Tidenham Parish Council

Finance and Probity Committee 2018/19 - Page 3

Minutes of a meeting of the Finance and Probity Committee of the Parish Council held on Wednesday 5th December 2018 at 7.00pm in the War Memorial Hall, Tutshill.

<u>Present:</u> Councillors; Bollen, Gregory, Koning, Molyneux and Powell Officers: Mrs C Hinton (Clerk).

ATTENDANCE

- a) Resolved to receive apologies for absence from Councillor Evans.
- b) Resolved to accept those apologies received with reasons for absence from Councillor Evans.

2. DECLARATIONS OF INTEREST

Resolved to receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

There were none received

3. MINUTES OF PREVIOUS MEETING

- a) Resolved to approve as a correct record the minutes of the meeting held on 5th September 2018.
- b) There were no matters arising from those minutes.

4. PUBLIC CONSULTATION

There were no members of the public present.

5. PARISH CLERK'S REPORT

Resolved to note the Parish Clerk's Report

ACCOUNTS

- a) Resolved to Approve the Accuracy of the Receipts and Payments entries to 30th November 2018
- b) Resolved to receive and note Budget Monitoring Sheet 2018/2019
- c) Resolved to note entries in Receipts and Payments spreadsheet have been checked by Cllr Bollen prior to meeting.

7. QUARTERLY FINANCIAL CHECKS

Five invoices and supporting paperwork were checked and found to be correct.

8. GRANT APPLICATIONS

To Consider the Following Grant Applications

a) Resolved to approve grant application from Tutshill Community Pre-School for £1000 towards the cost of purchasing natural, sustainable play products.

9. BUDGET 2019/2020

- a) Resolved to approve the budget as per Budget Planning Sheet attached as page 4 of the minutes for recommendation to full Council. It was agreed not to include an amount for capital expenditure. Should there be a requirement for such expenditure during the year this may be taken as a virement from general reserves. It was agreed that £5000 from general reserves be ring-fenced for use should the full budget requirement be needed in the case of a contested May 2019 election.
- b) Resolved to recommend precept amount of £ 94,768 to full Council

10. FUTURE MEETINGS

Resolved to note the date of the next meeting - 6th March 2019

The meeting closed at 19.56hrs

	Budget	Budget	Budget	Budget	Comments
		2017/18	2018/19	2019/20	
Sector Total	25544	25942	32008	34880	
Salary C Hinton	11844	12582	11098	15000	Including 2 x increments and National Pay Award plus estimated 10% extra hours
Staff Expenses	3000	3500	3500	3500	Includes allowances of £86 per month
Salary K Duffin	7042	7200	8360	9160	Including pay increase and estimated 10% extra hours
HMRC	3658	2660	5800		
LGPS TPC Pension Cont.			3250	3720	
Sector Total	9700	10630	11560	8600	
Insurances	2600	2300	2300	1950	2nd year of 3 year LTA - allowing approx. 2% for index linking increase
Newsletter	2000	2150	2000		Now in Working Group budget
Audit Fees	850	850			Not yet notified of external auditor cost
Stationers	1100	2100			
Subscriptions	1450	1530	1610		Based on reduced GAPTC rate for CiLCA. SLCC rates not yet available.
Office Equipment	500	500	500		To include computer maintenance costs £360
Chairman's Allowance	100	100	100		To include computer maintenance costs 2500
Misc (inc S&DLGA)	1100	1100	1400		including cctv maintenance
Sector Total	16900	15900	7800		mondaing octa maintenance
Training	1500	1000	1000		There may be new councillors for training from May 2019
Capital Costs	6500	6000	0		
Election	1100	1100	0		18/19 to Nov £12512.22 has been transferred from General Reserves for capital exp. Based on contested Parish Council and uncontested District Council election
Grants	2800	2800	2800		This amount leaves £1800 after the TWMHT £1000 is paid
S&BVH	5000	5000	4000		Repairs to the external walls likely summer 2019
Amenities	40015	43923	45238	41038	nepairs to the external waits likely summer 2019
Dog Waste	4250	4378	4350		
Grass	15965	16444	13668		
C/Yards and Grounds Maint.	2750	2833	8200		Including Shirley's Grove
Play Area Inspections	1300	1300	1500		nicidaing Sniriey's Grove
Litter picking	7250	7468	7020		
Tree Maintenance	3000	7000	6000		
Misc	1000	7000	0000		
Play Area Repairs	1500	1500	1500		
Street Hardware	3000	3000	3000		
Working Group	3000	3000	3000		lands the second state of
TOTAL Expenditure	93159	96395	0000		Including cost of newsletter
Council Tax Support Grant	-		96606		A reduction in total budget but includes worst case election costs
From Reserves	4370	4270	2000		
Precept	00 700	4370	2000		Reserves only to be used in the event of a contested election.
Гіссері	88,789	92,025	94,606	94,768	This is a minimal increase on last year's precept amount
Farmarked/Pingfonced Posserus	-				
Earmarked/Ringfenced Reserves	-				
Shelter Monies remaining @ end Nov 18	0				
S106 Monies remaining @ end Nov 18	290.88				
Funds for Future Significant Projects	32428				From 2018/2019 if not spent (to include re-surfacing of S&BVH car park)
Turne Same Comm. Dona St.	10000				
Tump Farm Comm. Benefit	10000				
Professional Fees	2500				
S&BVH Toilet repairs	3500				
	48718.9				
	-				
				L.,	
If the current year's budget is fully spent the balance of monies held at the end of 2018/2019 will be approx. £124,400					
Once the earmarked reserves above are dedcuted from this a balance of £75,700 would be left in general reserves £5000 to be earmarked from general reserves to reduce the precept requirement. This may not be needed if the parish council elections in May 2019					
			recept requ	irement. T	his may not be needed if the parish council elections in May 2019
are uncontested in which case the cost will be around £146					
			[I	
	-				