

Tidenham Parish Council

To: Members of the Public & Press

13th July 2017

You are invited to attend a meeting of Tidenham Parish Council that has been arranged for **Wednesday 19th July 2017 at 19:00hrs** in the War Memorial Hall, Coleford Road, Tutshill, for the transaction of business according to the enclosed agenda.

Yours faithfully

CA Hinton

Mrs Carol Hinton

Clerk to the Parish Council

Wood Cottage, Clanna, Gloucestershire, GL15 6AJ. Telephone: 01594 530779

www.tidenhamparishcouncil.co.uk

clerk@tidenhamparishcouncil.co.uk

Note: Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of the business. Members of the public can ask questions or make representation during item 4 but the council cannot make a decision on any matter which is not specified on the agenda.

AGENDA

1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

2. DECLARATIONS OF INTEREST

- a) **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
- b) **To consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

- a) **To consider for approval** as a correct record the minutes of the meeting held on 21st June 2017
- b) **To consider any questions** arising from those minutes.

4. PUBLIC CONSULTATION ***

To receive and consider any questions from the Public, which may be answered but not debated.

5. COMMITTEES

To receive reports, minutes and recommendations from committees already circulated, enclosed herewith or to be circulated and to consider any questions arising from them.

- i) Planning, Development Control and Highways Committee meeting held on 28th June 2017
Questions to Councillor Powell, Chair of the Committee
- ii) Amenities Committee meeting held on 12th July 2017 (Minutes to be circulated at the meeting)
Questions to Chair of the Committee

6. CHAIRMAN'S ANNOUNCEMENTS

To receive and note any announcements from the Chairman of the meeting.

7. POLICING IN THE PARISH

To Note no report received.

8. PARISH CLERK'S REPORT (Please contact the Clerk if copy required)

To receive and consider the Parish Clerk's Report. All items requiring the council to make a decision are specified separately on this agenda.

9. **FINANCE (see Clerk's Report item B)**
 a) To approve payments according to the Financial Statement for June 2017
 b) To receive and approve the Financial Statement for June 2017
10. **COMMITTEES**
 To consider appointment of Councillors to the Planning and Highways Committee (Councillors Duff and Tullett are willing to stand)
11. **MOPLA COTTAGES COMMITTEE DISPENSATION**
 To note signed dispensation for members of Mopla Cottages Committee
12. **PURCHASE OF REFERENCE BOOKS (see Clerk's Report item C)**
 To consider purchase of revised and/or updated reference books held by the Clerk for use by Clerk, Admin Assistant and Councillors:
 a) Arnold Baker Local Council Administration 10th Edition £73.60 (discounted SLCC rate)
 b) Local Council Clerk's Guide 3rd Edition £15.20 (discounted SLCC rate)
 c) Clerk's Manual – new version currently being produced by SLCC estimated cost when released £35
13. **COMMUNITY LED HOUSING PRESENTATION – FOREST OF DEAN DISTRICT COUNCIL**
 To receive feedback by Councillor Lewis from the Presentation on 4th July attended by Councillor Lewis and Admin Assistant.
14. **SEVERN AREA RESCUE ASSOCIATION (SARA)**
 To consider adoption of Memorandum of Understanding drafted by Councillor Evans following his first meeting with SARA as Parish Council Representative.
15. **SCHOOL GOVERNOR – OFFA'S MEAD ACADEMY (see Clerk's Report item D)**
 To consider nomination of Councillor Lewis as Council representative Governor at Offa's Mead Academy
16. **BURIAL GROUND**
 To receive and consider initial report prepared by Clerk and Admin Assistant regarding burial ground provision in Tidenham Parish as agreed April 2017 meeting.
17. **CORRESPONDENCE (see Clerk's Report item E)**
 To consider any other correspondence as detailed in the Clerk's Report
18. **COUNCILLORS' REPORTS**
 To receive and note any matters which Councillors wish to raise and where appropriate add to the agenda for the following meeting or meetings of Committees.
19. **FUTURE MEETINGS**
 To note the dates of future Council and Committee meetings:
 Wednesday 26th July - Planning, Development Control and Highways Committee
 Wednesday 23rd August 2017 – Planning, Development Control and Highways Committee
 Wednesday 6th September 2017 – Finance and Probity Committee
 Wednesday 6th September 2017 – Mopla Cottages Committee
 Wednesday 13th September 2017 - Amenities Committee
 Wednesday 20th September 2017 – Full Council Meeting

***** Allows a period not exceeding fifteen minutes for members of the public to make statements and ask questions of the Council**

This item does not preclude Suspension of Standing Orders by the Council to allow participation on Items on the Agenda

- i) Each person will be required to state his or her name and address**
- ii) Each person will be allowed no more than three minutes plus a brief follow-up to any answers given by the Council**
- iii) Questions may be answered but not debated by the Council**
- iv) Any issues that the Council considers require consideration should be referred to the next meeting of the Full Council.**