

Minutes of a meeting of the Parish Council held on Wednesday 18th October 2017 at 7.00pm in the War Memorial Hall, Tutshill.

Present: Councillors: Birch, Bollen, Evans, Gregory, Koning, Lewis, Molyneux, O'Toole, Powell and Tullett.
Officers: Clerk (Carol Hinton), Admin Assistant (Kevin Duffin)

1. **ATTENDANCE**
 - a)) Apologies for absence from those councillors unable to attend were received from Councillors Bullivant and Duff.
 - b) **Resolved to accept** those apologies received with reasons for absence from Councillors Bullivant and Duff.
2. **DECLARATIONS OF INTEREST**
 - a) **Resolved to receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
 - b). **Resolved to consider any Dispensation Requests** received by the Parish Clerk and not previously considered.
3. **MINUTES OF PREVIOUS MEETING**
 - a) **Resolved to approve** as a correct record the minutes of the meeting held on 20th September 2017
 - b) **The Council considered** matters arising from those minutes – there were none.
4. **PUBLIC CONSULTATION**

There were no members of the public present.
5. **COMMITTEES**

Resolved to receive reports, minutes and recommendations from committees

 - i) Planning, Development Control and Highways Committee meeting held on 27th September 2017
There were no questions to Councillor Powell, Chair of the Committee
6. **CHAIRMAN'S ANNOUNCEMENTS**

To receive and note any announcements from the Chairman of the meeting.
There were none.
7. **POLICING IN THE PARISH**

To note no report received – Clerk to investigate availability of a downloadable report each month and to report no attendance by Police. Councillor Tullett welcomed the visit by the PCSO and Community Engagement Vehicle to Sedbury on 28th October 2017.
8. **PARISH CLERK'S REPORT**

Resolved to receive and note the Parish Clerk's Report
9. **FINANCE**
 - a) **Resolved to approve payments** according to the Financial Statement for September 2017
 - b) **Resolved to receive and approve the Financial Statement** for September 2017
10. **LOCAL GOVERNMENT PENSION SCHEME**
 - a) **Resolved to approve** appointment of Town Gate Practice as Tidenham Parish Council Registered Medical Practitioner for the LGPS purposes.
 - b) **Resolved to approve** appointment of Gloucestershire County Council Legal Services Department as nominated contact to act on behalf of the Parish Council under stage 1 of the Internal Dispute Resolution Procedure in the case of a dispute from a member of the LGPS.
 - c) **Resolved to adopt** Statement of Policy on Discretions for LGPS 2014.

11. **TIDENHAM PARISH COUNCIL PAYROLL**
Resolved to sign letter of engagement of TP Jones and Co LLP and HMRC Form 64-8 for preparation of monthly and annual payroll at £48 plus VAT per quarter (£57.60 inc VAT)
12. **NEWSLETTER**
a) **Resolved to approve** cost of design of Newsletter with Storm Distribution up to £160 inc VAT
b) **Resolved to approve** cost of printing of 3000 copies of Newsletter with Storm Distribution up to £490 no VAT
c) **Resolved to defer consideration** of cost of distribution of Newsletter by Storm Distribution to NP16 7 postcodes to November meeting
13. **FENCE - SHIRLEY'S GROVE**
a) **Resolved to note** email correspondence from Cara Moulton, Tidenham War Memorial Hall and Recreation Ground Trust regarding the Amenities Committee decision to erect a fence at the corner of Shirley's Grove, the Recreation Ground and the access onto Castleford Hill
b) **Resolved to note** responses from NALC solicitor regarding the Parish Council's responsibilities under the maintenance Agreement with the Trust
c) **Resolved to note** further legal advice being sought with regard to the Parish Council's position in view of a) and b) above. Councillor Lewis asked for further information on whether the maintenance of the fence prior to the Agreement being signed was relevant and Councillor Evans asked for guidance on how the Agreement might be improved.
14. **CORRESPONDENCE**
Resolved to note any other correspondence as detailed in the Clerk's Report. Also - Glos Constabulary Community Alerts information, survey request for NHS funded non-emergency patient transport (Cllrs Bollen and Molyneux commented that that Forest Routes and Meals delivery were struggling to find volunteer drivers), Halloween posters from Glos Constabulary and the introduction of Richard Skinner, Village Agent as part of the Community Connector Service of the District Council.
Cllr Evans agreed to attend the Remembrance Day Service on behalf of the Council.
15. **COUNCILLORS' REPORTS**
Resolved to note the following raised by Councillors:
Cllr Koning – had noted that Forest of Dean Taxi Drivers were receiving training on the protection of vulnerable people, but had not seen many Forest taxis in the area. Also the road signs on each side of Wyebank View are broken.
Cllr Evans – had attended, with several other Councillors, the street surgery with the leader of the District Council in Sedbury which he thought was a good initiative. Cllr Gwilliam agreed to look at relationships with Councils across the river in Wales.
Cllr Lewis – had been invited by a member of Chepstow Town Council to attend a meeting to look at the creation of a Youth Council. Cllr Lewis suggested that if the initiative goes ahead the Parish Council might like to be involved.
16. **FUTURE MEETINGS**
Resolved to note the dates of future Council and Committee meetings:
Wednesday 25th October 2017 - Planning, Development Control and Highways Committee
Wednesday 8th November 2017 – Amenities Committee
Wednesday 15th November 2017 – Full Council meeting

The meeting concluded at 20.14hrs