

Minutes of a meeting of the Parish Council held on Wednesday 19<sup>th</sup> July 2017 at 7.00pm in the War Memorial Hall, Tutshill.

**Present:** Councillors: Birch, Bullivant, Duff, Gregory, Koning, O'Toole and Powell.  
Officers: Clerk (Carol Hinton), Admin Assistant (Kevin Duffin)

1. **ATTENDANCE**

- a) ) Apologies for absence from those councillors unable to attend were received from Councillors Bollen, Evans, Molyneux and Tullett.
- b) **Resolved to accept** those apologies received with reasons for absence from Councillors Bollen, Evans, Molyneux and Tullett.

2. **DECLARATIONS OF INTEREST**

- a) **Resolved to receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
- b). **Resolved to consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. **MINUTES OF PREVIOUS MEETING**

- a) **Resolved to approve** as a correct record the minutes of the meeting held on 21<sup>st</sup> June 2017
- b) **The Council considered** matters arising from those minutes – there were none.

4. **PUBLIC CONSULTATION**

There were no members of the public present. The Chairman emphasised to Chairs of Committees and Councillors that under this item on each agenda members of the public have their chance to speak and that the period of time allowed should be limited to the 15 minutes stipulated and shown on each published agenda. Councillors were reminded that there should be no further discussion with members of the public during other items on the agenda.

5. **COMMITTEES**

**Resolved to receive reports, minutes and recommendations from committees**

- i) Planning, Development Control and Highways Committee meeting held on 28<sup>th</sup> June 2017.  
There were no questions to Councillor Powell, Chair of the Committee
- ii) Amenities Committee meeting held on 12<sup>th</sup> July 2017  
There were no questions to Councillor Powell, Chair of the Committee meeting

6. **CHAIRMAN'S ANNOUNCEMENTS**

There were no announcements from the Chairman

7. **POLICING IN THE PARISH**

**Resolved to Note** no report received. Councillor Koning questioned this item if no report was regularly received. Clerk to contact PC Assirati to request quarterly report, starting September 2017.

8. **PARISH CLERK'S REPORT**

**Resolved to note** the Parish Clerk's Report.

9. **FINANCE**

- a) **Resolved to approve payments** according to the Financial Statement for June 2017
- b) **Resolved to receive and approve the Financial Statement** for June 2017

10. **COMMITTEES**

- a) **Resolved to appoint** Councillors Duff and Tullett to the Planning and Highways Committee

11. **MOPLA COTTAGES COMMITTEE DISPENSATION**  
**Resolved to note** signed dispensation for members of Mopla Cottages Committee
12. **PURCHASE OF REFERENCE BOOKS**  
**Resolved to approve purchase** of revised and/or updated reference books held by the Clerk for use by Clerk, Admin Assistant and Councillors:
  - a) Arnold Baker Local Council Administration 10<sup>th</sup> Edition £73.60 (discounted SLCC rate)
  - b) Local Council Clerk's Guide 3<sup>rd</sup> Edition £15.20 (discounted SLCC rate)
  - c) Clerk's Manual – new version currently being produced by SLCC estimated cost when released £35
13. **COMMUNITY LED HOUSING PRESENTATION – FOREST OF DEAN DISTRICT COUNCIL**  
**Resolved to receive feedback** from the Presentation on 4<sup>th</sup> July attended by Councillor Lewis and Admin Assistant. In Councillor Lewis's absence a brief overview of the Presentation was given by Admin Assistant, Kevin Duffin who agreed to forward the electronic version of the Presentation to all Councillors.
14. **SEVERN AREA RESCUE ASSOCIATION (SARA)**  
**Resolved to adopt** Memorandum of Understanding drafted by Councillor Evans following his first meeting with SARA as Parish Council Representative. Councillor Birch asked that Councillor Evans be apprised of the situation with regard to the ownership of the slipway at Beachley – Clerk to inform Cllr Evans.
15. **SCHOOL GOVERNOR – OFFA'S MEAD ACADEMY**  
**Resolve to approve** nomination of Councillor Lewis as Council representative Governor at Offa's Mead Academy
16. **BURIAL GROUND**  
**Resolved to receive and consider** initial report prepared by Clerk and Admin Assistant regarding burial ground provision in Tidenham Parish as agreed April 2017 meeting. Clerk to write to Revd. Treharne requesting meeting between PCC and Council representatives on the future provision. Council agreed in principle to supporting the continuation of burial provision in the Parish and Revd. Treharne to be asked for article for the Parish Autumn Newsletter.
17. **CORRESPONDENCE**  
**Resolved to note** any other correspondence as detailed in the Clerk's Report
18. **COUNCILLORS' REPORTS**  
**To receive and note** any matters which Councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of Committees.  
**There were no reports.**
19. **FUTURE MEETINGS**  
**Resolved to note** the dates of future Council and Committee meetings:  
Wednesday 26<sup>th</sup> July - Planning, Development Control and Highways Committee  
Wednesday 23<sup>rd</sup> August 2017 – Planning, Development Control and Highways Committee  
Wednesday 6<sup>th</sup> September 2017 – Finance and Probity Committee  
Wednesday 6<sup>th</sup> September 2017 – Mopla Cottages Committee  
Wednesday 13<sup>th</sup> September 2017 - Amenities Committee  
Wednesday 20<sup>th</sup> September 2017 – Full Council Meeting

**The meeting closed at 20.09hrs**