

Tidenham Parish Council

To: Members of the Public & Press

13th June 2019

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 19th June 2019 at 19.00hrs** in the War Memorial Hall, Coleford Road, Tutshill, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council

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Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 5 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

There will be a short presentation of an Honorary Freeman of the Parish plaque to Roy Birch at the start of the meeting.

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) **To note** Notice of Dispensation for members of Mopla Cottages Committee issued by the Clerk.
- c) **To note** Notice of Dispensation for Councillor Trustees of Tidenham War Memorial Hall and Recreation Ground Trust issued by the Clerk.
- d) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 15th May 2019.
- b) **To consider** any questions arising from those minutes.

4. CO-OPTION OF ANITA-JAYNE BAYLISS

To consider co-option of Anita-Jayne Bayliss to the Parish Council

5. PUBLIC CONSULTATION ***

To receive and consider any questions from the Public, which may be answered but not debated.

6. COMMITTEES

To receive reports, minutes and recommendations from committees already circulated, enclosed herewith or to be circulated and to consider any questions arising from them.

- i) Planning, Development Control and Highways Committee meeting held on 22nd May 2019
Questions to Councillor Powell, Chair of the Committee.
- ii) Finance and Probity Committee meeting held on 5th June 2019
Questions to Councillor Bollen, Chair of the Committee.
- iii) Mopla Cottages Committee meeting held on 5th June 2019
Questions to Councillor Bollen, Chair of the Committee.

7. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

8. POLICING IN THE PARISH

To note report for March and April downloaded by Clerk.

9. **PARISH CLERK'S REPORT (If copy required please contact the Clerk)**
To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.
10. **FINANCE**
a) To approve payments according to the Financial Statement for May 2019
b) To receive and approve the Financial Statement for May 2019
c) To note Receipts/Payments spreadsheet as presented to the Finance and Probity Committee on 5th June 2019
d) To note Budget Monitoring spreadsheet as presented to the Finance and Probity Committee on 5th June 2019
11. **APPOINTMENTS TO AMENITIES COMMITTEE**
a) To consider appointment of Councillor Maria Edwards to the Amenities Committee
b) To consider appointment of Anita-Jayne Bayliss to the Amenities Committee subject to co-option at item 4.
12. **SEDBURY AND BEACHLEY VILLAGE HALL INSURANCE**
a) To consider renewal of Sedbury and Beachley Village Hall insurance policy with Zurich through Community First at £484.04 including IPT and commission – year 4 of 5 year long term undertaking.
13. **SEDBURY AND BEACHLEY VILLAGE HALL AND PLAY AREA**
a) To consider quotation from Jude Security for CCTV system to protect the Hall and play area of £1437.00 plus VAT, total cost £1724.40
b) To consider quotation from County Installation Services Ltd for CCTV system to protect the Hall and play area of £2790.00 plus VAT, total cost £3348.00.
c) To consider quotation from MJ Security, Coleford for CCTV system to protect the Hall and play area of £1665.00 plus VAT, total cost £2136.00.
d) To consider quotation from Oakey and Son to move existing CCTV camera in King Alfred's Road to an alternative lamppost giving a better view of the shops area at a cost of £120 plus VAT, total cost £144.
14. **BARRATTS EASEMENT AND COMPOUND LICENCE**
a) To note the signed agreements and licence have now been received and the £20,000 has been paid into the Parish Council bank account.
b) To note an invoice for £1500 for the first 3months of the monthly compound licence fee (the compound has now been installed in Wyebank Rd) has been sent to Barratt's for payment.
15. **WELSH WATER LAND WYEBANK ROAD - GRASS CUTTING**
To consider proposal from Welsh Water to pay the Parish Council £604 (£302 per annum) towards the cost of cutting the grass on the small area of land owned by Welsh Water.
16. **CLERK'S ASSISTANT – LGPS**
To note the Council is not required to make contributions to the Local Government Pension Scheme for the Clerk's Assistant due to salary level. David Stevens is eligible to join the Glos CC LGPS but has declined to do so.
17. **CLERK CILCA REGISTRATION**
To consider payment of £350 CILCA registration fee and if approved Clerk to pay when required.
18. **PROVISION OF INFORMATION UNDER FREEDOM of INFORMATION ACT**
To consider review and adoption of Provision of Information – model publication scheme - revised to exclude charges.
19. **CCTV POLICY**
To consider review and adoption of CCTV Policy
20. **RISK ASSESSMENT**
To consider review and adoption of TPC Risk Assessment
21. **COMPLAINTS PROCEDURE**
To consider adoption of revised Complaints Procedure.
22. **PARISH COUNCIL DEVELOPMENT/ FORWARD PLANNING SESSION**
To consider appointment of Kim Bedford FSLCC, local council trainer, as Facilitator for a development / forward planning session of the Parish Council at a cost of £300 plus mileage at 45p per mile.

23. CORRESPONDENCE

To receive and consider any other correspondence as detailed in the Clerk's Report

24. COUNCILLORS' REPORTS

To receive and note any matters which councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of committees.

25. FUTURE MEETINGS

To note the dates of future council and committee meetings:

Wednesday 26th June 2019 - Planning, Development Control and Highways Committee

Wednesday 10th July 2019 – Amenities Committee

Wednesday 17th July 2019 – Full Council Meeting

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council**

This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda

- i) Each person will be required to state his or her name and address**
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council**
- iii) Questions may be answered but not debated by the Council**
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**