

Tidenham Parish Council

Amenities Committee 2019/2020

Page 1

Minutes of the Amenities Committee Meeting held on 3rd July 2019 at 7.00pm at Tidenham War Memorial Hall.

Present: Councillors: J. Koning (Chairman of the Council), S. Bollen, H. Molyneux, M. Edwards.
Officers: D. Stevens (Clerk's Assistant).
Public: None

1. **CHAIRMAN**

To elect a Chairman for 2019/2020.

There were no members of the committee willing to be considered as Chairman. A rolling chairman was proposed and this will be further considered at the next Amenities meeting should one of the absentee Councillors not accept the role of chairman.

Resolved to appoint Councillor Molyneux as chairman for the next Amenities meeting and the Committee to consider final chairmanship decision at next meeting.

2. **APOLOGIES**

a. Apologies for absence from those councillors unable to attend were received from Councillors Tullett, Bayliss and Wall.

b. **Resolved to accept** those apologies received with reasons for absence from Councillors Tullett, Bayliss and Wall.

3. **DECLARATIONS OF INTEREST**

a. **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

Interests may be declared at any time during the meeting should they become apparent.

None received.

4. **MINUTES OF PREVIOUS MEETING**

a. **Resolved to approve** as a correct record the minutes of the meeting held on 1st May 2019.

b. **To consider** matters arising from those minutes.

Page 15 – item 3.b, green paint on defibrillator phone box requires attention.

Page 15 – item 3.b, request received for a new bench at the top of steps between the A48 and Beachley Road.

Page 16 – item 6.a, there is no Vat charged on churchyard repairs.

Page 17 – item 7.d, there is no Vat charged on street light lantern.

5. **PUBLIC CONSULTATION**

a. **To receive and consider any questions from the Public** which may be answered but not debated.

There were no members of the public.

6. **CLERK'S ASSISTANT REPORT**

a. **To present** the Amenities budget sheet.

Presented and accepted.

b. **To note** that St Luke's church reopening was on 23rd June 2019.

Tidenham Parish Council

Amenities Committee 2019/2020

Page 2

- c. **To report** that quote for CCTV at SBVH was approved by full council.
- d. **To report** Two River's Housing has cut back brambles on the path between SBVH and shops in King Alfred's Road but have not cut the grass in Buttington Road. Clerk's Assistant to continue seeking a solution with Two Rivers Housing.
- e. **To report** upgrade of street light lantern outside Greywall's, Edmund Road agreed and confirmation of ongoing maintenance received so should be installed soon.
- f. **To report** church wall repairs have commenced with urgent repairs at Tidenham church.
- g. **To report** a gravestone was damaged in Tutshill church. Clerk's Assistant to investigate further.
- h. **To report** overgrown trees/hedges along Sedbury Lane reported to GCC Highways.
Resolved to note the above point's a. through to h.
- i. **To consider** the options and way forward for the defibrillator in Loop Road, Beachley.
Resolved for the Clerk's Assistant to prepare a proposal for consideration at the next Amenities meeting for a freestanding defibrillator cabinet mount and positioned near an overhead powerline pole for mains power together with associated council/planning approvals.

7. TO CONSIDER CHURCHYARD WORKS AND ISSUES

- a. **To consider** clearing conifer branches ivy/vegetation covering Vick family gravestone at Tidenham church.
 - i. **Resolved not to accept** Greenfields quote – if work done on its own. £120.00 + Vat = £144.00.
 - ii. **Resolved to accept** Greenfields quote – if work done when in the area doing other work. £50.00 + Vat = £60.00.

