

Minutes of a meeting of the Parish Council held on Wednesday 20th November 2019 at 7.00pm in the War Memorial Hall, Tutshill.

Present: Councillors: Bollen, Drew, Edwards, Koning, Molyneux, O'Toole, Powell, Tullett and Wall
Officers: Clerk (Carol Hinton) Clerk's Assistant (David Stevens)
PCSO's Tracy Garcia-Cote and Tracy Martin

1. **ATTENDANCE**

- a) **Resolved to receive** apologies for absence from those councillors unable to attend from Councillor Bayliss.
- b) **Resolved to accept** those apologies received with reasons for absence from Councillor Bayliss.

2. **DECLARATIONS OF INTEREST**

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

Interests may be declared at any time during the meeting should they become apparent.

- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.
None received

3. **MINUTES OF PREVIOUS MEETING**

- a) **Resolved to approve** as a correct record the minutes of the meeting held on 16th October 2019.
- b) **To consider** any questions arising from those minutes.
There were none.

4. **PUBLIC CONSULTATION**

To receive and consider any questions from the Public, which may be answered but not debated.
There were no members of the public present.

5. **COMMITTEES**

Resolved to receive reports, minutes and recommendations from committees and to consider any questions arising from them.

- 1) Planning, Development Control and Highways Committee meeting held on 23rd October 2019
There were no questions to Councillor Koning, Chair of the Committee.
- 2) Amenities Committee meeting held on 13th November 2019
Councillor Powell asked that it be recorded that he was against the resolution of item 8e of the Draft minutes and that a further vote at Full Council should be taken on the temporary de-commissioning of the Beachley defibrillator. Councillors O'Toole and Drew supported this. Councillors Molyneux and Edwards raised concerns that the decisions made at Committee meetings are made in accordance with Council Standing Orders with the full facts available to members and that questioning of Committee decisions negates the power and efficacy of the Committee.
Clerk to include on December Full Council agenda.

6. **CHAIRMAN'S ANNOUNCEMENTS**

Resolved to note the following announcements from the Chairman of the meeting.

Councillor Koning reported that he had laid a wreath on behalf of the Parish Council at the Remembrance Day Church service.

Councillor Koning reported that at the GAPTC Planning Training session on 20th November, the development of a Neighbourhood Development Plan was discussed. He suggested that this should be explored further at another Council development meeting in January / February 2020 with the help of a facilitator before Councillors make any further decision on whether to start the process. Councillor Molyneux reminded Councillors that the District Council Allocations Plan supersedes an NDP which necessitates constant review once one has been adopted.

7. **POLICING IN THE PARISH**

Resolved to note report for September downloaded by the Clerk.

PCSO's Garcia-Cote and Martin reported that there has been a spate of burglaries across the Forest area and that people should be advised to take security precautions. Members of the public can get in touch with Gloucestershire Constabulary for home security advice.

Councillor Molyneux asked if elderly residents have particularly been targeted – it was reported they have been. Councillor Edwards asked if the age of the offenders was known – the PCSO's reported that with nobody having been caught they did not know this.

The PCSO's reported that Inspector Hodgetts has left and Nick Cook is the new Inspector.

Councillor Koning expressed concern that once PC Henry Davies leaves in December there will be no dedicated Police Officer for the Parish – how will the Parish be policed? – It was reported that whilst new Police Officers are expected in the Forest Area there is unlikely to be a dedicated Officer for Tidenham. Tracy Garcia-Cote will be the first line of Policing supported by Tracy Martin. There are to be 43 new Officers throughout Gloucestershire, but these are likely to be centred round the Gloucester / Cheltenham areas.

Councillor Edwards asked if Special Constables are used – not in this area.

The PCSO's reported that Neighbourhood Watch is active in the area. They suggested that residents sign up for Community Alerts through the Glos. Police website.

Councillor Molyneux commented that due to the closure of many Magistrates Courts there is a large backlog of cases meaning that some do not get to court.

Tracy Garcia-Cote agreed to ask PCSO Natalie Lang to include the Clerk in emails on the Police Neighbourhood Engagement Vehicle so that its locations in the Parish can be advertised and it can be attended by Councillors.

Tracy Garcia-Cote agreed to attend Parish Council meetings where her shifts allow – Clerk to send 2020 Calendar.

The Clerk informed the PCSO's of an email from a member of the public regarding the parking of cars at the bottom of Mopla Road that appear to be using / dealing drugs. Tracy Garcia-Cote will look into this.

8. PARISH CLERK'S REPORT

Resolved to receive and note the Parish Clerk's Report.

Consideration of an extra donation of £50 to the Royal British Legion to be added to the December agenda.

