

Minutes of a meeting of the Parish Council held on Wednesday 15th February 2017 at 7.00pm in the War Memorial Hall, Tutshill.

Present: Councillors: Birch, Bollen, Bullivant, Duff, Gregory, Molyneux, O'Toole and Powell.
Officers: Clerk (Carol Hinton), Admin Assistant (Kevin Duffin)

1. **ATTENDANCE**

- a)) Apologies for absence from those councillors unable to attend were received from Councillor Evans.
- b) **Resolved to accept** those apologies received with reasons for absence from Councillor Evans.

2. **DECLARATIONS OF INTEREST**

- a) **Resolved to receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
- b). **Resolved to consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. **MINUTES OF PREVIOUS MEETING**

- a) **Resolved to approve** as a correct record the minutes of the meeting held on 18th January 2017.
- b) **The Council considered** matters arising from those minutes. There were none.

4. **PUBLIC CONSULTATION**

There were no members of the public present.

5. **COMMITTEES**

Resolved to receive reports, minutes and recommendations from committees

- i) Planning, Development Control and Highways Committee meeting held on 25th January 2017
There were no questions to Councillor Powell, Chair of the Committee
Cllr Molyneux reported that the FoDDC had deferred consideration of the application for a second zip wire at the Diving Centre until March and a further noise report had been requested.

6. **CHAIRMAN'S ANNOUNCEMENTS**

Resolved to note there were no announcements from the Chairman of the meeting.
The Chairman had complained to the HM Courts and Tribunals Service on the wording of the recent advertisement for new magistrates.

7. **POLICING IN THE PARISH**

Resolved to note no report received.

8. **PARISH CLERK'S REPORT**

Resolved to receive the Parish Clerk's Report.

9. **FINANCE**

- a) **Resolved to approve payments** according to the Financial Statement for January 2017
- b) **Resolved to receive and approve the Financial Statement** for January 2017

10. **CITIZENS ADVICE BUREAU**

Resolved not to nominate a Councillor as TPC representative. Clerk to ascertain if minutes of CAB meetings can be viewed and specific information to be requested regarding local activities before future grant applications are considered.

11. **INTERNAL AUDIT 2016/2017**

Resolved to appoint internal auditor from GAPTC Independent Auditor Service – cost £210 plus mileage.

12. **COMMUNITY ACCESS DEFIBRILLATORS**

a) **Resolved to purchase** 4 defibrillators as recommended by South West Ambulance Service up to a total cost of £1550 each (total £6200)

b) **Resolved to apply** for a grant from Forest of Dean District Council for £2000 towards the cost of the defibrillators

c) **Resolved to note** there will be some installation work required if purchase agreed. Quotations to be obtained

Councillor Bollen reported that there are 2 defibrillators in Wydean School that can be accessed when the School is open.

13. **NEWSLETTER**

a) **Resolved to defer consideration of** use of Storm Marketing for design of newsletter cost £144 including VAT to March meeting

b) **Resolved to defer consideration of** use of Storm Marketing for printing of newsletter cost up to £350 (no VAT) to March meeting

c) **Resolved to defer consideration of** use of Storm Marketing for distribution of newsletter cost £285 (including VAT) to March meeting

14. **INSURANCE**

Resolved to note councillors had considered by way of the Schedule and Clerk's report that the level of insurance cover was adequate when it was resolved in September 2016 to renew the Aviva annual insurance policy.

15. **CORRESPONDENCE**

Resolved to note any other correspondence as detailed in the Clerk's Report – also email from FoDDC re: Gloucestershire's Sustainability and Transformation Plan (Councillors to respond individually), and information on Local Govt Boundary Commission for England review and invite to District Council meeting.

16. **COUNCILLORS' REPORTS**

Resolved to note the following raised by councillors:

Cllr Birch – commented on the very poor state of the A48

Cllr Molyneux – no specific comments but had been contacted frequently by members of the public concerned about planning applications

Cllr Gregory – rumours had been heard that the Beachley Camp may be used to house refugees once closed

Cllr Bollen – residents in Tylers Way and Park View had reported receiving letters regarding the compulsory purchase of buildings to allow the building of 40 houses. (Possibly linked to the Allocation Plan?)

Cllr Duff – had prepared a statement on his concerns about the local NHS services, requesting that councillors consider sending it to MP, local services, newspapers etc. Other councillors felt that the points had been raised sufficiently in the recent letters requesting reviews of services in the area and suggested that Cllr Duff write as an individual.

17. **FUTURE MEETINGS**

Resolved to note the dates of future council and committee meetings:

Wednesday 22ND February - Planning, Development Control and Highways Committee

Wednesday 1st March 2017 – Finance and Probity Committee

Wednesday 8th March 2017 – Amenities Committee

Wednesday 15th March 2017 – Full Council Meeting

The meeting concluded at 20.39