017.

**Resolved** to approve as a correct record.

- b. **To consider** matters arising from those minutes.

Cllr Koning commented that where a councillor arrives late to, or departs early from, a meeting the relevant time should be shown.

**Resolved** that where a councillor arrives late to, or departs early from, a meeting the relevant time and the agenda items missed be shown.

### **5. PUBLIC CONSULTATION**

None present.

## 6. ADMINISTRATIVE ASSISTANTS REPORT

- a. To present the Amenities budget sheet.  
Presented by the Administrator and noted by members.
- b. To report on the church wall survey.  
The wall survey has been carried out but the report format was not satisfactory. We await a revised report from the surveyor.
- c. To report on the tree survey.  
Three quotes for all 'year one' work are being obtained with a view to completing the work within the current budget. Comments were received that the tree works in Shirley's Grove (including the planned thinning exercise by Gloucestershire Wildlife should only be carried out after written agreement from the Trust).
- d. To report on the play area safety survey.  
The urgent work has been completed and the Administrator is producing a scope of work for minor issue, some of which will be carried out in this year's budget.
- e. To report on tree & hedge cutting along Offa's Close.  
The work has been completed and will be scheduled for twice yearly cuts in future.
- f. To report on the vandalised bus shelter in Loop Rd.  
The repair work was scheduled to be carried out week beginning 7<sup>th</sup> Nov 2017 using the Clerks Emergency Powers.
- g. To report on the defibrillator status.  
The telephone box in Woodcroft is part-way through its consultation period. A quote has been obtained for the installation of the defibrillator by an electrician. Some cleaning will be required prior to installation. Comments were made about decommissioning the BT logos and replacing them with 'Parish' and 'defibrillator' logos. The Administrator will look into the options.  
The bus shelter in Loop Rd has been surveyed and deemed suitable for a solar powered defibrillator unit. Quotes for the solar unit and overall installation have been obtained.
- h. To report on Shirley's Grove hedge.  
Quotes are being obtained for the autumn cut.
- i. To report on the grass cutting contract.  
Three contractors were contacted and showed interest in quoting. A formal invitation was sent to all three. So far one has declined due to capacity issues, one has not responded and our existing contractor has submitted a quote.

## 7. TO CONSIDER CHURCHYARD WORKS AND ISSUES

- a. None.

## 8. TO CONSIDER OPEN SPACE ISSUES

- a. **To consider** the quote for annual ground clearance in Shirley's Grove. **£800** (no Vat).  
**Resolved** to accept the quote but not to carry out the work until written agreement is received from the Trust.

## 9. TO CONSIDER PLAY AREA ISSUES

- a. None.

## 10. TO CONSIDER CORRESPONDENCE RECEIVED

- a. None.

**11. TO CONSIDER THE TIDENHAM WAR MEMORIAL AND RECREATION TRUST**

- a. **To consider** the agreement between the Parish Council and the Tidenham War Memorial and Recreation Trust.

**Resolved** that due to the issues with para.10 the Clerk writes to the Trust asking to mutually terminate the existing agreement with effect from 31<sup>st</sup> Jan 2018 in favour of a new agreement acceptable to both parties.

Note that Cllr Lewis had declared an interest and did not vote.

**12. TO CONSIDER THE AMENITIES BUDGET FOR YEAR 2018/19**

- a. The Administrator presented a proposal for the Amenities budget for 2017/2018.

**Resolved** to accept the proposal and forward to Full Council and Finance Committee.

**13. TO RECEIVE COUNCELLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA**

- a. Cllr Lewis outlined the scheme at some schools where road safety signs had been displayed to influence drivers. The Administrator will provide information on schemes which had been proposed to the schools in the past.
- b. Cllr Lewis asked the council to consider other uses for decommissioned phone boxes. The Administrator commented that no other boxes had been offered as excess to requirement.
- c. Cllr Bollen asked about ownership of the ramp and verge outside the old post office (now part of the doctor's surgery). Weeds need clearing. The Administrator will investigate.
- d. Cllr Koning asked about the provision of new street lights in the parish. He was advised to contact Amey in the first instance for information.

**14. TO CONFIRM THE DATE OF THE NEXT MEETING**

- a. **Next meeting January 2018 (date to be advised)**

**There being no further business the meeting ended at 8.55 pm.**