

Tidenham Parish Council

To: Members of the Public & Press

14th November 2019

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 20th November 2019 at 19.00hrs** in the War Memorial Hall, Coleford Road, Tutshill, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council

Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

www.tidenhamparishcouncil.co.uk

clerk@tidenhamparishcouncil.co.uk

Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 16th October 2019.
- b) **To consider** any questions arising from those minutes.

4. PUBLIC CONSULTATION ***

To receive and consider any questions from the Public, which may be answered but not debated.

5. COMMITTEES

To receive reports, minutes and recommendations from committees already circulated, enclosed herewith or to be circulated and to consider any questions arising from them.

- 1) Planning, Development Control and Highways Committee meeting held on 23rd October 2019
Questions to Councillor Koning, Chair of the Committee.
- 2) Amenities Committee meeting held on 13th November 2019 (Draft minutes to be circulated at the meeting)
Questions to Councillor Molyneux, Chair of the meeting.

6. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

7. POLICING IN THE PARISH

To note report for September downloaded by the Clerk.

8. PARISH CLERK'S REPORT (please contact the Clerk if copy required)

To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.

9. FINANCE

- a) **To approve payments** according to the Financial Statement for October 2019
- b) **To receive and approve the Financial Statement** for October 2019

10. TIDENHAM WAR MEMORIAL HALL AND RECREATION GROUND TRUST

To consider payment of the £1000 annual grant to the Trust now that previous issues have been addressed, including the signing of Declarations of Acceptance by all Trustees.

11. LAPTOP MAINTENANCE CONTRACT

To consider renewal of annual Hardware Maintenance and Support Contract for the 2 Council laptops at £300 plus VAT, total cost £360.

12. INTERNAL AUDITOR 2019/2020

To consider appointment of Internal Auditor from GAPTC Internal Audit Service for the year 2019/2020 at a cost of £265 plus mileage charge of 45p per mile.

13. SCHOOL PLACE STRATEGY REPORT

a) **To consider** email from Steven Chandler, Glos CC School Place Planning Manager, and extracts from the County Council School Place Strategy Report.

b) **To consider** comments to be sent to Gloucestershire County Council regarding local school places.

14. PARISH ONLINE MAPPING

To note map of Parish showing all assets has now been prepared by David Stevens.

15. BUDGET 2020 / 2021

To note the Finance and Probity Committee will be considering the proposed budget for 2020/2021 at the December meeting for recommendation to full council in December. The following to be proposed for expenditure during the year:

- 1) Replacement of Clerk and Clerk's Assistant laptops.
- 2) Purchase of tablets for all councillors to reduce the amount of paper, ink and postage used in order become more environmentally friendly in our way of working and substantially reduce stationery costs.
- 3) Installation of Internet at Sedbury and Beachley Village Hall.

16. FRIENDS OF LYDNEY HOSPITAL

a) **To consider** Parish Council representative(s) for a working group of the Friends of Lydney Hospital seeking better health care facilities and services in the south of the Forest of Dean.

b) **To consider** issues the Parish Council would like to be addressed.

17. CORRESPONDENCE

To receive and consider any other correspondence as detailed in the Clerk's Report

18. COUNCILLORS' REPORTS

To receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

19. FUTURE MEETINGS

To note the dates of future council and committee meetings:

Wednesday 27th November 2019 - Planning, Development Control and Highways Committee

Wednesday 4th December 2019 – Finance and Probity Committee

Wednesday 4th December 2019 – Mopla Cottages Committee

Wednesday 11th December 2019 - Full Council Meeting

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council**

This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda

- i) **Each person will be required to state his or her name and address**
- ii) **Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council**
- iii) **Questions may be answered but not debated by the Council**
- iv) **Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**