

Tidenham Parish Council

Amenities Committee 2018/2019

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Minutes of an Amenities Committee Meeting held on 1st May 2019 at 7.00pm at Tidenham War Memorial Hall.

Present: Councillors: J. Koning (Chair), S. Bollen, H. Molyneux, J. Powell.
Officers: D. Stevens (Clerk's Assistant).
Public: A. Tullett (Councillor)

1. APOLOGIES

- a. **To receive apologies** for absence from those councillors unable to attend.
Apologies received from Councillor S. Gregory. Apology also received from Councillor N. Evans but due to timing, between clerk assistant leaving for meeting and meeting start, not read out at meeting.
- b. **To consider for acceptance** those apologies received with reasons for absence.
Resolved to accept the apology from Councillor S. Gregory.

2. DECLARATIONS OF INTEREST

- a. **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
None received.

3. MINUTES OF PREVIOUS MEETING

- a. **Resolved to approve** as a correct record the minutes of the meeting held on 13th March 2019.
- b. **To consider** matters arising from those minutes.
Page 13 – item 7.f, it was discussed that the cost of paint could have been adjusted as it was not delivered as originally specified but no further action was agreed. It was also discussed that defibrillator signage was required for three of the outside sides of the Woodcroft defibrillator phone box. The Clerk's Assistant will investigate and report back with a quote.
Page 14 – item 10.b, it was reported there is no bench at the top of the steps between the A48 and Beachley road. It was agreed no further action is required.
Page 14 – item 10.c, it was reported that the bench near the Beachley Road and Sedbury Lane mini roundabout is the property of Highways GCC. It was agreed that the GCC should be asked to fund the repairs to the bench. The Clerk is to be asked to write to GCC about this and if GCC is not willing to fund then this item should be added to the next amenities committee agenda.

4. PUBLIC CONSULTATION

- a. **To receive** and consider any questions from the Public, which may be answered but not debated.
No questions received.

5. ADMINISTRATIVE ASSISTANTS REPORT

- a. **To present** the Amenities budget sheet.
Presented and accepted.

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- b. **To note** that St Luke's church is closed for refurbishment until June but Sunday service takes place in Tutshill CoE primary school.
- c. **To report** update on replacing the notice board in Woodcroft. It was discussed where to position a new notice board due to site logistics and an alternative option of two notice boards, on the internal side walls of the bus stops, was suggested. The Clerk's Assistant will investigate and report back with quotes.
- d. **To note** that St. Mary and St. Peter – Tidenham handrail has been replaced.
- e. **To report** that the disturbance at Sedbury and Beachley village hall on 11th March CCTV footage was reviewed and identification of people in the vicinity was not clear. **To note** recent anti-social behaviour in the area and suggestions to improve to be sought.
- f. **To report** that lights in the Woodcroft defibrillator phone box have been repaired and are now working.
- g. **To report** that the defibrillator in Beachley could be re-installed in summer operation (light but no heater) and long term solar power for heater operation to be sought. The bus shelter also requires repairs. **Resolved** that defibrillator should be re-installed in summer operation mode.
- h. **To report** that there has been a report of fly tipping on Wyebank Road. **Resolved** that land is Parish council responsibility and the Clerk's Assistant will investigate and report back options to clear the rubbish.
- i. **To report** that a caravan had been parked on playing fields next to the Sedbury allotments but has since been removed.
- j. **To note** update on placing dog bin at Woodcroft Lane. The Clerk's Assistant will investigate with contractor if the dog bin next to the bus stop is being used fully and report back if there is a need for an additional dog bin at the opposite end of Woodcroft Lane.

6. TO CONSIDER CHURCHYARD WORKS AND ISSUES

- a. **To consider** the quote to repair St. Mary and St. Peter – Tidenham churchyard walls.

£12,820 + Vat. = £15,384

To note three quotes requested and one quote received, one declined to quote and one didn't respond. Priority work on church walls has been addressed. St. John – Beachley and St. Luke's – Tutshill church wall repairs resolved in March.

Resolved in principle the Amenities Committee accepts the quote for the work to the walls in question however funding for this work is dependent on securing a positive decision from the Full Council for a virement of £ 15,384 from general reserves.

