

# Tidenham Parish Council

To: Members of the Public & Press

11<sup>th</sup> January 2018

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 17<sup>th</sup> January 2018 at 19:00hrs** in the War Memorial Hall, Coleford Road, Tutshill, for the transaction of business according to the enclosed agenda.

Yours faithfully

*CA Hinton*

**Mrs Carol Hinton**

Clerk to the Parish Council

Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

[www.tidenhamparishcouncil.co.uk](http://www.tidenhamparishcouncil.co.uk)

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*Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.*

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## **AGENDA**

### **1. ATTENDANCE**

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

### **2. DECLARATIONS OF INTEREST**

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.  
*Interests may be declared at any time during the meeting should they become apparent.*
- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

### **3. MINUTES OF PREVIOUS MEETING**

- a) **To consider for approval** as a correct record the minutes of the meeting held on 13<sup>th</sup> December 2017
- b) **To consider any questions** arising from those minutes.

### **4. PUBLIC CONSULTATION \*\*\***

To receive and consider any questions from the Public, which may be answered but not debated.

### **5. COMMITTEES**

**To receive reports, minutes and recommendations from committees** already circulated, enclosed herewith or to be circulated and to consider any questions arising from them.

- i) Planning, Development Control and Highways Committee meeting held on 20<sup>th</sup> December 2017  
Questions to Councillor Powell, Chair of the Committee
- ii) Amenities Committee meeting held on 10<sup>th</sup> January 2018 (draft minutes to be circulated at the meeting)  
Questions to Councillor Koning, Chair of the Committee

### **6. CHAIRMAN'S ANNOUNCEMENTS**

**To receive and note any announcements from the Chairman** of the meeting.

### **7. POLICING IN THE PARISH**

**To note** downloaded crime report

### **8. PARISH CLERK'S REPORT**

**To receive and consider the Parish Clerk's Report** (copy attached). All items requiring the council to make a decision are specified separately on this agenda.

9. **FINANCE**  
a) **To approve payments** according to the Financial Statement for December 2017  
b) **To receive and approve the Financial Statement** for December 2017  
c) **To consider** introduction of 2 signature online payment control for Lloyds Bank internet banking and identify councillors to register to authorise payments.
10. **NEWSLETTER**  
a) **To consider** final draft of newsletter  
b) **To consider** future sponsorship towards distribution or other costs of newsletter and how this will be managed
11. **PUBLIC CONSULTATION – PLANNING, DEVELOPMENT CONTROL & HIGHWAYS COMMITTEE**  
**To consider** amendment to Standing Orders item 1 as requested by the Committee to change conditions for public consultation at each Committee meeting. Suggested amendment shown in red in attached Standing Orders page 1.
12. **INTERNAL AUDITOR**  
**To consider** increased cost of GAPTC Internal Auditor of £255 plus mileage @ 45p per mile (use of GAPTC Internal Audit Service agreed December 2017)
13. **DEMENTIA ACTION ALLIANCE**  
**To consider** signing up to the Dementia Action Alliance, and if so identify three actions to raise awareness and /or create dementia friendly community facilities.
14. **TRAINING**  
**To consider** future training courses for staff and councillors to be booked at Clerk’s discretion subject to total costs being within budget allocation.
15. **WOODED QUARRY – ROSEMARY LANE**  
a) **To consider** establishing title to the disused wooded quarry considering the legal advice received and whether there is a benefit to the community in the Council doing so.  
b) **To consider** whether the Council objects to the owner of the adjoining land claiming title if he is in a position to do so.
16. **GLOUCESTERSHIRE POLICE – COMMUNITY CONCERNS**  
**To consider** response to request from Andrew Hodgetts, Police Inspector, Forest of Dean
17. **GAPTC – BUCKINGHAM PALACE GARDEN PARTY - TUESDAY 5<sup>TH</sup> JUNE 2018**  
**To consider** nomination of councillor for GAPTC draw (2 places plus partners to be drawn from nominations from across the County).
18. **PARISH COUNCILLOR EMAIL ACCOUNTS**  
**To receive** ‘Sending Emails – Guidance for Clerk’s and Councillors’(attached) issued by GAPTC. (Individual accounts now set up and individual passwords and login details to be circulated at the meeting).
19. **CORRESPONDENCE**  
**To consider** any other correspondence as detailed in the Clerk’s Report
20. **COUNCILLORS’ REPORTS**  
**To receive and note** any matters which Councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of Committees.
21. **FUTURE MEETINGS**  
**To note** the dates of future Council and Committee meetings:  
Wednesday 24<sup>th</sup> January 2018 - Planning, Development Control and Highways Committee  
Wednesday 21<sup>st</sup> February 2018 – Full Council Meeting

**\*\*\* Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council**

**This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda**

- i) Each person will be required to state his or her name and address**
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council**
- iii) Questions may be answered but not debated by the Council**
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**