

Tidenham Parish Council

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Minutes of a meeting of the Parish Council held on Wednesday 15th July 2015 at 7pm in the War Memorial Hall, Tutshill.

Present: Councillors: Birch, Bollen, Bowie, Ford, Molyneux, and Powell.

Officers: Clerk (Carol Hinton), Admin Assistant (Kevin Duffin) plus Mr Rob O'Toole

1. ATTENDANCE

a). Apologies for absence from those councillors unable to attend were received from Councillor Bullivant.

b). Resolved to accept those apologies received with reasons for absence from Councillor Bullivant.

2. DECLARATIONS OF INTEREST

a). Resolved to receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members, from Councillors Birch, Bollen and Ford only in respect of item 14(a), (b) and (c), Sedbury and Beachley Village Hall

b). Resolved to consider any Dispensation Requests received by the Parish Clerk and not previously considered. See Item 12 below

3. MINUTES OF PREVIOUS MEETING

a). **Resolved to approve as a correct record the minutes of the meeting held on 17th June 2015.**

b). **The Council considered** any questions arising from those minutes.

There were none.

4. COMMITTEES

a). Resolved to receive reports, minutes and recommendations from committees.

i). Planning, Development Control and Highways Committee meeting held on 24th June 2015

There were no questions to Councillor Bowie, Chair of the Committee. The Admin Assistant reported that Nick Asserati had responded to the issue of beer can litter – evidence of the litter being thrown will be required.

ii). Amenities Committee meeting held on 8th July 2015

In the absence of Councillor Bullivant, Chair of the Committee, The Admin Assistant answered Councillor Ford's question about item 3 b i. and confirmed he was awaiting confirmation from Brian Watkins, Glos Highways.

5. CHAIRMAN'S ANNOUNCEMENTS

There were no announcements from the Chairman of the meeting.

6. PARISH CLERK'S REPORT

Resolved to note

7. PUBLIC CONSULTATION

Mr O'Toole gave a brief presentation on why he wished to become a Parish Councillor.

8. APPOINTMENT OF CO-OPTED COUNCILLORS

Resolved to appoint Mr O'Toole as Councillor. He was welcomed by Councillors present. There had been no other applicants. Mr O'Toole to consider appointment to a standing committee.

9. **POLICING IN THE PARISH**

A report from PC Asserati had been received by the admin assistant on the day of the meeting. This was circulated to Councillors. This gave an update on recent burglaries in the Parish and a warning to avoid unsolicited tradesmen of all types. The Admin Assistant will obtain consent from PC Asserati to publish the report on the TPC website.

10. **FINANCE**

a). **Resolved to receive and approve the Financial Statement** for June 2015.

b). **Resolved to approve payments** according to the Financial Statement for June 2015 similarly approve anticipated payments for August 2015 which were included as part of the Financial Statement.

11. **CCTV**

Councillor Molyneux reported that the CCTV cameras are now with the District Council. The Admin Assistant reported that PC Asserati had been contacted reference pre-wiring locations. The Draft CCTV policy was received.

Resolved to re-consider CCTV Policy in September following amendments to the grammar and the addition of an item detailing the keeping of a log to record every time data is accessed and by whom, but that once the amendments had been made the Policy may be published in draft form prior to this on the website once the cameras are in situ.

12. **DISPENSATION**

Resolved to note signed dispensation for members of Mopla Cottages Committee.

13. **COUNCILLOR REPRESENTATIVE GOVERNOR FOR LOCAL SCHOOLS**

a) **Resolved that** Councillors will decide whether to volunteer and that the Clerk will notify Wyedean School of this and the fact that there will be new Councillors to approach later in the year.

b) **Resolved that** Councillors will decide whether to volunteer and that the Clerk will notify Offa's Mead Academy of this and the fact that there will be new Councillors to approach later in the year.

c) **Resolved that** Councillor Bowie would put her name forward as Council representative for Tutshill Primary School.

14. **SEDBURY AND BEACHLEY VILLAGE HALL** (Councillors Birch, Bollen and Ford did not take part in the discussions or votes for items 14 (a), (b) and (c) but were asked by other councillors not to leave the room so that questions could be asked of them as members of the Hall Committee)

a) **Resolved to** renew Lease

b) **Resolved to** sign the new lease which was duly signed on behalf of Tidenham Parish Council and Sedbury and Beachley Village Hall Charity and duly witnessed.

c) **Resolved to** place an order for a replacement gate as per quotation for bespoke box section gate costing £155, subject to confirmation of at least 6 months guarantee. Green gate preferred but black if green not available.

15. **BACKUP OF TPC COMPUTER DATA**

a) **Resolved to note** cloud backup system to be trialled over summer.

b) **Resolved to approve** purchase of 2 external hard drives up to a cost of £100 inc VAT.

16. PRINTER

Resolved to approve purchase of a replacement printer for the Clerk up to a maximum cost of 272.40 inc VAT.

17. CORRESPONDENCE

Resolved to note any other correspondence as detailed in the Clerk's Report.

The Clerk reported that a response had been received from Sedbury and District Leisure Gardeners Association inviting Councillors to meet at the allotments to discuss concerns over the storage area and to obtain spare key. Clerk to arrange meeting with Councillors Bullivant, Bollen and Ford, if available.

18. COUNCILLORS' REPORTS

Resolved to note matters raised by Councillors as follows:

Councillor Powell – asked if the bench to commemorate Gerald Blunt had been delivered – Clerk to investigate.

-Following poor repairs to the footpath in Wyebank Road, Councillor Powell's photographs are to be sent to Kevin Duffin who will forward to Brian Watkins (Glos Highways) and copy to the County Councillor.

-Reminder to include Newsletter in September Agenda

-Has many photographs for inclusion in Asset Register if useful.

-Glebe Contractors had cut across the poorly grassed area in Wyebank Road that has still to be rectified by Welsh Water and the area looks very messy.

Councillor Bowie – following Councillor Training Day suggested extra less formal meetings to discuss Council strategy and budget, also should TPC be paying allowances which may help attract new councillors who may otherwise have difficulty attending? Clerk to look into current rules.

Councillor Molyneux – ref: Bishton Farm Development presentation at the June meeting – she had checked with the District Council on 'concept plans' and housing needs survey. Councillors agreed that the Parish Council cannot conduct a housing needs survey but that the Planning Committee will discuss any input they might want to the developer's own survey.

Councillor Birch – the Glos Rd/Bigstone Grove path is badly overgrown with nettles and thistles and is a hazard particularly to people with pushchairs.

-He has a set of keys – no Councillors knew what they were for but may be Beachley Slip keys.

-Is there a waiting list for allotments? – the Clerk confirmed S&DLGA had given details of numbers on the waiting list.

-Suggested Councillor Vacancies should still be advertised. Clerk confirmed that the Casual Vacancy will be advertised in due course and that the other vacancies will continue to be advertised. The advert is on the website.

Councillor Bollen – still getting complaints about the grass cutting in Tylers Way – Kevin has reported to Brian Watkins (Glos Highways).

19. FUTURE MEETINGS

Resolved to note the dates of future council and committee meetings:

Wednesday 29th July - Planning, Development Control and Highways Committee

Wednesday 26th August - Planning, Development Control and Highways Committee

Wednesday 2nd September - Finance Committee 7pm followed by Mopla Cottages Committee

Wednesday 9th September – Amenities Committee

Wednesday 16th September – Full Parish Council

The meeting closed at 20.51