

Tidenham Parish Council

Amenities Committee 2017/2018

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Minutes of an Amenities Committee Meeting held on 10th January 2018 at 7.00pm at Tidenham War Memorial Hall.

Present: Councillors: J. Koning (Chair).
S. Gregory, S. Bollen, J. Lewis J. Powell, N. Evans.
Administrative Assistant: K. Duffin (Minutes).

1. APOLOGIES

- a. **To receive** apologies for absence from those councillors unable to attend.
Apology received from Cllr Molyneux.
- b. **To consider** for acceptance those apologies received with reasons for absence.
Resolved to accept the apology from Cllr Molyneux.
- c. **To consider** for acceptance the apology from Cllr Molyneux for the meeting of 8th Nov 2017.
Cllr Molyneux had sent an apology but it had not reached the Admin Assistant before the start of the meeting.
Resolved to accept the apology from Cllr Molyneux.

2. DECLARATIONS OF INTEREST

- a. **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
None received.

3. MINUTES OF PREVIOUS MEETING

- a. **To consider** for approval as a correct record the minutes of the meeting held on 8th Nov 2017.
Resolved to accept as a true record.
- b. **To consider** matters arising from those minutes.
Cllr Koning reported that the replacement of street light with high efficiency types is expected to be completed by March 2018.

4. PUBLIC CONSULTATION

- a. **To receive and consider any questions from the Public**, which may be answered but not debated.
None present.

5. ADMINISTRATIVE ASSISTANTS REPORT

- a. To present the Amenities budget sheet.
The Admin Assistant presented the budget report for December.
Cllr Koning highlighted the proportion of budget which went towards the collection and disposal of litter and dog waste and asked whether the service could be made more efficient and user friendly. He will raise the issue at a future meeting after looking into whether the bins are sited in the optimum positions. The Admin Assistant will approach FoDDC/GCC to request an asset map of their litter bins.

- b. To report on the pending defibrillator installations.
The consultation period for the Woodcroft telephone kiosk is due to end early January. BT advised they will contact me then regarding transfer of ownership. Otherwise the hardware is ready to install.
The solar unit for the Loop Rd bus shelter has been received and hopefully will be installed this month.
- c. To report on the church walls survey.
The Admin Assistant is in the process of requesting quotes for the first year's work
- d. To report on the broken dog bin in Elm Road.
A new bin has been ordered under emergency powers at an installed cost of £261.25 + Vat.
- e. To report on the tree questionnaire to residents of Severn Avenue.
Initial findings show that the residents are overwhelmingly in support of retaining the trees with one or two exceptions which we will deal with on an individual basis.

6. TO CONSIDER CHURCHYARD WORKS AND ISSUES

- a. None

7. TO CONSIDER OPEN SPACE ISSUES

- a. **To consider** the three year quote for grass-cutting for the 2018 -2020 seasons from Glebe Contractors comprising 16 cuts per year at £670 + vat per cut and a 2% increase for year three. Note - three contractors agreed to quote and were sent the specification. One failed to respond and one declined to quote due to lack of capacity.

i. Year 2018 -	£10,752 + Vat	= £12,902.40
ii. Year 2019 -	£10,752 + Vat	= £12,902.40
iii. Year 2020 -	£10,934.40 + Vat	= £13,121.28

Resolved to accept the quote from Glebe for the 2018-2020 grass cutting contract.

- b. **To consider** the quotes for year 1 tree works following the arborists report. Note – three contractors were invited to quote and all three surveyed the sites but only two submitted quotes.

i. Greenfields	£5,680 + Vat	= £6,816.00
ii. Trunk Arb Ltd	£10, 898.25 +Vat	= £13,077.90

Resolved to accept the quote from Greenfields for tree works in the parish and reject the quote from TrunkArb. Cllr Lewis asked that the contractors with rejected quotes be thanked for responding.

8. TO CONSIDER PLAY AREA ISSUES

- a. The Admin Assistant reported that a hole in the safety flooring of the dual junior swings in Tutshill Rec was a safety hazard. A repair has been requested under Clerks emergency powers.

9. TO CONSIDER CORRESPONDENCE RECEIVED

- a. None

10. TO RECEIVE COUNCELLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA

- a. **Cllr Evans** asked if there had been any response from The Recreation Trust regarding the proposal to agree a new working agreement. There hasn't been a response but Cllr Lewis said there would be a meeting in the first quarter of 2018 and he would report afterwards.
- b. **Cllr Koning** suggested we look into embracing social media to reach out to the public. A Facebook account was supported by Cllrs Evans and Lewis. This will be raised at a full council meeting.
- c. **Cllr Koning** reported the notice board in Woodcroft is not easy to read due to the glass misting. The Admin Assistant noted that the problem is in hand and a new notice board will be situated in a better location (maybe the bus shelter).

11. TO CONFIRM THE DATE OF THE NEXT MEETING

- a. Next meeting 14th March 2018

There being no further business the meeting ended at 8.07pm

DRAFT