

# Tidenham Parish Council

## Amenities Committee 2016/2017

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**Minutes of an Amenities Committee Meeting held on 8<sup>th</sup> March 2017 at 7.00pm at Tidenham War Memorial Hall.**

**Present:** Councillors: S. Gregory, S. Bollen, N. Evans.

Administrative Assistant: K. Duffin (Minutes).

Note: In the absence of the Chair and Vice Chair Cllr Gregory was elected to the chair.

### **1. APOLOGIES**

- a. **To receive** apologies for absence from those councillors unable to attend.  
Apologies received from Cllrs Duff, Powell & Molyneux.
- b. **To consider** for acceptance those apologies received with reasons for absence.  
**Resolved** to accept apologies from Cllrs Duff, Powell & Molyneux.

### **2. DECLARATIONS OF INTEREST**

- a. **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.  
*Interests may be declared at any time during the meeting should they become apparent.*

### **3. MINUTES OF PREVIOUS MEETING**

- a. **To consider** for approval as a correct record the minutes of the meeting held on 11<sup>th</sup> January 2017.  
**Resolved** to accept the minutes as a true record.
- b. **To consider** matters arising from those minutes.  
None raised.

### **4. PUBLIC CONSULTATION**

- a. **To receive and consider any questions from the Public**, which may be answered but not debated.  
None present.

### **5. ADMINISTRATIVE ASSISTANTS REPORT**

- a. **To report** on the Amenities budget Feb 2017.  
Noted.
- b. **To report** on the outstanding tree works at St Luke's church Tutshill.  
The work was carried out during the School Half Term holiday.
- c. **To report** on the replacement fence at Buttington Rd play area.  
The work is now complete.
- d. **To report** on play area repairs.  
The work is scheduled for completion in March.
- e. **To report** on the site clearance work at the Skate Park (allotments) and SBVH.  
The topsoil has been put down and the area will be cordoned off with candy tape pending final weed spray and grass seeding.
- f. **To report** hedge cutting at Shirley's Grove.  
Work completed.

- g. To report** on the offer by Gloucestershire Wildlife to attend to trees in Shirley's Grove. Over eighty trees have been marked for removal to reduce the overcrowding and allow the healthy growth of the remaining trees. Gloucestershire Wildlife will arrange for a volunteer group to carry out the work.
- h. To report** on the provision of 'No Parking' signs for the Skate Park/Allotments area. After a detailed discussion the issue was put on hold and the parking situation will be monitored.
- i. To report** on the availability of the ATM cash machine outside the Spar Shop. The ATM provider is open to providing another machine in the area but has to receive a request from a business wanting to host it. The Administrative Assistant will contact the army barracks to see if they have an ATM on site or if they are affected by the availability of the machine in Sedbury.
- j. To report** on services offered by the Post Office in the Spar Shop. Two attempts have been made to contact Post Office Counters through their website forms but no reply has been received.

**6. TO CONSIDER CHURCHYARD WORKS AND ISSUES**

- a. None.**

**7. TO CONSIDER PLAY AREA ISSUES**

- a. To consider** the quote for repairs at Buttington Rd play area **£80 + Vat.**  
**Resolved** to accept the quote.

**8. TO CONSIDER OPEN SPACE ISSUES**

- a. To consider** the scope of the tree survey due in 2017.  
**Resolved** to remove four sites from the survey where trees are located on County Council land (highway verges) and to include in the survey the line of trees within Shirley's Grove that borders Castleford Hill. Furthermore the Administrative Assistant was asked to source a quote to repair/replace the fence between Shirley's Grove and Castleford Hill.

**9. TO CONSIDER CORRESPONDENCE RECEIVED**

- a. None**

**10. TO RECEIVE COUNCELLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA**

- a.** Cllr Bollen reported that cars are parking on the churned up grass verge (left by the recent trenching works) to go to the take away shop. Stones from the disturbed area have been used to break the windows of nearby shops.

**11. TO CONFIRM THE DATE OF THE NEXT MEETING**

- a. Next meeting 10<sup>th</sup> May 2017**

**There being no other business the meeting concluded at 8.12 p.m.**