

Tidenham Parish Council

To: Members of the Public & Press

11th July 2019

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 17th July 2019 at 19.00hrs** in the War Memorial Hall, Coleford Road, Tutshill, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council

Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

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Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 5 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 19th June 2019.
- b) **To consider** any questions arising from those minutes.

4. PUBLIC CONSULTATION

To receive and consider any questions from the Public, which may be answered but not debated.

5. COMMITTEES

To receive reports, minutes and recommendations from committees already circulated, enclosed herewith or to be circulated and to consider any questions arising from them.

- i) Planning, Development Control and Highways Committee meeting held on 26th June 2019
Questions to Councillor Koning, Chair of the Meeting.
- ii) Amenities Committee meeting held on 3rd July 2019
Questions to Councillor Koning, Chair of the Meeting.

6. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

7. POLICING IN THE PARISH

To note report for May downloaded by Clerk.

8. PARISH CLERK'S REPORT *(Please contact the Clerk if copy required)*

To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.

9. FINANCE

- a) **To approve payments** according to the Financial Statement for June 2019 **(Note - the Statement will include expected payments for August, when there is no full council meeting)**
- b) **To receive and approve the Financial Statement** for June 2019

10. **CLERK ANNUAL APPRAISAL**
To note Completion of the Clerk's Annual Appraisal and objectives for the coming year.
11. **DAVID STEVENS CLERK'S ASSISTANT - PROBATION (see Clerk's Report item D)**
To note successful completion of 3 month probationary period by David Stevens.
12. **SARA REPRESENTATIVE**
To consider appointment of Councillor Bayliss as Parish Council SARA Representative
13. **PLANNING TRAINING**
To note Planning training course available for councillors
14. **TUMP FARM SOLAR PARK**
To note the invoice for the 2019 (year 3 of 25) Tump Farm Community Benefit has been raised and sent for £5322.04 and that once this is received the total Benefit that will have been received is £15,487.66
15. **NEWSLETTER**
a) **To consider** quotation from Storm Marketing for printing of Newsletter of £470 (no VAT)
b) **To consider** quotation from Storm Marketing for the design of Newsletter of £125 plus VAT (total cost £150)
c) **To consider** quotation from Storm Marketing for the distribution of Newsletter of £266.67 plus VAT (total cost £320)
d) **To consider** payment of above amounts by Clerk as and when they are required
16. **DEFIBRILLATORS**
To consider response from South Western Ambulance Service regarding the 200m zone around a defibrillator, outside of which a registered defibrillator will not be identified when an emergency call is made.
17. **ANTI SOCIAL BEHAVIOUR WORKING GROUP**
To consider Anti-Social Behaviour Working Group proposal and establishment of a working group of 2 Councillors, with partners from local organisations, to generate a Plan of Action to reduce anti-social behaviour by young people in the Sedbury area.
18. **TIDENHAM WAR MEMORIAL HALL AND RECREATION GROUND TRUST**
To consider payment of the annual £1000 grant to the Trust.
19. **SEDBURY AND BEACHLEY VILLAGE HALL CCTV SYSTEM**
a) **To consider** purchase of 2 x external CCTV signs as required by law from MJ Security @ £22 plus VAT (£26.40 inc. VAT) each. Total cost £52.80 including VAT.
b) **To consider** installation of external signs by Haydn Bynon cost £25.00 (no VAT)
c) **To consider** purchase of 1 x internal CCTV Sticker cost £3.85+£1.95 carriage + VAT. Total cost £6.96 (internet purchase)
20. **SEDBURY AND BEACHLEY VILLAGE HALL**
a) **To consider** quotation from M English Builders for £20,200 (no VAT) to refurbish the kitchen and toilet areas of the Hall. (Attached)
b) **To note** quotations for the kitchen and toilet refurbishment at Sedbury and Beachley Village Hall also requested from:
Gwynne Breese – declined to quote but passed on to other builder who has not yet responded to request for quotation
Steve Ross – recommended by architect – gave verbal estimate of £21,000 to £22,000 + VAT but declined to provide written quotation as booked until May 2020. Also passed on to other builder who has yet to visit to provide a quotation.
Other local Builders from Local Pages – declined to quote as unavailable for 3 months after which formal quotation would have lapsed.
c) **To consider** contribution of £6,700 towards the costs if item 20 a) approved and subject to successful award of Grant for £5000.
d) **To consider** virement of funds of £3700 from General Reserves to the Sedbury and Beachley Village Hall budget if item 20 c) approved.
21. **CHANGES TO THE MOBILE LIBRARY SERVICE**
To consider comment to Gloucestershire County Council changes to the Mobile Library Service.

22. CORRESPONDENCE

To receive and consider any other correspondence as detailed in the Clerk's Report

23. COUNCILLORS' REPORTS

To receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

24. FUTURE MEETINGS

To note the dates of future council and committee meetings:

Wednesday 24th July 2019 - Planning, Development Control and Highways Committee

Wednesday 28th August 2019 – Planning, Development Control and Highways Committee

Wednesday 4th September 2019 – Finance and Probity Committee

Wednesday 4th September 2019 – Mopla Cottages Committee

Wednesday 11th September 2019 – Amenities Committee

Wednesday 18th September 2019 – Full Council Meeting

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council**

This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda

- i) Each person will be required to state his or her name and address**
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council**
- iii) Questions may be answered but not debated by the Council**
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**