

You are invited to attend a virtual meeting of Tidenham Parish Council that has been arranged for **Wednesday 29th April 2020 at 7.00pm using the ZOOM video conferencing platform**, for the transaction of business according to the enclosed agenda. Associated papers can be found next to the agenda on the Meetings page of the website.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council

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Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. GUIDANCE FOR HOLDING VIRTUAL MEETINGS DURING COVID 29 LOCKDOWN PERIOD

To consider adoption of Guidance (attached) as addendum to Standing Orders whilst lockdown restrictions are in place.

3. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

4. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 18th March 2020.
- b) **To consider** any questions arising from those minutes.

5. PUBLIC CONSULTATION ***

To receive and consider any questions from the Public, which may be answered but not debated.

6. COMMITTEES

To note no Committee meetings have taken place since the last full Council meeting. Planning applications have been dealt with by email under delegated powers and will be minuted as such at the next Planning and Highways Committee meeting.

7. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

8. POLICING IN THE PARISH

To note access to the Police reporting system has been temporarily suspended.

9. PARISH CLERK'S REPORT

To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.

10. FINANCE

- a) **To note payments** according to the Financial Statement for March 2020 as paid on 20th April 2020
- b) **To note** payments made under emergency conditions since the March meeting as shown on the Financial Statement.
- c) **To note** payment of £143.88 inc. VAT (£119.91 ex. VAT) for Zoom Pro video conferencing application was made under emergency conditions by the Clerk's Assistant who will reclaim this amount through expenses.
- d) **To receive and approve the Financial Statement** for March 2020 (copy bank statements emailed to Chairman prior to the meeting)
- e) **To consider** further grant of up to £250 to the Chepstow Covid 19 Help Group should a need be identified and subject to agreement with the Chairman and 2 other Councillors.

11. MEMBERSHIP RENEWAL – GAPTC AND SLCC

- a) **To consider** renewal of membership of GAPTC 2020/2021 of £1437.89 – numbers of electors 4331 @ 7.2p per electorate (Membership letter attached)
- b) **To consider** renewal of membership of SLCC 2020/2021 of £202 (invite attached)

12. SIGNING OF DOCUMENTS

To consider annotation of documents such that they are deemed to be signed following approval at a virtual meeting where a signature would normally be required at a face to face meeting.

13. COUNTRYFILE

To note it was agreed at short notice and following discussion at the trial virtual meeting on 22nd April, to allow BBC Countryfile to film the Coleford Rd bus shelter, owned by the Parish Council and maintained by Tutshill WI for an item on volunteers sewing 'scrubs' during the Covid 19 crisis. Agreement attached.

14. CORRESPONDENCE

To receive and consider any other correspondence as detailed in the Clerk's Report

15. COUNCILLORS' REPORTS

To receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

16. FUTURE MEETINGS

To note the dates of future council and committee meetings:
Wednesday 13th May 2020 – Amenities Committee Meeting
Wednesday 20th May 2020 – Full Council meeting.

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council**

This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda

Members of the public wishing to speak at the meeting should contact the Clerk by email or telephone by 12 noon on the day of the meeting. The Clerk will allocate a time to the member of the public after which he/she will be invited to join the Zoom meeting.