

# Tidenham Parish Council

To: Members of the Public & Press

9<sup>th</sup> February 2017

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 15<sup>th</sup> February 2017 at 19:00hrs** in the War Memorial Hall, Coleford Road, Tutshill, for the transaction of business according to the enclosed agenda.

Yours faithfully

*CA Hinton*

**Mrs Carol Hinton**

Clerk to the Parish Council

Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

[www.tidenhamparishcouncil.co.uk](http://www.tidenhamparishcouncil.co.uk)

[clerk@tidenhamparishcouncil.co.uk](mailto:clerk@tidenhamparishcouncil.co.uk)

*Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.*

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## AGENDA

### 1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

### 2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.  
*Interests may be declared at any time during the meeting should they become apparent.*
- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

### 3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 18<sup>th</sup> January 2017
- b) **To consider any questions** arising from those minutes.

### 4. PUBLIC CONSULTATION \*\*\*

To receive and consider any questions from the Public, which may be answered but not debated.

### 5. COMMITTEES

**To receive reports, minutes and recommendations from committees** already circulated, enclosed herewith or to be circulated and to consider any questions arising from them.

- i) Planning, Development Control and Highways Committee meeting held on 25<sup>th</sup> January 2017  
Questions to Councillor Powell, Chair of the Committee

### 6. CHAIRMAN'S ANNOUNCEMENTS

**To receive and note any announcements from the Chairman** of the meeting.

### 7. POLICING IN THE PARISH

**To Note** no report received.

### 8. PARISH CLERK'S REPORT *(Please contact the Clerk if copy required)*

**To receive and consider the Parish Clerk's Report.** All items requiring the council to make a decision are specified separately on this agenda.

9. **FINANCE**

- a) **To approve payments** according to the Financial Statement for January 2017
- b) **To receive and approve the Financial Statement** for January 2017

10. **CITIZENS ADVICE BUREAU**

**To consider** nomination of Councillor as TPC representative (Councillor Duff no longer able to represent Council)

11. **INTERNAL AUDIT 2016/2017**

**To consider** appointment of internal auditor from GAPTC Independent Auditor Service – cost £210 plus mileage.

12. **COMMUNITY ACCESS DEFIBRILLATORS**

- a) **To consider** purchase of 4 defibrillators as recommended by South West Ambulance Service up to a total cost of £1550 each (total £6200)
- b) **To consider** applying for a grant from Forest of Dean District Council for £2000 towards the cost of defibrillators
- c) **To note** there will be some installation work required if purchase agreed. Quotations to be obtained

13. **NEWSLETTER**

- a) **To consider** use of Storm Marketing for design of newsletter cost £144 including VAT
- b) **To consider** use of Storm Marketing for printing of newsletter cost up to £350 (no VAT)
- c) **To consider** use of Storm Marketing for distribution of newsletter cost £285 (including VAT)

14. **INSURANCE**

**To note** councillors had considered by way of the Schedule and Clerk's report that the level of insurance cover was adequate when it was resolved in September 2016 to renew the Aviva annual insurance policy.

15. **CORRESPONDENCE**

**To consider** any other correspondence as detailed in the Clerk's Report

16. **COUNCILLORS' REPORTS**

**To receive and note** any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

17. **FUTURE MEETINGS**

**To note** the dates of future council and committee meetings:  
Wednesday 22<sup>nd</sup> February - Planning, Development Control and Highways Committee  
Wednesday 1<sup>st</sup> March 2017 – Finance and Probity Committee  
Wednesday 8<sup>th</sup> March 2017 – Amenities Committee  
Wednesday 15<sup>th</sup> March 2017 – Full Council Meeting

**\*\*\* Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council**

**This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda**

- i) **Each person will be required to state his or her name and address**
- ii) **Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council**
- iii) **Questions may be answered but not debated by the Council**
- iv) **Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**