

Minutes of a meeting of the Parish Council held on Wednesday 16<sup>th</sup> November 2016 at 7.00pm in the War Memorial Hall, Tutshill.

**Present:** Councillors: Birch, Bollen, Bullivant, Duff, Evans, Gregory, O'Toole and Powell.

Officers: Clerk (Carol Hinton) Admin Assistant (Kevin Duffin)

Also Present: Captain Mitchell, Families Officer, Beachley Barracks

## 1. ATTENDANCE

a) Apologies for absence from those councillors unable to attend were received from Councillor Molyneux.

b) **Resolved to accept** those apologies received with reasons for absence from Councillor Molyneux.

## 2. DECLARATIONS OF INTEREST

a). **Resolved to receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

b). **Resolved to consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

## 3. MINUTES OF PREVIOUS MEETING

a) **Resolved to approve** as a correct record the minutes of the meeting held on 19<sup>th</sup> October 2016

b) **The Council considered** matters arising from those minutes. There were none.

c) The Chairman and Vice Chairman signed the Declarations of Acceptance of Office.

## 4. PUBLIC CONSULTATION

Captain Mitchell reported to Councillors that the Barracks will be closing in 8 – 10 years. As far as he is aware the site will be sold as one lot. There are currently 60 civilian staff employed, many of which are family members. The feeling is that most of the families will stay local.

Captain Mitchell reported that the sign regarding dog mess on the public footpath had been placed as the land either side of the path tarmac is MOD property and soldiers regularly run along the path which is not pleasant where people have not cleared up after their dogs.

A young boy had fallen on the pavement outside of the Barracks on an uneven surface covered in wet leaves resulting in a nasty injury. Following a conversation with the Clerk he had contacted Brian Watkins, Glos Highways who had since arranged for some clearance of leaves.

Captain Mitchell was informed that the hedges overhanging the pavement along the road, causing soldiers and pedestrians to use the road, were the responsibility of the landowner.

The Gloucestershire Highways have reported that the speed survey showed two vehicles speeding at over 100 miles per hour. Captain Mitchell agrees that some speeding is by soldiers who are dealt with when identified, but that some Newport registered cars also use the road. The camp has taken some measures to block access and the presence of armed patrols has deterred some.

Captain Mitchell reported that soldiers have been banned from using 'pit bikes' in the local area.

## 5. COMMITTEES

**Resolved to receive** reports, minutes and recommendations from committees:

i) Planning, Development Control and Highways Committee meeting held on 26<sup>th</sup> October 2016

There were no questions to Councillor Powell, Chair of the Committee

ii) Amenities Committee meeting held on 9<sup>th</sup> November 2016

There were no questions to Councillor Powell, Chair of the Committee at the meeting.

## 6. CHAIRMAN'S ANNOUNCEMENTS

**There were no announcements from the Chairman.**

## **7. POLICING IN THE PARISH**

- a) **Resolved to note** emailed report from PC Assirati who was unable to attend the meeting.
- b) **Resolved not to write** letter to the Police and Crime Commissioner regarding Police response to recent crimes.

## **8. PARISH CLERK'S REPORT**

**Resolved to receive and note** the Parish Clerk's Report.

## **9. FINANCE**

- a) **Resolved to approve payments** according to the Financial Statement for Oct 2016
- b) **Resolved to approve the Financial Statement** for Oct 2016
- c) **Resolved to accept** nomination of Councillor Powell as new bank signatory.
- d) **Resolved to agree** virement of £10,000 from reserves to Amenities Committee budget to cover extra fencing works and other costs.

## **10. PUBLIC AND CHARITABLE BODIES**

**Resolved to note** Clerk has contacted CAB asking for clarification of appointment of Councillor Duff as Council representative. Councillor Duff reported that he has received papers for the CAB AGM. Councillor Evans has arranged to meet SARA representative to discuss new links between the two organisations and report back.

## **11. COMMEMORATION OF STEVE FORD**

- a) **Resolved to note** donation of £75 to be made to Sedbury and Beachley Village Hall in lieu of flowers.
- b) **Resolved to purchase** Glasdon Phoenix bench with plaque in darker colour in memory of Steve Ford, to be placed at Sedbury and Beachley Village Hall - total cost £584.17 inc. VAT. Councillor Bollen to contact Steve's family to confirm plaque inscription. Councillors asked that a dedication ceremony including Steve's family be arranged once bench is installed.

## **12. TIDENHAM WAR MEMORIAL HALL AND RECREATION TRUST AGREEMENT**

There being no Trustees available, signing of the Agreement to take place at December meeting.

## **13. BARRATT HOMES**

**Resolved not to send** letter to Welsh Water legal department on correspondence to date with Barratt Homes at this time.

## **14. BT- REMOVAL OF TELEPHONE BOXES**

**Resolved not to adopt** telephone box at Stroat following BT Review for £1. Clerk to report to FoDDC suggesting it be converted to emergency only telephone box as requested by Councillor Duff.

## **15. DRAFT MINERALS LOCAL PLAN FOR GLOUCESTERSHIRE**

**Resolved to note** Draft Plan.

## **16. RISK ASSESSMENT**

**Resolved to adopt** Risk Assessment as presented

## **17. SEDBURY AND BEACHLEY VILLAGE HALL**

**Councillors Birch and Bollen declared an interest in this item and did not take part in the discussion or votes.**

- a) **Resolved to approve** quotation for spraying of cleared site from Greenfields for a total of £400 plus VAT (£480 total)
- b) **Resolved to approve** quotation from Evolution Trees for topsoil for cleared site for £1955 plus VAT (£2346 total)

**18. COMPUTER MAINTENANCE CONTRACT**

**Resolved to renew** annual maintenance contract with Tate Technology for the two laptops for £300 plus VAT (£360 total).

**19. CORRESPONDENCE**

**Resolved to note** any other correspondence as detailed in the Clerk's Report.

**20. COUNCILLORS' REPORTS**

**Resolved to note** the following raised by Councillors:

Councillor Gregory asked for confirmation that there were disclaimer signs at the Parish Council play areas – confirmed by Admin Assistant and Councillor Bullivant.

Councillor Gregory had spoken to youths using skate boards on the road with regard to safety. Captain Mitchell noted this and will look into.

Councillor O'Toole reported a member of the public had asked for information on the donation they had given to Tidenham AFC pavilion appeal – Clerk to forward Tidenham AFC contact details to Councillor O'Toole.

Councillor Powell reported that the Wyebank Road footpath between Wyebank Crescent and Wyebank Close/Place is now being resurfaced.

**21. FUTURE MEETINGS**

**Resolved to note** the dates of future council and committee meetings:

Wednesday 23<sup>rd</sup> November - Planning, Development Control and Highways Committee

Wednesday 30<sup>th</sup> November – Finance and Probity Committee followed by Mopla Cottages Committee

Wednesday 14<sup>th</sup> December – Full Council Meeting

**The meeting concluded at 20.35**