9. FINANCE

a) **Resolved to approve payments** according to the Financial Statement for October 2019

b) **Resolved to receive and approve the Financial Statement** for October 2019

10. TIDENHAM WAR MEMORIAL HALL AND RECREATION GROUND TRUST

Resolved to approve payment of the £1000 annual grant to the Trust now that previous issues have been addressed, including the signing of Declarations of Acceptance by all Trustees.

Councillor Wall reported that the Trust have addressed the issues raised and have also organised working parties to tidy up the recreation ground including possibly painting the railings.

11. LAPTOP MAINTENANCE CONTRACT

Resolved to approve renewal of annual Hardware Maintenance and Support Contract for the 2 Council laptops at £300 plus VAT, total cost £360.

12. INTERNAL AUDITOR 2019/2020

Resolved to approve appointment of Internal Auditor from GAPTC Internal Audit Service for the year 2019/2020 at a cost of £265 plus mileage charge of 45p per mile.

13. SCHOOL PLACE STRATEGY REPORT

This item to be postponed to the December meeting

a) **To consider** email from Steven Chandler, Glos CC School Place Planning Manager, and extracts from the County Council School Place Strategy Report.

b) **To consider** comments to be sent to Gloucestershire County Council regarding local school places.

14. PARISH ONLINE MAPPING

Resolved to note map of Parish showing all assets has now been prepared by David Stevens.

David was thanked for his work on the mapping of assets. Councillors Bollen and Powell reported that the picnic bench at the Buttington Road play area was rotten and removed several years ago. They were not aware that there had been a bench at the Daneshill area.

15. BUDGET 2020 / 2021

Resolved to note the Finance and Probity Committee will be considering the proposed budget for 2020/2021 at the December meeting for recommendation to full council in December. The following to be proposed for expenditure during the year:

- 1) Replacement of Clerk and Clerk's Assistant laptops.
- 2) Purchase of tablets for all councillors to reduce the amount of paper, ink and postage used in order become more environmentally friendly in our way of working and substantially reduce stationery costs.
- 3) Installation of Internet at Sedbury and Beachley Village Hall.

16. FRIENDS OF LYDNEY HOSPITAL

a) **Resolved to approve** Parish Council representative(s) for a working group of the Friends of Lydney Hospital seeking better health care facilities and services in the south of the Forest of Dean to be Councillors Bollen, Drew, Koning and Molyneux.

b) **To consider** issues the Parish Council would like to be addressed.

This to be considered following the first meeting of the working group.

17. CORRESPONDENCE

Resolved to receive and note any other correspondence as detailed in the Clerk's Report
Email regarding Mopla Road – see under item 7 – Policing in the Parish.

18. COUNCILLORS' REPORTS

Resolved to receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

Councillors Drew and Molyneux – reported on the meeting held at the District Council with representatives from Stagecoach – nothing useful came from this. The new timetable has now been introduced and may be reviewed in January. It was clear that this has been a commercial decision based on usage (one point being the reduction in usage by school / college children) and that the providing of a service is not an important consideration. The size of the buses which limit accessibility was discussed.

Councillor Edwards – there has been serious flooding on the A48 by Hanley Farm Shop causing 2 accidents. David Stevens confirmed that this will be addressed at the Planning and Highways Committee on 27th November.

Councillor Wall – asked for clarification of the right of the tenant at No 1 Mopla to park in the Memorial Hall car park. Clerk has been unable to find out but is still looking into.

Councillor Powell – asked when the newsletter will be distributed. Clerk confirmed this should be week commencing 9th December. Also reported that there is still a few weeks work to be carried out before the drain installations in the Wyedean area are complete and the disruptions at the roundabout are finished. Also reported that the Barratt's contractors had contacted him to ask if the temporary re-landscaping in Wyebank Road is acceptable. Clerk and Clerk's Assistant to visit the site and Councillor Powell to refer further contact to the Clerk.

Councillor Drew – reported back on the Parish and Town Council meeting at the District Council. Those presenting the item on digital connectivity had withdrawn from the meeting. Climate emergency and local emergency plans were discussed. The District Council had not been consulted regarding the new Stagecoach bus timetable – further discussion was postponed until after the meeting with Stagecoach.

Councillor Koning – asked if Parish Council presence at the District Council Planning meeting at which the Gladman outline planning application will be considered would be recommended, even though the Parish Council comments have been submitted. Councillor Edwards advised that a representative may speak at the meeting providing they have registered to do so in advance.

19. FUTURE MEETINGS

Resolved to note the dates of future council and committee meetings:

Wednesday 27th November 2019 - Planning, Development Control and Highways Committee

Wednesday 4th December 2019 – Finance and Probity Committee

Wednesday 4th December 2019 – Mopla Cottages Committee

Wednesday 11th December 2019 - Full Council Meeting

The meeting closed at 20.59hrs