

Minutes of a meeting of the Parish Council held on Wednesday 21<sup>st</sup> June 2017 at 7.00pm in the War Memorial Hall, Tutshill.

**Present:** Councillors: Bollen, Evans, Gregory, Lewis, O’Toole and Powell.  
Officers: Clerk (Carol Hinton), Admin Assistant (Kevin Duffin)  
Also present: Mr Geert-Jan Koning

1. **ATTENDANCE**

- a) ) Apologies for absence from those councillors unable to attend were received from Councillors Birch, Bullivant, Duff and Molyneux.
- b) **Resolved to accept** those apologies received with reasons for absence from Councillors Birch, Bullivant, Duff and Molyneux.

2. **DECLARATIONS OF INTEREST**

- a) **Resolved to receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
- b). **Resolved to consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. **MINUTES OF PREVIOUS MEETING**

- a) **Resolved to approve** as a correct record the minutes of the meeting held on 17<sup>th</sup> May 2017
- b) **The Council considered** matters arising from those minutes. The Clerk informed Councillors that Patrick Molyneux was liaising with Glos Highways regarding the dropping of the kerb in Wyebank Road.

4. **PUBLIC CONSULTATION**

There were no questions from Mr Koning. Councillor O’Toole reported a question from a member of the public about the fence erected by the Council in Shirley’s Grove. Councillors discussed the situation following an inspection by Kevin Duffin, Admin Assistant which had found the fence had been moved and the padlock cut off and taken away. Councillors agreed a recorded delivery letter should be sent to the Trust registering concern about the criminal damage carried out and instructing that the fence must be re-instated in its original position within 30 days. Letter to point out safety issues and state that if the fence is not repositioned Council contractors will be instructed to carry out the work and the invoice will be sent to the Trust. The future of the kissing gate to be discussed later.

5. **COMMITTEES**

**Resolved to receive reports, minutes and recommendations from committees**

- i) Planning, Development Control and Highways Committee meeting held on 24<sup>th</sup> May 2017  
There were no questions to Councillor Powell, Chair of the Committee
- ii) Finance and Probity Committee meeting held on 7<sup>th</sup> June 2017  
There were no questions to Councillor Bollen, Chair of the Committee

6. **CO-OPTION OF COUNCILLORS**

- a) **To consider** co-option of Tony Power to the Council – Mr Power had withdrawn his application
- b) **Resolved to co-opt** Geertjan Koning to the Council – Mr Koning signed his Declaration of Acceptance of Office and joined the other Councillors
- c) **Resolved to co-opt** Audrey Tullett to the Council (due to illness Ms Tullett was absent) Councillor Lewis declared an interest and did not take part in the vote.

7. **CHAIRMAN’S ANNOUNCEMENTS**

The Chairman welcomed Geert-Jan (Jan) to the Council

8. **POLICING IN THE PARISH**

**Resolved to Note** no report received.

9. **PARISH CLERK'S REPORT**  
**Resolved to note** the Parish Clerk's Report.
10. **FINANCE**  
a) **Resolved to approve payments** according to the Financial Statement for May 2017  
b) **Resolved to receive and approve the Financial Statement** for May 2017  
c) **Resolved to note** Receipts and Payments Sheet as presented to the Finance and Probity Committee on 7<sup>th</sup> June 2017  
d) **Resolved to note** Budget Monitoring Sheet as presented to the Finance and Probity Committee on 7<sup>th</sup> June 2017 (Cllr Lewis asked for sector Total Spend additions to be added)
11. **COMMITTEES**  
a) **Resolved to appoint** Councillors Bullivant, Duff, Koning and Lewis to the Amenities Committee  
b) **Resolved to appoint** Councillors Koning and Lewis to the Finance and Probity and Mopla Cottages Committees
12. **TIDENHAM WAR MEMORIAL AND RECREATION GROUND TRUST**  
**Resolved to appoint** Councillors Evans and Lewis to the Trust Committee
13. **INTERNAL AUDIT REPORT 2016/2017**  
**Resolved to receive and note** Internal Auditor's Report – Councillors agreed to support the Clerk's queries and comments.
14. **MOPLA COTTAGES COMMITTEE DISPENSATION**  
**Resolved to note** signed dispensation for members of Mopla Cottages Committee
15. **SEDBURY AND BEACHLEY VILLAGE HALL INSURANCE**  
**Resolved to renew** Sedbury and Beachley Village Hall Insurance under year 2 of 5 year Longer Term Undertaking of £462.55 and for online payment to be made.
16. **GEIBC SOLAR 4 LTD (FORMERLY TUMP SOLAR FARM)**  
a) **Resolved to sign** Agreement with GEIBC Solar 4 Ltd subject to Helen Molyneux's (solicitor) legal approval  
b) **Resolved to set up** a Community Fund with the annual Benefit of £5000 and for ideas to be sought from the public each year on how it should be spent.
17. **CORRESPONDENCE**  
**Resolved to note** any other correspondence as detailed in the Clerk's Report. Councillor Lewis and Admin Assistant, Kevin Duffin to attend Community Led Housing presentation on 4<sup>th</sup> July at the FoDDC and to feed back to the Council at the July meeting.
18. **COUNCILLORS' REPORTS**  
**Resolved to note** the following raised by Councillors:  
Councillor Evans – could we include a survey in the next newsletter? Clerk to find out cost implications.  
Councillor Bollen – Lydney Hospital A&E and its new opening times should be added to our website to raise awareness amongst members of the public. Kevin Duffin to contact Distinct Graphics to request training so that add-ons to the website can be made.
19. **FUTURE MEETINGS**  
**Resolved to note** the dates of future council and committee meetings:  
Wednesday 28<sup>th</sup> June - Planning, Development Control and Highways Committee  
Wednesday 12<sup>th</sup> July 2017 – Amenities Committee  
Wednesday 19<sup>th</sup> July 2017 – Full Council Meeting  
**The meeting concluded at 21.30hrs**