

Tidenham Parish Council

Amenities Committee 2017/2018

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Minutes of an Amenities Committee Meeting held on 14th March 2018 at 7.00pm at Tidenham War Memorial Hall.

Present: Councillors: J. Koning (Chair), S. Gregory, S. Bollen, J. Powell,
N. Evans, H. Molyneux, R. Duff.
Administrative Assistant: K. Duffin (Minutes).

1. APOLOGIES

- a. **To receive** apologies for absence from those councillors unable to attend.

None received.

Note: an apology was received from Cllr Lewis too late for inclusion in the meeting

- b. **To consider** for acceptance those apologies received with reasons for absence.

None received.

2. DECLARATIONS OF INTEREST

- a. **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

Interests may be declared at any time during the meeting should they become apparent.

None received.

3. MINUTES OF PREVIOUS MEETING

- a. **To consider** for approval as a correct record the minutes of the meeting held on 10th Jan 2018.
Resolved to accept as a true record.

- b. **To consider** matters arising from those minutes.

None raised.

4. PUBLIC CONSULTATION

- a. **To receive and consider any questions from the Public**, which may be answered but not debated.

None present.

5. ADMINISTRATIVE ASSISTANTS REPORT

- a. To present the Amenities budget sheet.

Presented and questions answered.

- b. To report on the pending defibrillator installations.

The phone box in Woodcroft now belongs to the Parish and is awaiting removal of the phone equipment by BT. See agenda point 7d.

The installation in the bus shelter in Loop Rd was halted after finding possible asbestos in the roof lining. The laboratory report found some concrete containing "manageable" asbestos and we await a further site inspection.

- c. To report on the church walls survey.

The survey is now complete and the Admin Assistant will produce a scope of work.

- d. To report on spring "walk around" of churches and play areas.

The Chairman and Admin Assistant will carry out the Spring "walk around" in April.

- e. To report on the CCTV installations.

After a fault in the car park installation both are now working well.

6. TO CONSIDER CHURCHYARD WORKS AND ISSUES

- a. None

7. TO CONSIDER OPEN SPACE ISSUES

- a. **To consider** the status of two trees in Severn Avenue.
Resolved that the Chairman and Admin Assistant will visit the site and report to the next meeting.
- b. **To consider** the quote to remove brambles and overhanging trees from the footpaths in Shirley's Grove. **£200 no Vat**
Resolved to accept the quote.
- c. **To consider** the provision of litter bins and dog bins in the parish.
Resolved that the Chairman will produce a survey map of all litter and dog bins in the parish (those provided by the parish and Forest of Dean District Council) to identify areas of need. Cllr Evans identified a need for dog bins near the British Legion and in Woodcroft Lane. Note that Grit bins are the responsibility of GCC Highways Department.
- d. **To consider** the conversion of the telephone kiosk in Woodcroft to house a defibrillator.
Resolved to clean the kiosk, replace the glass sides having etched BT logos with clear glass, clearly identify the kiosk as a defibrillator station and brand with Parish logos. The Admin Assistant will obtain quotes for all actions.

8. TO CONSIDER PLAY AREA ISSUES

- a. None

9. TO CONSIDER CORRESPONDENCE RECEIVED

- a. **To consider** the email from Town-gate Surgery regarding grass cutting.
Resolved to advise Town-gate Surgery to contact the contractor cutting the Parish grass to co-ordinate cutting the surgery grass.

10. TO RECEIVE COUNCELLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA

- a. Cllr Koning reported the sign at the entrance to Elm Road had letters missing. The Admin Assistant will inspect and report.
- b. Cllr Duff asked about provision of new play equipment for Buttington Rd play area. The committee also thought Woodcroft play area would benefit from an extra piece of play equipment. The Admin Assistant will obtain prices for a range of "toddler" play equipment and present at the next meeting.

11. TO CONFIRM THE DATE OF THE NEXT MEETING

- a. Next meeting 9th May 2018

There being no other business the meeting ended at 8.13pm.