

## **Tidenham Parish Council**

### **CCTV Policy**

This Policy was introduced following the introduction of the General Data Protection Regulations (GDPR) May 2018 and supercedes the previous Policy dated July 2015.

It is the policy of this Council to provide a safe and secure environment for the benefit of those who might visit, work or live in the area.

The use of CCTV equipment within the Parish is to deter criminal activity and for the Police Service to detect and prosecute crimes and anti-social behaviour.

Signs notifying members of the public of the CCTV equipment and the use of data as set out in the Council's Privacy Policy and General Privacy Statement will be clearly displayed at each site accordingly.

The CCTV cameras used by Tidenham Parish Council commence the recording of activity within their range immediately movement is detected and for a short period after movement has ceased. The data recorded is stored on an internal limited capture hard drive for approximately 1 month.

The CCTV data is not monitored live. Stored data may be accessed by officers of the Council, accessed and reviewed by Police Officers and may only be retained by the Police Service.

A log will be kept by Tidenham Parish Council which will record each time the CCTV data is accessed and by whom.

The elected Parish Council retains overall responsibility for the scheme.

This CCTV Policy will be reviewed annually and any updates will be displayed on the Tidenham Parish Council website.

Please contact us if you have any questions about this CCTV Policy or the personal data we hold about you or to exercise all relevant rights, queries or complaints at:

The Data Controller, Tidenham Parish Council, Wood Cottage, Clanna, Alvington, Glos GL15 6AJ

Email: [clerk@tidenhamparishcouncil.co.uk](mailto:clerk@tidenhamparishcouncil.co.uk)

**Replaced previous CCTV Policy - Reviewed and Adopted by Council 20<sup>th</sup> June 2018 Minute 2018/2019 Page 5 Item 16**

**To be reviewed June 2019**