

# Tidenham Parish Council

To: Members of the Public & Press

30<sup>th</sup> May 2019

You are invited to attend a meeting of the Finance & Probity Committee of the Parish Council that has been arranged for **Wednesday 5<sup>th</sup> June 2019 at 19.00hrs** in the War Memorial Hall, Coleford Road, Tutshill, for the transaction of business according to the enclosed agenda.

Yours faithfully

*Carol Hinton*

**Mrs C Hinton**

Clerk to the Parish Council

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*Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the committee cannot make a decision on any matter which is not specified on the agenda.*

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## AGENDA

### 1. CHAIRMAN

To elect a Chairman for 2019/2020

### 2. ATTENDANCE

a) To receive apologies for absence from those councillors unable to attend.

b) To consider for acceptance those apologies received with reasons for absence.

### 3. DECLARATIONS OF INTEREST

To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

*Interests may be declared at any time during the meeting should they become apparent.*

### 4. MINUTES OF PREVIOUS MEETING

a) To consider for approval as a correct record the minutes of the meeting held on 6<sup>th</sup> March 2019.

b) To consider any questions arising from those minutes.

### 5. PUBLIC CONSULTATION \*\*\*

To receive and consider any questions from the Public, which may be answered but not debated.

### 6. PARISH CLERK'S REPORT

To receive and consider the **Parish Clerk's Report**. All items requiring the Committee to make a decision are specified separately on this agenda.

### 7. ACCOUNTS

a) To approve the **Accuracy** of the Receipts and Payments entries to 22<sup>nd</sup> May 2019

b) To receive and note Budget Monitoring Sheet 2019/2020

c) To note entries in Receipts and Payments spreadsheet have been checked by Cllr Bollen prior to meeting.

### 8. QUARTERLY FINANCIAL CHECKS

To undertake Quarterly Financial Checks

**9. GRANT APPLICATIONS**

**To consider the Following Grant Applications:**

- a) **To consider** grant application from Sedbury Space for £950 for hire of Sedbury and Beachley Village Hall for 50 hire sessions for the gentle exercise class.
- b) **To consider** grant application from AAC/BOBA Museum for £2075 for items to enhance the new Museum and experience.

**10. STAFFING SUB COMMITTEE**

**To note** final Staff Appraisal Policy including appraisal form agreed following the March meeting.

**11. FUTURE MEETINGS**

**To note** the date of the next meeting – 4<sup>th</sup> September 2019

**\*\*\* Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Committee**

**This item does not preclude Suspension of Standing Orders by the Committee to allow participation on Items on the Agenda**

- i) **Each person will be required to state his or her name and address**
- ii) **Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Committee**
- iii) **Questions may be answered but not debated by the Committee**
- iv) **Any issues that the Committee considers require consideration should be referred to the next meeting of the Committee or deferred to the next Full Council Meeting**