8. TO CONSIDER OPEN SPACE ISSUES

- a. **To consider** the replacement of the Woodcroft noticeboard – Supply only
 - i. **Resolved to accept** Parish Notice Board Company – AO standalone pin board. £565 + Vat = £678.00.
 - ii. **Resolved not to accept** Notice Board Company – AO standalone magnetic. £649 + Vat = £778.80.
 - iii. **Resolved not to accept** Earth Anchors – 18xA4 standalone pin board. £922 + Vat = £1,1076.40.
- b. **To consider** the replacement of the Woodcroft noticeboard – Installation Only
 - i. **Resolved to accept**, subject to adherence to Safety at Street Works and Road Works (A Code of Practice), Haydn Bynon quote. £84.00 no Vat.
- c. **To consider** cleaning of glass and larger signage for the Woodcroft defibrillator phone box.
 - i. **Resolved to accept** Haydn Bynon quote for cleaning of Glass. £20 no Vat.
 - ii. **Resolved to accept** 3x self-adhesive vinyl "AED" signs £3.15 each + carriage £3.95. £13.40 + Vat = £16.08.
- d. **To consider** trimming of overgrown hedges in Offa's Close.
 - i. **Resolved not to accept** Greenfields – trim back 1m along kerb edge. £100 + Vat = £120.00.
 - ii. **Resolved to accept** Haydn Bynon quote – trim back bush that is near kerb edge. £15 no Vat.
- e. **To consider** the clean-up, removal and disposal of fly tipping rubbish in Wyebank Road.

- i. **Resolved to accept** Haydn Bynon quote. This is to be done as a matter of urgency. £45 no Vat.
 - f. **To consider** the trimming of brambles and general tidy up of Woodcroft bus shelter.
 - i. **Resolved to accept** Haydn Bynon quote. £20 no Vat.
 - g. **To consider** the repair and refurbishment of the bench located next to roundabout at Beachley Road and Sedbury Lane.
 - i. **Resolved not to accept** Haydn Bynon quote. £97 no Vat
 - ii. **Resolved to accept** Liz McBride quote. £75 no Vat
 - h. **To consider** tree survey for the area in Wyebank Road not covered by previous tree survey.
 - i. **Resolved to accept** Bartlett's quote, report to be in same format as previous tree report. £585.00 + VAT = £702.00
 - i. **To consider** repair of perimeter fence at SBVH
 - i. **Resolved to accept** Haydn Bynon quote – Stainless steel cable ties plus labour. £32.00 no Vat
 - j. **To consider** the maximum cost to replace dead tree in the garden next to Sedbury chemist.
 - i. **Resolved to accept** cost of replacement tree and planting – cost not to exceed. £60.00 + Vat = £72.00
9. **TO CONSIDER PLAY AREA ISSUES**
- a. **To consider** the relocation of the 2-seater bench at the Woodcroft play area next to the new baby/toddler swing.
 - i. **Resolved to accept** Greenfields quote for labour and materials. £159.00 + Vat = £190.80
 - ii. **Resolved not to accept** Haydn Bynon quote for labour and materials. £138.00 no Vat
 - b. **To consider** the replacement of the Woodcroft play area litter bin.
 - i. **Resolved to accept** FES quote for a Freestanding bin with 20kg concrete weight in base. £188.29 + Vat. = £225.95
 - c. **To consider** the replacement of the top shackles on the swings in Tutshill play area.
 - i. **Resolved to accept** Greenfields quote for parts and labour. £119.00 + Vat = £142.80
 - d. **To consider** the replacement of infant cradle swing seat at Buttington Road play area.
 - i. **Resolved to accept** Greenfields quote for parts and labour. £179.00 + Vat = £214.80
 - e. **To consider** the trimming of brambles growing through the fence and to clear all leaves and debris in the Woodcroft play area.
 - i. **Resolved not to accept** Greenfields quote. £160.00 + Vat = £192.00
 - ii. **Resolved to accept** Haydn Bynon quote. £25.00 no Vat
10. **TO CONSIDER CORRESPONDENCE RECEIVED**
- a. **None**
11. **TO RECEIVE COUNCILLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA**
- a. Councillor Edwards – raised concerns about the level of litter on the A48. Due to the high road usage councillors agreed to report to Highways.
 - b. Councillor Bollen – raised concern about the growth of brambles affecting the footpath between Buttington Road and Wyebank Way.
 - c. Councillor Koning – Raised concern that one of the road markers next to Woodcroft bus shelter was broken at ground level and requires replacing.

Tidenham Parish Council

Amenities Committee 2019/2020

Page 4

Resolved for point's a. though to c. that the Clerk's Assistant will collate feedback and contact the Clerk and Planning, Development Control and Highways Committee for further consideration.

12. TO CONFIRM THE DATE OF THE NEXT MEETING

- a. Next meeting 11th September 2019

There being no further business the meeting ended at 8.27pm

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