

Tidenham Parish Council

Amenities Committee 2016/2017

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Minutes of an Amenities Committee Meeting held on 9th November 2016 at 7.00pm at Tidenham War Memorial Hall.

Present: Councillors: J. Powell, S. Bollen, S. Gregory, N. Bullivant.
Administrative Assistant: K. Duffin (Minutes).
Note: Cllr Powell took the chair in the absence of Cllr Duff.

1. APOLOGIES

- a. **To receive** apologies for absence from those councillors unable to attend.
Apologies received from Cllrs Molyneux, Evans & Duff.
- b. **To consider** for acceptance those apologies received with reasons for absence.
Resolved to accept the apologies from Cllrs Molyneux, Evans & Duff.

2. DECLARATIONS OF INTEREST

- a. **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b. **None received.**

3. MINUTES OF PREVIOUS MEETING

- a. **To consider** for approval as a correct record the minutes of the meeting held on 14th September 2016.
- b. **To consider** matters arising from those minutes.
- c. **To consider** for approval as a correct record the minutes of the meeting held on 21st September 2016.
- d. **To consider** matters arising from those minutes.
Resolved that items 4a-d be deferred until 11th Jan 2017 amenities meeting.

4. PUBLIC CONSULTATION

- a. **To receive and consider any questions from the Public**, which may be answered but not debated.
None present.

5. ADMINISTRATIVE ASSISTANTS REPORT

- a. **To report** on the Amenities budget October 2016.
The report to date was presented and questions answered.
- b. **To report** on the status of the new notice board for the War memorial Hall.
The contractor has been authorised to build and install in a position close to the existing board for easier access.

6. TO CONSIDER CHURCHYARD WORKS AND ISSUES

- a. **To report** on the tree works at Tidenham Church.
All tree works in the current three year maintenance programme has been completed at Tidenham Church.
- b. **To consider** the negotiation between TPC and the Diocese Advisory Committee regarding tree works at St Luke's church Tutshill.
Resolved that the Clerk will write to the Churches Officer at the Diocese Advisory Committee to challenge their latest decision to demand a 'faculty' for the works required at St Luke's in spite of their admission that it falls into a category not requiring such a faculty.

7. TO CONSIDER PLAY AREA ISSUES

- a. **To report** on the replacement fence at Buttington Rd play area.
The fence and gates are being fabricated and due for installation during November.
- b. **To report** on the annual RoSPA play area safety check report.
The report is completed and only minor works required. The Administrative Assistant will obtain quotes for the work.
- c. **To consider** the email regarding an accident on the toddler swing at the Recreation Ground.
Resolved. The swing in question and its neighbour have been removed and the cradles will be replaced. All other swings will be checked and any action incorporated into the quote at item 7b above.

8. TO CONSIDER OPEN SPACE ISSUES

- a. **To report** on the site clearance work at the Skate Park (allotments) and SBVH.
The original contracted work has been completed to a high standard. Follow on work has been recommended below.
- b. **To consider** the quote for extra spoil removal from the excavation at the Skate Park **£500 + Vat**
Resolved to approve the quote.
- c. **To consider** the quote for spraying the bare site in November and early spring **£200 + Vat.**
Resolved to apply to Full Council for a virement of £10,000 and re-consider this quote if approved.
- d. **To consider** the quote for topsoil for the Skate Park excavation **£2,760 + Vat.**
Resolved to apply to Full Council for a virement of £10,000 and re-consider this quote if approved.

9. TO CONSIDER CORRESPONDENCE RECEIVED

- a. **To consider** the email from Tutshill WI to 'adopt' the bus shelter in Tutshill.
Resolved to agree that Tutshill WI can make parish approved improvements to the shelter.
The Administrative Assistant will write to the WI to that effect and enquire what it is they wish to do.
- b. **To consider** the email from PREIM requesting the reposition of the dog bin in Mercian Way.
Resolved that the Administrative Assistant will write to PREIM explaining that the committee considers the current siting of the dog bin to be the best place for it.

10. 2017-2018 AMENITIES BUDGET

- a. **To consider** for approval the 2017-2018 Amenities budget.
- b. **Resolved** to remove the sum of £1,000 for 'Miscellaneous' and approve the 2017 Amenities budget request for **£43,925** be passed to Finance Committee.

11. TO RECEIVE COUNCELLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA

- a. **Cllr Bullivant** reminded the committee that the Memorial Service will be held on Friday 11th November.
- b. **Cllr Gregory** asked that the dog bin and litter bin at the bus-stop opposite Buttington Terrace be considered for re-siting to a more prominent location when next year's budget is in force.

12. TO CONFIRM THE DATE OF THE NEXT MEETING

- a. Next meeting 11th January 2017 tbc

There being no other business the meeting concluded at 8.23 p.m.