

Minutes of a meeting of the Parish Council held on Wednesday 13th December 2017 at 7.00pm in the War Memorial Hall, Tutshill.

Present: Councillors: Birch, Bollen, Evans, Gregory, Koning, Powell and Tullett.
Officers: Clerk (Carol Hinton), Admin Assistant (Kevin Duffin)
Also present – Ruth Ward – Dementia Friendly Community Enabler (FoDDC)

1. **ATTENDANCE**

- a)) Apologies for absence from those councillors unable to attend were received from Councillor O'Toole
- b) **Resolved to accept** those apologies received with reasons for absence from Councillor O'Toole
Emails with apologies from Councillors Lewis and Molyneux had been sent but, due to internet problems, had not been seen by the Clerk prior to the meeting.

2. **DECLARATIONS OF INTEREST**

- a) **Resolved to receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
- b). **Resolved to consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. **MINUTES OF PREVIOUS MEETING**

- a) **Resolved to approve** as a correct record the minutes of the meeting held on 15th November 2017 subject to a spelling correction at item 19
- b) **The Council considered** matters arising from those minutes – Kevin Duffin to follow up on the consultation by BT on the telephone box at Woodcroft..

4. **RUTH WARD – DEMENTIA FRIENDLY COMMUNITY ENABLER (FoDDC)**

Resolved to note the short presentation from Ruth Ward, employed by the District Council to help raise understanding and awareness of dementia and how it can affect people. Ruth gave details of the Local Dementia Action Alliance and asked the Parish Council to consider signing up to this, committing to three actions to raise awareness and /or create dementia friendly community facilities. To be considered at the January 2018 meeting. Clerk to request copies of minutes of Alliance meetings.

5. **PUBLIC CONSULTATION**

There were no members of the public present.

6. **COMMITTEES**

Resolved to receive reports, minutes and recommendations from committees

- i) Planning, Development Control and Highways Committee meeting held on 22nd November 2017
There were no questions to Councillor Powell, Chair of the Committee
- ii) Finance and Probity Committee meeting held on 29^h November 2017
There were no questions to Councillor Bollen, Chair of the Committee
- iii) Mopla Cottages Committee meeting held on 29th November 2017
There were no questions to Councillor Bollen, Chair of the Committee – Councillor Koning asked that the minutes be amended to show his request that Moon and Co be asked to monitor and ensure prompt rental payments.

7. **CHAIRMAN'S ANNOUNCEMENTS**

There were no announcements from the Chairman

8. **POLICING IN THE PARISH**

Resolved to note downloaded crime report – Clerk to ask for clarification of the comment 'unable to prosecute suspect' shown on the report. Clerk to invite PC Davies (replacement for PC Nick Assirati) to a future meeting.

9. **PARISH CLERK'S REPORT**

Resolved to receive the Parish Clerk's Report.

10. **FINANCE**

- a) **Resolved to approve payments** according to the Financial Statement for November 2017
- b) **Resolved to receive and approve the Financial Statement** for November 2017
- c) **Resolved to note** Receipts and Payments sheet as presented to the Finance and Probity Committee on 29th November 2017
- d) **Resolved to note** Budget Monitoring sheet as presented to the Finance and Probity Committee on 29th November 2017

11. **DEFIBRILLATORS**

Resolved to approve quotation for £20 plus VAT (total cost £24) for delivery cost of 60W Off Grid DIY Solar Power Unit from plug-in Solar (purchase of which agreed November 2017)

12. **CLERK SALARY**

Resolved to approve increase of Clerk's salary to scale point 31 as per Contract of Employment from 1st January 2018. Annual salary rate £27,668 @ 37 hours per week - pro rata rate for 17 hours per week £12,712 per annum

13. **BUDGET 2018/2019**

Resolved to approve proposed budget and precept of £94,606 as recommended by the Finance and Probity Committee

14. **NEWSLETTER**

Resolved to approve draft newsletter subject to further proof reading and suggested amendments.

15. **PUBLIC CONSULTATION – PLANNING, DEVELOPMENT CONTROL & HIGHWAYS COMMITTEE**

Resolved to defer amendment to Standing Orders item 1 as requested by the Committee to change conditions for public consultation at each Committee meeting. Clerk and Admin Assistant to re-draft taking into account discussions at the meeting and re-present at the January meeting.

16. **INTERNAL AUDITOR**

Resolved to approve appointment of Internal Auditor for 2017/2018 from GAPTC Independent Auditor Service at a cost of £225 plus mileage @45p per mile.

17. **THE RISING SUN PUB – WOODCROFT**

Resolved to approve support in principle for the Save our Sun Group initiative following their presentation at the November meeting.

18. **CORRESPONDENCE**

Resolved to note any other correspondence as detailed in the Clerk's Report. Also response from Wellers Hedleys solicitors on Rosemary Lane wooded quarry, proposal from Bobby Nakum, Lifestyle Express to sponsor Newsletter (both to be considered at a future meeting), details of service of thanksgiving for retiring PC Nick Assirati on 4th January 2018 2pm at St Luke's and FoDDC had not received any requests to call for an election following Nicola Bullivant's resignation therefore Council may co-opt a new councillor.

19. **COUNCILLORS' REPORTS**

There were none

20. **FUTURE MEETINGS**

Resolved to note the dates of future Council and Committee meetings:

Wednesday 20th December 2017 - Planning, Development Control and Highways Committee

Wednesday 10th January 2018 – Amenities Committee

Wednesday 17th January 2018 – Full Council meeting

The meeting concluded at 21.05hrs