

Tidenham Parish Council

Tidenham Parish Council 2016/17 – Page 1

Minutes of the Annual Meeting of the Parish Council held on Wednesday 18th May 2016 at 7pm in the War Memorial Hall, Tutshill.

Present:

Councillors: Birch, Bollen, Bullivant, Ford, Gregory, O'Toole and Powell.

Officers: Clerk (Carol Hinton), Admin Assistant (Kevin Duffin)

1. CHAIRMAN

a) To elect a Chairman for 2016/2017

Councillor Ford was proposed and with no other proposals was elected unopposed

b) Chairman to sign the Declaration of Acceptance of Office

Declaration of Office duly signed.

2. VICE CHAIRMAN

a) To elect a Vice Chairman for 2016/2017

Councillor Powell was proposed and with no other proposals was elected unopposed

b) Vice Chairman to sign the Declaration of Acceptance of Office

Declaration of Office duly signed.

3. ATTENDANCE

a) Apologies for absence from those councillors unable to attend were received from Councillor Molyneux.

b) Resolved to accept those apologies received with reasons for absence from Councillor Molyneux.

4. DECLARATIONS OF INTEREST

a) Resolved to note declarations, or confirmation of no change to previous declarations, received by Clerk.

b) Resolved to receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

c) Resolved to consider any Dispensation Requests received by the Parish Clerk and not previously considered.

5. REMIT OF COMMITTEES

Resolved to adopt Remit of Committees as proposed

6. STANDING COMMITTEES

Resolved to Appoint members as follows:

Amenities Committee – Councillors Bollen, Bullivant, Molyneux (subject to confirmation) plus Chair and Vice Chair

Planning, Development Control and Highways Committee – Councillors Birch, Bollen, Gregory, O'Toole plus Chair and Vice Chair

Finance and Probity Committee – Councillors Bollen, Gregory, Molyneux (subject to confirmation) plus Chair and Vice Chair

Mopla Cottages Committee – As Finance and Probity Committee

7. PUBLIC AND CHARITABLE BODIES

To consider appointments to Public and Charitable Bodies

Poor's Allotment – Councillor Molyneux – subject to Clerk confirmation (Clerk to confirm Mrs O'Toole and Mrs Bowie still to stand) Carole Dawson, Gabriella Kirkpatrick and Dawn Cracknell still representatives.

Sedbury and Beachley Village Hall – Councillors Birch, Bollen, and Mrs Hamilton

Tidenham War Memorial Hall – Councillor Molyneux (subject to confirmation).Clerk to contact Hall Committee regarding Council vacancies.

Severn Area Rescue – Councillor Birch

Citizen's Advice Bureau – Councillor Gregory (subject to Clerk ascertaining meeting days/times)

A48 Meeting – No Councillor appointed

8. STANDING ORDERS

Resolved to adopt Standing Orders as proposed

9. FINANCIAL REGULATIONS

Resolved to adopt Financial Regulations as proposed

10. APPOINTMENT OF BANKERS

a) Resolved to accept safety of investments/bank accounts as per Investment Strategy and Financial Risk Assessment adopted March 2016 Minute 2015/2016 page 26 item 10 (d)

b) Resolved to confirm Lloyds Bank as bankers and Monmouthshire Building Society for investment account with signatories as follows:

Lloyds Treasurers Account and Business Bank Instant – Clerk plus 2 of Councillors Bollen, Ford, Gregory and O'Toole.

Mopla Account – Clerk plus 2 of Councillors Bollen, Ford, Gregory, Molyneux

Monmouthshire Building Society – Clerk, and councillors Bollen, Ford and Gregory

11. COMPLAINTS PROCEDURE

Resolved to adopt Complaints Procedure as proposed

12. PROVISION OF INFORMATION UNDER FREEDOM of INFORMATION ACT

Resolved to adopt Provision of Information – publication scheme as proposed.

13. MEDIA POLICY

Resolved to adopt Media Policy as proposed

14. ASSET REGISTER

Resolved to adopt Asset Register as shown in Annual Accounts.

15. MINUTES OF PREVIOUS MEETING

a) Resolved to approve as a correct record the minutes of the meeting held on 20th April 2016

b) There were no questions arising from those minutes.

16. **COMMITTEES**

Resolved to receive reports, minutes and recommendations from committees

- i). Planning, Development Control and Highways Committee meeting held on 27th April 2016
There were no questions to Councillor Powell, Chair of the Committee
- ii) Amenities Committee held on 11th May 2016
There were no questions to Councillor Bullivant, Chair of the Committee

17. **CHAIRMAN'S ANNOUNCEMENTS**

There were no announcements from the Chairman

18. **PUBLIC CONSULTATION**

There were no members of the public present

19. **POLICING IN THE PARISH**

Resolved to note no report received.

20. **PARISH CLERK'S REPORT**

Resolved to note the Parish Clerk's Report – councillors gave a vote of thanks to the Clerk for the completion of the end of year accounts and Annual Return

21. **FINANCE**

- a) **Resolved to approve** payments according to the Financial Statement for April 2016
- b) **Resolved to receive and approve** the Financial Statement for April 2016
- c) **Resolved to approve** the Annual Accounts and sign the Statement which was duly signed.

22. **ACTIVE TOGETHER GRANT**

Resolved to locate Arm and Pedal Bike on Wyebank Rd open space near bus stop and pumping station, and Skier and Air-walker on Buttington Rd play area – subject to checking safe distance from children's play equipment.

23. **TIDENHAM PARISH COUNCIL LOGO**

Resolved to use the image shown on the Chair's badge of office as logo.

24. **AMENITIES COMMITTEE – QUOTES FOR GROUND CLEARANCE**

- a) **Resolved to accept** quotation to clear the ground in the skate park by the allotments of £2464.80 inc VAT
- b) **Resolved not to make virement** at this time but to reconsider virement of funds in December 2016
- c) **Resolved to accept** that part of quotation to clear the ground at S&BVH by the long row of garages £2928 inc VAT but that further investigation regarding responsibility for the fence be made.
- d) **Resolved not to** agree virement of funds of £4126.14 from general reserves to Amenities budget, but that ground clearance cost of £2,928.00 be paid from Sedbury and Beachley Village Hall maintenance budget.

25. **CORRESPONDENCE**

Resolved to note letter from FoDDC reference Wooded Quarry – Rosemary Lane – Clerk to discuss with solicitor.

26. COUNCILLORS' REPORTS

Resolved to note the following raised by councillors:

Councillor Powell asked for 2 items to be added to the Mopla Trustees agenda.

Councillor Bullivant reported that the situation with the faculty for tree works in the churchyards is still ongoing

Councillor Bollen informed councillors of meeting by Glos NHS on NHS cross border issues taking place on Monday 23rd May 3-7pm at Sedbury and Beachley Village Hall

Councillor Birch asked for details of considered plans for roadworks in the Tidenham Parish area

Councillor Ford reported that following a recent requirement for medical treatment he was immediately recognised as an English patient registered with a Welsh practice and referred to Lydney accordingly – evidence of the progress made by Action4OurCare.

27. FUTURE MEETINGS

Resolved to note the dates of future council and committee meetings:

Wednesday 25th May - Planning, Development Control and Highways Committee

Wednesday 1st June – Finance Committee 7pm followed by Mopla Cottages Committee

Wednesday 15th June – Full TPC Council Meeting

The meeting concluded at 9pm