

Tidenham Parish Council

To: Members of the Public & Press

15th March 2018

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 21st March 2018 at 19:00hrs** in the War Memorial Hall, Coleford Road, Tutshill, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council

Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

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Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 5 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 21st February 2018
- b) **To consider any questions** arising from those minutes.

4. PUBLIC CONSULTATION ***

To receive and consider any questions from the Public, which may be answered but not debated.

5. COMMITTEES

To receive reports, minutes and recommendations from committees and to consider any questions arising from them.

- i) Planning, Development Control and Highways Committee meeting held on 28th February 2018
Questions to Councillor Powell, Chair of the Committee
- ii) Finance and Probity Committee meeting held on 7th March 2018
Questions to Councillor Bollen, Chair of the Committee
- iii) Mopla Cottages Committee meeting held on 7th March 2018
Questions to Councillor Bollen, Chair of the Committee
- iv) Amenities Committee meeting held on 14th March 2018
Questions to Councillor Koning, Chair of the Committee

6. CO-OPTION OF COUNCILLORS

- a) **To consider** co-option of Graham Drew to the Council
- b) **To consider** co-option of Lawrence Hanson to the Council

7. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

8. **POLICING IN THE PARISH**
To receive report downloaded by Clerk
9. **PARISH CLERK'S REPORT** *(please contact the Clerk if copy required)*
To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.
10. **FINANCE**
a) To approve payments according to the Financial Statement for February 2018
b) To receive and approve the Financial Statement for February 2018
c) To note Receipts and Payments Sheet as presented to the Finance and Probity Committee on 7th March 2018
d) To note Budget Monitoring Sheet as presented to the Finance and Probity Committee on 7th March 2018
11. **DOG WASTE BINS**
a) To consider purchase of 2 additional dog waste bins to be sited near The Royal British Legion, Sedbury and on the footpath leading to the Woodcroft play area – cost up to £400 each inc. VAT. Total cost up to £800 inc VAT
b) To consider earmarking of £800 from 2017/2018 capital budget if purchase agreed
12. **RING-FENCING OF FUNDS**
To consider ring-fencing the following funds for projects/work identified during 2017/2018 but for which quotations had not been received and/or considered:
a) Sedbury and Beachey Village Hall - £1370 for replacement radiators and boxing in of pipes in the top room
b) Sedbury and Beachley Village Hall – £1000 for repair / replacement of toilets and handbasins
13. **ADMIN ASSISTANT SALARY**
To consider increase in Admin Assistant salary to scale point 9 of the National Pay Scales (@ £18,746 per annum for 37 hours per week) pro rata for 15 hours per week to £7600 per annum as per Contract of Employment.
14. **COUNCIL RISK ASSESSMENT**
a) To review Risk Assessment
b) To consider re-adoption of Risk Assessment subject to revisions under item 14 a).
15. **COMPUTER MAINTENANCE AGREEMENT**
To consider renewal of Computer Maintenance Agreement with Tate Computer Technology for the two laptops for £300 plus VAT, total cost £360 inc VAT until October 2018.
16. **THE RISING SUN PUB – WOODCROFT**
To consider sending prepared letter of support to the Save Our Sun Committee for their request that the District Council consider compulsory purchase of the Rising Sun Pub.
17. **SILENT SOLDIER**
a) To consider donation of £500 to The Royal British Legion for 2 Silent Soldiers for display in the Parish
b) To consider earmarking of funds from 2017/2018 capital budget if donation agreed.
18. **CORRESPONDENCE**
To consider any other correspondence as detailed in the Clerk's Report
19. **COUNCILLORS' REPORTS**
To receive and note any matters which Councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of Committees.

20. FUTURE MEETINGS

To note the dates of future Council and Committee meetings:

Wednesday 28th March 2018 - Planning, Development Control and Highways Committee

Wednesday 11th April 2018 – ANNUAL PARISH MEETING (Sedbury and Beachley Village Hall)

Wednesday 18th April 2018 – Full Council Meeting

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council**

This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda

- i) Each person will be required to state his or her name and address**
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council**
- iii) Questions may be answered but not debated by the Council**
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**