7. TO CONSIDER OPEN SPACE ISSUES

- a. **To consider** the emails to and from Two River's Housing regarding the patch of unkempt grass in Buttington Rd. **Resolved** in that Two Rivers have stated this site is classed as no cut due to the high number of private residences but Two Rivers has arranged a one off cut and will monitor the site. In addition the Clerk's Assistant will investigate and report back on the overgrown brambles affecting the footpath to the Sedbury play area, Two Rivers are also responsible for the maintenance of this area.
- b. **To consider** converting the defibrillator in Beachley to 12V working and re-installing in summer operation.
£90.00 + Vat = £108.00
Resolved to accept the quote and have this defibrillator re-installed in summer operation as soon as possible.
- c. **To consider** repairs to the Loop Road, Beachley bus shelter.

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- i. Replace broken ridge tile and replace all guttering. **£111.42 no Vat.**
- ii. Replace broken ridge tile and replace guttering clips. **£57.70 no Vat.**

Resolved to accept the quote item i. replace broken ridge tile and replace all guttering.

- d. **To consider** the cost to upgrade the street light lantern in Edmund Road, Sedbury. GCC have offered, subject to written agreement, install and to take on the responsibility for future maintenance **£203.36 + Vat. = £244.03**

Resolved to accept the quote and request evidence with regards ownership and when positive this information to be forwarded to GCC for a refund of the upgrade costs.

8. TO CONSIDER PLAY AREA ISSUES

- a. **To consider** the quotes for the annual playground inspections which are due in September, seven playgrounds in all.

- i. Play Inspection Company - £55 + VAT per play ground. **£385.00 + Vat. = £462.00**
- ii. ROSPA Play Safety - £68.50 + VAT per playground max 5 items. **£479.50 + Vat. = £575.50**
- iii. Gordon Playground Inspection Ltd - £85 per item. **£595.00 + Vat. = £714.00**

Resolved to accept the quote item i. Play Inspection Company.

- b. **To consider** the quotes for a baby/toddler swing for the Woodcroft play area.

- i. Greenfields – Timber frame with grass mat. **£2,596.00 + Vat. = £3,115.20**
- ii. Greenfields – Timber frame with ecomulch. **£3,280.00 + Vat. = £3,936.00**
- iii. Greenfields – Steel frame with grass mat. **£2,560.00 + Vat. = £3,072.00**
- iv. Greenfields – Steel frame with ecomulch. **£3,260.00 + Vat. = £3,912.00**
- v. HAGS – Steel frame with grass mat **£5,010.85 + Vat. = £6,013.02**
- vi. Fenland Leisure – Timber frame with grass mat. **£3,779.00 + Vat = £4,534.80**
- vii. Fenland Leisure – Steel frame with grass mat. **£3599.00 + Vat. = £4,318.80**

Resolved to accept the quote item iv. Greenfields – Steel frame with ecomulch. Swing seats should be one baby and one toddler style and position of swing in play area to be reviewed and agreed by chair and clerk's assistant. The position of the existing second bench in the play area to also be considered.

- c. **To report** that there was broken light bulbs found at the playground adjacent to Sedbury and Beachley village hall on Tuesday 16th April. Due to safety the area has been cleared and the police notified.

Resolved to accept clear up costs, actual cost to be advised at next amenities meeting.

- d. **To report** that there is paint damage across the bench, play equipment and areas of the ground at the playground adjacent to Sedbury and Beachley Village Hall on Tuesday 23rd April. This has been reported to the police. The clean-up options and costs are being reviewed.

To consider purchase of three replacement seating slats for paint damage bench at the playground adjacent to Sedbury and Beachley Village Hall. **£76.65 +Vat. = £91.98**

Resolved to accept clear up costs, actual cost to be advised at next amenities meeting. Replacement seating slats not required due to successful clear up.

9. TO CONSIDER CORRESPONDENCE RECEIVED

- a. **To Note** correspondence from Councillor Koning and Monitoring Officer (FoDDC). Councillor Koning advised summary of correspondence. Councillor Powell stated that he intends to inform councillors of the content of Monitoring Officer's letter.

10. TO RECEIVE COUNCELLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA

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- a. **To note** recent anti-social behaviour in the area and suggestions to reduce uncivilised behaviour to be sought. It was discussed if the Parish Council could work with Sedbury Space, Wyedean School, Beachley barracks and others in partnership to identify initiatives, possible with GCC's financial support to address recent anti-social behaviour in the Sedbury and particularly in the SBVH vicinity. Councillor Koning agreed to draft a proposal to be discussed at one of the next full council meetings.

11. TO CONFIRM THE DATE OF THE NEXT MEETING

- a. **Next meeting 10th July 2019**

There being no further business the meeting ended at 8.45pm