

Minutes of a meeting of the Parish Council held on Wednesday 20<sup>th</sup> April 2016 at 7.00pm in the War Memorial Hall, Tutshill.

**Present:** Councillors: Bollen, Bullivant, Ford, Gregory, Molyneux, O'Toole and Powell.  
Officers: Clerk (Carol Hinton)  
Admin Assistant (Kevin Duffin)

## 1. ATTENDANCE

- a) Apologies for absence from those councillors unable to attend were received from Councillor Birch.
- b) **Resolved to** accept those apologies received with reasons for absence from Councillor Birch.

## 2. DECLARATIONS OF INTEREST

- a). **Resolved to receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
- b). **Resolved to consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

## 3. MINUTES OF PREVIOUS MEETING

- a). **Resolved to approve** as a correct record the minutes of the meeting held on 16th March 2016.
- b). **The Council considered** any questions arising from those minutes.  
There were none.

## 4. PUBLIC CONSULTATION

**There were no members of the public present**

## 5. COMMITTEES

**Resolved to receive** reports, minutes and recommendations from committees.

- i) Planning and Highways Committee meeting held on 23rd March 2016  
There were no questions to Councillor Powell, Chair of the committee

## 6. CHAIRMAN'S ANNOUNCEMENTS

There were no announcements from the Chair.

## 7. PARISH CLERK'S REPORT

**Resolved to note** the Parish Clerk's Report

## 8. POLICING IN THE PARISH

**Resolved to note** no report received

## 9. FINANCE

- a) **Resolved to receive** the Financial Statement for March 2016
- b) **Resolved to approve payments** according to the Financial Statement for March 2016
- c) **Resolved to approve** 4 signatories for Monmouthshire Building Society Account - the Clerk, Councillors Bollen, Ford and Gregory.
- d) **Resolved to receive** Budget Monitoring Sheet – 2016/2017
- e) **Resolved to complete and sign** Annual Governance Statement of external audit Annual Return, answering 'Yes' to each question.

## 10. MEMBERSHIP RENEWAL – SLCC

**Resolved to approve** renewal of membership of SLCC 2016/2017 £149 and approve payment of cheque as per Financial Statement.

**11. HM QUEEN 90<sup>TH</sup> BIRTHDAY**

**Resolved to** deliver medals to Tutshill CofE Primary to be distributed on behalf of Tidenham Parish Council and Councillors Bollen and Molyneux to present medals at Offa's Mead Academy on 12<sup>th</sup> May – Clerk to contact Forest of Dean and Wye Valley Review.

**12. BARRATT HOMES**

**Resolved to** send letter to Barratt Homes regarding potential request for a sewer easement across TPC land on Wyebank Road.

**13. TIDENHAM HISTORICAL SOCIETY**

**Resolved to send** letter of support for Tidenham Historical Society application for 'Sharing Heritage World War 1' strand of Lottery funding.

**14. BENCH – MISS SHIRLEY**

**Resolved to** consider placement once bench is ready and for 2 councillors to view bench before installation.

**15. 65 WYEBANK ROAD**

**Resolved** Clerk to contact the Council's insurance company with all correspondence received.

**16. CORRESPONDENCE (see Clerk's Report item H)**

**Resolved to note** correspondence as detailed in the Clerk's Report and as follows:  
Email from Mr Morgan re: Chepstow/Tintern Cycle path (Admin.Assistant to action), Tesco Grants, Miss Shirley's Garden (Councillor Gregory had answered), Chepstow Bridge Bi-Centenary Procession (Clerk to confirm representative attendance)

**17. COUNCILLORS' REPORTS**

**Resolved to note** the following raised by councillors:  
Councillor Gregory reported that Mr Colin Lee has erected a noticeboard in the Loop Rd Bus Shelter – Clerk to write letter of thanks. Also she had been informed that some allotment holders had not been notified of the Allotment Association AGM or accounts – Clerk to email to ask that notification of such meetings be emailed to the Parish Council.  
Councillor Powell asked for articles for the Parish Newsletter and Church Link Magazine.

**18. FUTURE MEETINGS**

**Resolved to note** the dates of future council and committee meetings:  
Wednesday 27<sup>th</sup> April – Planning, Development Control and Highways Committee  
Wednesday 11<sup>th</sup> May – Amenities Committee meeting  
Wednesday 18<sup>th</sup> May – **Annual Council Meeting**

**The meeting concluded at 8.35pm**